

ADULTS AND COMMUNITIES SCRUTINY COMMITTEE

TUESDAY 14 JANUARY 2020

7.00 PM

Bourges/Viersen Room - Town Hall

AGENDA

Page No

1. Apologies for Absence

2. Declarations of Interest and Whipping Declarations

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification" that has been disclosed to the Solicitor to the Council.

Members must also declare if they are subject to their party group whip in relation to any items under consideration.

3. Minutes of Meetings Held on:

3.1 28 October 2019 - Call-in Meeting - Adults and Communities Scrutiny Committee 3 - 10

3.2 12 November 2019 - Adults and Communities Scrutiny Committee 11 - 20

4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of the relevant Scrutiny Committee. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee.



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12 February 2020 – Joint Scrutiny of the Budget

3 March 2020 – Adults and Communities Scrutiny Committee

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Committee Members:

Councillors: Simons (Chairman), K. Aitken, R. Bisby, S. Bond, R. Brown (Vice Chairman),
D. Fower, J. R. Fox, J. Howard, J. Howell, M. Jamil, and I. Yasin
Co-opted Member: Parish Councillor Neil Boyce

Substitutes: Councillors: A. Bond, L. Coles, N. Day and H. Skibsted

Further information about this meeting can be obtained from David Beauchamp on telephone 01733 384628 or by email – david.beauchamp@peterborough.gov.uk .

**MINUTES OF THE ADULTS AND COMMUNITIES SCRUTINY COMMITTEE
MEETING HELD AT 7PM ON
MONDAY, 28 OCTOBER 2019
BOURGES / VIERSEN ROOM, TOWN HALL, PETERBOROUGH**

Committee Members Present: Councillors N. Simons (Chairman), R. Bisby, R. Brown (Vice-Chairman), K. Aitken, L. Coles, D. Fower, J. Howell, John Fox, M. Jamil, N. Sandford, I. Yasin.

Co-opted Member: Parish Councillor Neil Boyce

Officers Present:

Adrian Chapman	Service Director, Communities and Safety
Fiona McMillan	Director of Law and Governance and Monitoring Officer
Peter Carpenter	Acting Corporate Director, Resources
Paulina Ford	Senior Democratic Services Officer
David Beauchamp	Democratic Services Officer

Also Present:

Councillor Steve Allen	Cabinet Member for Housing, Culture and Recreation
Councillor Peter Hiller	Cabinet Member for Strategic Planning and Commercial Strategy and Investments
Tristram Hill	Strategic Asset Manager, NPS

23. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Howard and S. Bond. Councillor L. Coles and N. Sandford were in attendance as substitutes.

24. DECLARATIONS OF INTEREST

No declarations of interest were received.

25. REQUEST TO CALL-IN EXECUTIVE DECISION – AUTHORITY FOR THE ACQUISITION OF HOUSING FOR TEMPORARY ACCOMODATION – OCT19/CMDN/45

The purpose of this agenda item was to consider the call-in request that had been made in relation to the decision made by the Cabinet Member for Housing, Culture and Recreation and the Cabinet Member for Strategic Planning, Commercial Strategy and Investments on 10 October 2019 relating to the Authority for the acquisition of housing for temporary accommodation

The request to call-In the decision was made on 15 October 2019 by Mohammed Jamil and Councillor Ikra Yasin. The decision for call-In was based on the following grounds:

Criteria 3. Decision does not follow principles of good decision-making set out in Part 2, Article 11 (Decision Making) of the Council's Constitution, specifically that the decision maker did not:

(f) Follow procedures correctly and be fair

After considering the request to call-in and all relevant advice, the Committee were required to decide either to:

- a) refer it back to the decision making person or body for reconsideration, normally in time for its next scheduled meeting, setting out in writing the nature of its concerns and any alternative recommendations;
- b) if it considered that the decision was outside the Council's Budget and Policy Framework, refer the matter to the Council after seeking the advice of the Monitoring Officer and/or Chief Financial Officer; or
- c) decide to take no further action, in which case the original executive decision will be effective immediately.

In support of the request to call-in the decision, Councillor Jamil made the following points:

1. The Decision did not follow principles of good decision-making set out in Part 2, Article 11 (Decision Making) of the Council's Constitution because:
 1. Documents relevant to the decision could have been shared and discussed with group leaders to alleviate the problems highlighted.
 2. It was important ensure spending such a large amount of money represented good value for money for the taxpayer.
 3. The Valuation Report acknowledges that the Council were overpaying £3-4m above the market rate. There has been no evidence presented that this is good value for money. The Council are also being required to pay for the replacement of windows in the properties
 4. The Council should have used the Landlord Tenant Act 1954 to safeguard the council's interests and that of the tenants and create a better negotiating position.
 5. The Council were taking action to benefit a private company at the expense of people unable to find housing.

In support of the request to call-in the decision, Councillor Yasin made the following points

1. The Council were paying above market value for the properties at a time when the Council had £23m deficit. The funds could be used to provide investment elsewhere.
2. 100 houses could be acquired to rehouse 28 extra homeless families for the same spend.

The Committee asked questions of Councillors Jamil and Yasin as follows:

- Members suggested that it would usually be difficult to acquire such a large number of houses and asked what other opportunities there were to do so, besides this decision. Councillor Jamil responded that being able to buy several houses in one location did not make the decision good value for money and noted that housing had been available for purchase in Bretton. Members responded that homelessness may be more effectively tackled if the houses are in one location.

- Members asked if they would consider paying more than market value for the properties if they knew that another local authority was bidding for them. Councillor Jamil responded that local authorities in London were able to purchase properties for a higher price. Councillor Jamil felt that there was to scope to engage in further negotiation and a £140,000 discount on 72 properties was not satisfactory.
- Members noted that the St. Michael's Gate development included a wide range of properties and asked if they did not consider £185,000 per property to be good value for money. Councillor Jamil responded that houses in Peterborough were available for £120-140,000 so this decision represented poor value for money. Members commented that they had to take into account other factors such as the upheaval caused by relocating existing residents and was a sensible decision. This was not a decision being made simply on commercial grounds.
- Members commented that they would expect to receive a discount on properties if buying them in bulk. Councillor Jamil agreed with this statement.
- Members asked what the average market price was for a property in St. Michael's Gate currently. Councillor Jamil responded that the average price was £84,000 for flats and £135,000 for terraced houses.
- Members commented expressed concern that the price of these properties had increased significantly since October 2016. Councillor Jamil responded that it was known that properties appreciate which does not benefit renters. The Council would have saved money if it had bought the St. Michael's Gate properties at the earliest opportunity.
- Members asked what action they would take if another organisation purchased these properties. Councillor Jamil responded that it was important to ensure money was spent in the most effective way and St. Michael's Gate may not meet this criteria.
- Members asked what impact that recently reported changes (e.g. partition walls) had had on the value of the properties. Councillor Jamil responded that he had not investigated this issue but noted that some houses had been converted from family homes to HMOs.
- Some members suggested that selective licensing could be enforced on the current landlords Stef & Phillips as an alternative to purchasing the properties.
- Members asked how a cheaper price could be negotiated given that other local authorities might be willing to buy at the negotiated price and that the properties might continue to appreciate, with interest rates potentially increasing, increasing the cost to the council in the future. Councillor Yasin responded that it was important to note that the Council would also be paying for replacement of windows as well as the purchase price of the properties.
- Members stated that it was important to purchase the properties before another organisation did, noting the potential pressure on schools, healthcare services etc. that this could create. The reason the purchase price was now higher was due to the council not buying the properties at an earlier stage and questioned the rationale behind continuing to lease them. The Council had no choice but to purchase the properties despite the high price because of its obligation to rehouse those who lived there. Councillor Yasin responded that the use of the 1954 Landlord and Tenant Act would have safeguarded the Council's lease arrangements.

25. RESPONSE TO CALL-IN OF EXECUTIVE DECISION – AUTHORITY OF THE ACQUISITION OF HOUSING FOR TEMPORARY ACCOMODATION – OCT19/CMDN/45

There being no further questions from the Committee, Councillor Allen, Cabinet Member for Housing, Culture and Recreation accompanied by the Acting Corporate Director of Resources and the Strategic Asset Manager, NPS was invited to respond in answer to the call-in request.

In response to the request to call-in the decision, Councillor Allen, the Cabinet Member for Housing, Culture and Recreation invited the Acting Corporate Director of Resources to respond. The following points were made:

- It was noted that the formal response to the call-in could be found on page 11 of the reports pack. The Acting Corporate Director provided a summary of the various sections of this document.
- Purchasing the properties resulted in a £500,000 saving compared with continuing to lease them. If the residents were evicted, this would result in an extra £2m cost to the Council in temporary accommodation costs. The purchase therefore represented good value for the Council.
- In response to the concerns raised by Councillors Jamil and Yasin regarding transparency, the Acting Corporate Director responded that the previously Exempt Annex and Valuation report had been made public.

The Cabinet Member for Housing, Culture and Recreation, Cabinet Member for Commercial Strategic and Investments and the Acting Corporate Director, resources responded to comments and questions raised by members of the Committee. A summary of responses included:

- Members stated that the decision had not been discussed at Group Leaders meetings, despite making a request to do so and there having been an article in the local press reporting that the Council was overpaying for the properties. Members also asked why the valuation report was both Exempt and withheld from the Group Leaders meeting. The report was only made available to group leaders 8 hrs before the Call-in deadline. The report acknowledged that the Council were overpaying for the properties and was therefore highly embarrassing and withheld for that reason, rather than commercial confidentiality. Officers responded that the valuation report had been undertaken by Barker Storey Matthews and it was important to consider the value of the purchase to the Council. Valuation information in property transactions is routinely exempted from publication due to commercial confidentiality. The information can now be made public as the negotiations have concluded.
- Members asked how an average price of £180,000 per property was acceptable given that many houses in Peterborough could be purchased for £120-130,000. The Cabinet Member for Strategic Planning, Commercial Strategy and Investments responded that valuations were subjective, and properties were worth what someone was willing to pay for them. Leasing the properties initially was the right decision and the Council had not been offered the chance to purchase them at that time. If Peterborough City Council did not purchase the properties, it was likely that another local authority would. If the Council bought properties off the open market instead of St. Michael's Gate, 80 households would need to be rehoused in temporary accommodation. Buying St. Michael's Gate outright gave the Council complete control over the development and this was worth paying a premium for. The transaction represented good value for money for the city's taxpayers.
- Members asked how the Council's security of tenure had affected the decision to purchase the properties and what the cost to the Council would be if they had to provide services to tenants re-housed by another local authority. The Cabinet Member responded that the consequences would be the eviction of 80 households and a negative impact on already overstretched frontline services.
- The Acting Corporate Director re-emphasised the saving of £500,000 of purchasing the properties vs continuing to lease them.
- The Council would receive a lower level of housing benefit if people were housed in temporary accommodation, contributing to a further £1.5m cost.

- Members expressed concern that 8hrs was insufficient time to review the Valuation Report. Officers stated there were restrictions on when the report could have been released.
- Other members clarified that they were not aware of this report at all when the Group Leader's meeting took place. Officers responded that that it was not standard practice to release such information.
- Members responded that the 'public interest test' must be applied to exempt information and it could be argued that the public interest in revealing this information outweighed commercial considerations on keeping it restricted in this instance due to the fact that the information contained within the Valuation Report was embarrassing to the Council.
- In response to an earlier point regarding the negative impacts of tenants from other local authorities behind rehoused in Peterborough, members asked why the Council had a policy of expanding the City to 230,000 people if this was the case. The Cabinet Member for Strategic Planning, Commercial Strategy and Investments responded that the city was growing due to its general success and car-friendly nature. Re-housing people in temporary accommodation was a different issue.
- Members queried why a discount had not been obtained given the large number of properties being purchased, why the Council were incurring additional costs and why the Council were paying £4m over market value for the properties.
- Officers stated that £620,000 had in fact been negotiated off the asking price.
- The amount of money paid for the valuation report was not in the public domain.
- Members queried why the Council had commissioned the valuation report, if its advice was to be ignored. Officers responded that it had been used as a guide.
- It was not known if there had been any offers for the properties from other councils as this was confidential information.
- The Cabinet Member for Strategic Planning, Commercial Strategy and Investments stated that there had been considerable evidence of interest from other local authorities when the properties were first leased. It was inconceivable that this was not the case now due to the current housing situation across the U.K. Officers added that it would be widely known that the Council's lease was expiring.
- Members expressed scepticism about the claim that other local authorities might purchase the properties and noted that the Council had a strategy in place to deal with this possibility.
- It was noted that an investment had been made in upgrading gas central heating, but this had been paid for via energy bills, not at the Council's expense.
- The Cabinet Member for Housing, Culture and Recreation summarised the rationale for purchasing St. Michael's Gate, noting that the eviction of tenants could not be allowed to take place as it was not possible to purchase 72 properties elsewhere and that the Council were saving £500,000 by purchasing these properties. The Cabinet Member had been happy to make this decision and encouraged the Adults and Communities Scrutiny Committee to support it.
- Members asked the Acting Corporate Director of Resources if he felt that it was the right decision to purchase St. Michael's Gate. The Director responded in the affirmative due to the strain on the provision of temporary accommodation.
- Members asked if local authorities should be investing in building their own property portfolios. The Cabinet Member for Strategic Planning, Commercial Strategy and Investments responded in the affirmative and stated that the Council were currently taking this action. Officers added that doing so enabled the Council to exercise full control over the properties it owned.

There being no further questions of the Cabinet Member and having heard all the evidence the Committee debated the request to call-in the decision and whether the Committee should:

- a) refer it back to the decision making person or body for reconsideration, normally in time for its next scheduled meeting, setting out in writing the nature of its concerns and any alternative recommendations;
- b) consider if the decision was outside the Council's Budget and Policy Framework, and therefore refer the matter to the Council after seeking the advice of the Monitoring Officer and/or Chief Financial Officer; or
- c) decide to take no further action, in which case the original executive decision will be effective immediately.

The Committee debated the call-in request and in summary, key points raised and responses to questions included:

- The main issue was the short timeframe made available for this decision to be taken, limiting the time available to discuss it and this represented naivety on the Council's part. There was now little choice available but to proceed with the purchase and paying a high price for the properties was the consequence of not acting earlier.
- Although the price being paid for the properties was too high, the decision should be allowed to proceed due to the cost savings vs. continuing to lease the properties and the need for a quick decision.
- Members reiterated concerns that the Valuation Report had not been made available at the Group Leader's meeting and that this was only released after a later request. The conclusions of the report were highly concerning as it used words such as 'excessive' to describe the price being paid by the Council for the properties. It was unreasonable for the Council to pay significantly more than the market value for the properties, regardless of how advantageous the purchase was for the Council. It was acknowledged that the purchase of individual properties may not be a practical solution to purchasing St. Michael's Gate.
- Some members felt that it was questionable that other local authorities would pay more than the market rate for the properties now that the valuation report was in the public domain. The Committee should therefore refer the decision back to the Cabinet Member, asking them to renegotiate it. Paying £4m over the market value was not acceptable at a time when streetlights were being turned down to save money and the decision raised questions over whether decision makers behaving reasonably and in the interests of the Council.
- The Council had 3 years to prepare for the expiration of the lease so last-minute decision making was concerning. The decision should therefore be referred to the Cabinet Member for reconsideration.
- Other members queried if this was the case. Members responded the lease was from 2016 to 2019 so it was known that something would have to be done following its expiration.
- Members commented that if this issue could have been avoided if the Council had security of tenure.
- The Cabinet Member for Strategic Planning, Commercial Strategy and Investments that this situation had emerged suddenly. The Council had been aware of this issue since they took out the original lease.
- Members commented that it was important to consider the needs of the residents of St. Michael's Gate and expressed concern that their voices had not been heard, emphasising the importance for everyone to have a home in which to feel safe and secure. Concern was expressed that the Council had been insufficiently aggressive in its negotiations to purchase the properties.
- Members echoed the comments above and stated that the only way to give the residents security was to purchase the properties. The needs of the residents should be considered alongside the Council's interests.

- It was noted that the decision to take out the lease was originally made by the current Cabinet Member for Strategic Planning, Commercial Strategy and Investments. This issue now came under the portfolio of the Cabinet Member for Housing, Culture and Recreation.
- The Cabinet Member for Strategic Planning, Commercial Strategy and Investments noted the importance of temporary accommodation and agreed that it was important to reflect on the concern of residents. The last thing he would want to do is ask these people to relocate to other temporary accommodation such as B&Bs.
- Members noted the concerns over value for money but expressed support for allowing the decision to proceed given limited scope to renegotiate. Officers added that there was scope to negotiate reduce the purchase price by £100-150,000 as the Council's current offer was subject to a survey but more significant reductions were unlikely, despite having shared the results of the valuation with Stef & Phillips. The Council had tried to reduce the price further, but this had not proved possible.
- It was noted that Stef and Phillips were the management agents and did not own the properties.
- The initial opening offer made by the Council was approximately £2m under the current price.
- Some Members felt that the publication of the Valuation Report strengthened the Council's case as it was now publicly known that the properties were only worth £8-10m. It was therefore questionable that another local authority would pay the asking price for the property under these circumstances. Officers responded that purchasing the properties at the asking price would represent a significant saving in accommodation costs for some local authorities.
- Members stated that the eviction of current residents was untenable, but some attempt should be made to reduce the purchase price, even if this may be rejected.
- Members noted that limited time was available to make the decision, but consideration should be given to making a 'sensible' offer to Stef and Phillips.

Following debate the Chairman, reminded committee members that: Call-in should only be used in exceptional circumstances where Members of a Scrutiny Committee have evidence which suggests that the Executive did not take the decision in accordance with the principles set out in Part 2, Article 11 (Decision Making) of the Council's Constitution.

The Committee would need to base their decision on the facts and evidence that had been presented to them during the meeting.

After considering the request to call-in and all relevant advice, the Committee have the following options:

- (a) refer it back to the decision maker for reconsideration, setting out in writing the nature of our concerns and any alternative recommendations;
- (b) if we consider that the decision is outside the Council's Budget and Policy Framework, refer the matter to the Council after seeking the advice of the Monitoring Officer and/or Chief Financial Officer; or
- (c) decide to take no further action, in which case the original executive decision will be effective immediately

The Chairman asked for any proposals based on one these three options:

Councillor Bisby, seconded by Councillor Aitken proposed option C: that the Committee should decide to take no further action, in which case the original executive decision will be effective immediately.

This proposal was put to the vote. The Committee voted **IN FAVOUR** of this proposal **NOT** to uphold the call-in (6 in favour, 5 against, 0 abstentions).

Councillor Fower, seconded by Councillor Jamil, proposed option A: that the Committee should decide to refer the decision back to the decision maker for reconsideration, setting out in writing the nature of our concerns and any alternative recommendations, and in particular that relevant officers and members should seek to secure a better deal through negotiation.

The proposal was put to the vote. The Committee voted **AGAINST** the proposal to agree the request to call-in the decision (5 in favour, 6 against, 0 abstentions).

Officers noted that the Council would have either had to renew the lease or purchase the properties.

ACTIONS AGREED:

The request for call-in of the decision made by the Cabinet Member for Housing Culture and Recreation and the Cabinet Member for Strategic Planning and Commercial Strategy and Investments on 10 October 2019 relating to the Authority for the acquisition of housing for temporary accommodation was considered by the Adults and Communities Scrutiny Committee. Following discussion and questions raised on each of the reasons stated on the request for call-in the Committee did not agree to the call-in of this decision on any of the reasons stated. It was therefore recommended that under the Overview and Scrutiny Procedure Rules in the Council's Constitution (Part 4, Section 8 and paragraph 10), implementation of the decision would take immediate effect.

Chairman
7pm – 8.20pm

**MINUTES OF THE ADULTS AND COMMUNITIES SCRUTINY COMMITTEE
MEETING HELD AT 7PM ON
TUESDAY, 12 NOVEMBER 2019
BOURGES / VIERSEN ROOM, TOWN HALL, PETERBOROUGH**

Committee Members Present:

Councillors N. Simons (Chairman), K. Aitken, R. Bisby, S. Bond, R. Brown (Vice-Chairman), J. Fox, J. Howard, M. Jamil, H. Skibsted.
Co-opted Member: Parish Councillor N. Boyce

Officers Present:

Debbie McQuade	Assistant Director, Adults and Safeguarding
Helen Duncan	Adult Principal Social Worker & Head of Adult Safeguarding
Tina Hornsby	Head of Integration
Adrian Chapman	Service Director, Communities and Safety
David Beauchamp	Democratic Services Officer

Also Present:

Jo Proctor – Head of Service – Cambridgeshire & Peterborough Safeguarding Boards

26. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Yasin, Howell and Fower. Councillor Skibsted was in attendance as substitute for Councillor Yasin.

27. DECLARATIONS OF INTEREST

There were no declarations of interest or whipping declarations.

28. MINUTES OF THE ADULTS AND COMMUNITIES SCRUTINY COMMITTEE MEETING HELD ON 10 SEPTEMBER 2019

The minutes of the Adults and Communities Scrutiny Committee Meeting held on 10 September 2019 were agreed as a true and accurate record.

29. CALL IN OF ANY CABINET, CABINET MEMBER OR KEY OFFICER DECISIONS

There were no requests for call in to consider.

30. CAMBRIDGESHIRE AND PETERBOROUGH SAFEGUARDING ADULT BOARD ANNUAL REPORT 2018-19

The report was introduced by the Adult Principal Social Worker & Head of Adult Safeguarding and the Head of Service, Cambridgeshire & Peterborough Safeguarding Boards. The report allowed the committee to scrutinise the work and progress of the Cambridgeshire and Peterborough Safeguarding Adult Board.

The Adults and Communities Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members asked for an assessment of the effects of legislative changes that created a joint Childrens and Adults board. Officers responded that the creation of the combined Executive Safeguarding Board had been beneficial in bringing service areas and partners together across both areas as people do not stop suddenly needing services when they turn 18. There were still two separate boards for children and adults however. The structure was constantly being reviewed to ensure its effectiveness. Part of the role of the combined safeguarding board was to ensure a balance between adults and children's safeguarding.
- Members referred to the Safeguarding Adult Review (SARs) into Arthurs's case on page 24 of the reports pack and asked if the task and finish group to develop a guidance pack had been completed yet. Officers responded that it had been established that professionals and practitioners could have been helped more to gain information. A training pack had now been developed and workshops were currently underway. The work would be applicable to other agencies. An audit would take place later in 2019.
- Members asked if the two ongoing SARS had been completed. Officers responded that these had just concluded and would be documented in next year's Safeguarding Board Report.
- There would be an increase in SARS in the next report. The Board were keen to be more open and transparent.
- Members praised the clarity of the report.
- SARs were required in certain situations. It was important to also focus on good practice. The Safeguarding Boards had the ability to conduct a multi-agency review. The work of SARs was duplicated in quality assurance work, e.g. through professional curiosity, the lived experience of adults, communication between agencies, task and finish groups and changes. It could be that the policies and procedures needed to be changed, e.g. as a result of a SAR on hospital discharge. SARs could also result in further consultation work being undertaken. A key conclusion was that multi agency risk management work would have helped people previously helped by SARs and these processes were now in place.
- Members noted that Arthur had limited mobility and used a wheelchair that was too big to use in his flat and asked officers if such people could be referred to more suitable housing. Officers responded that many people wanted to stay in their existing homes even if the Council do not think it is in the person's best interests. People may refuse adaptations. When a case had reached the Safeguarding Board, it was too late to act in that particular case.
- Multi-agency risk management had been introduced because there was little that could be done if a person refused services, as forcing them to accept help would be against their human rights. It was not always known who had a relationship with the person and there was a reliance on members of the public reporting issues. Sometimes a person would experience a crisis before being known to social care services despite having experience chronic, engrained difficulties.

- Members stated that they knew people in their wards who were experiencing difficulties but did not want to move and asked who they should be referred to. Officers responded that not everything was a safeguarding matter. Telephone guidance could always be sought to see if it was appropriate to complete a referral. If there was a risk to the person, a referral should always be completed.
- It was agreed that the Head of Service for the Cambridgeshire and Peterborough Safeguarding Boards would provide leaflets to members of the Committee from Safeguarding awareness month that contained basic information on safeguarding.
- The Council's social care team would ideally want a person to independently contact the housing team in order to move although this was dependent on the individual.
- Members asked if both the Council and Safeguarding Boards had adequate resources and what would be required to make their work easier.
- The Head of Service for the Board, responded that they were a small unit operating across Cambridgeshire and Peterborough and provided a wide range of services such as training and quality assurance. The Board had picked up services that been cut from other agencies. There was a strain on resources but the good partnership working across Cambridgeshire and Peterborough was highly beneficial.
- The Adult Principal Social Worker and Head of Adult Safeguarding responded that additional resources would always be beneficial. Demand for services was increasing and legislation still placed a duty of care to help everyone who falls within the remit of social care. A concern for the future was how to prevent people getting into a state of crisis in the first place.
- Members stated that situations in which a vulnerable adult does not comply with support could have an impact on other services, such as public health and the police. Officers responded that multi-agency risk management was extremely important when a person was not engaging. It was key to establish the appropriate threshold to make an intervention as people had a right to live as they choose. The threshold was high and it was importance not to intervene unless it was necessary. Levels of enforcement were dependent on the type of housing a person lived in. The Local Authority's formal adult safeguarding powers of intervention only applied when a person lost the mental capacity to make appropriate decisions, unlike with children. It is possible that a social worker may not be the appropriate person to build a relationship with a vulnerable person; it may be that a member of the community may be more appropriate to engage with the person in the least intrusive way possible to give them choices without having a negative impact on others.
- Members asked what the Board's biggest challenge for the following year was and what actions had been taken to prepare for it. Officers responded that the key priority was 'Making Safeguarding Personal' and ensuring this approach was fully embedded into agencies to avoid a 'tick box' approach. It was important to ensure that the workforce had the skills required.
- A seconded priority was to embed the learning from SARs and multi-agency safeguarding reviews into practice.
- A further priority was to consider how best to work with people who did not yet meet the safeguarding intervention threshold but were likely to do so in the future. It was important to consider how responsibilities for these people were distributed among agencies and recognised that engagement by the local authority may not always be the most appropriate option.
- Keeping the partnership working well together and working closely with the local authorities were also importance in light of cuts to resources.

- Members praised the fact that the Board were prioritising the needs of people, rather than the safeguarding services themselves.
- Members asked if the Social Care team had a system in place to identify if people were veterans, noting that they experienced complex issues and were already identified in healthcare services. Members also asked if officers were aware of the Veteran Transition Intervention Liaison Service (TILS). Officers responded that they were aware of the service but people were not currently identified as veterans but this should probably take place. Whether a person was a veteran was not currently identified on the referral form.
- Members stated that identifying veterans was important as there were experts available who knew how to cater to their unique needs. An app was available, 'Forces Connect', to which Peterborough were signed up to assist in this area.
- Officers highlighted the importance of preventative work as this benefitted both individuals needing support and had financial benefits for local authorities.
- Officers highlighted the importance of encouraging people to use the local authority's website to identify services they might require.
- Members requested additional information on liaison with GPs surgeries with regard to safeguarding people, especially in light of the increasing use of telephone appointments. The Head of Service responded that links with Primary Care and Housing Services were particularly important and were now well established. Members of staff were appointed to work primarily in liaison with primary care services. Practice was shared with primary care services and working with them was essential to reaching certain communities as a person might be willing to talk to a G.P. but not social services. Self-assessment audits were in place to assess the effectiveness of these relationships.
- Members felt that there could be a disconnect between residents, patients and GP practices and asked how the Board identified areas where things needed changing. The Head of Services responded that processes were robust and relied on accurate evidence being provided. 'Challenge days' were held when a service appeared to be 'too good to be true' or conversely, overstating their difficulties. These days were supportive but also challenging.
- It was agreed that 'Safeguarding Easy Carry Cards' would be provided for Members by the Head of Service via the Democratic Services Officer.

ACTIONS AGREED:

The Adults and Communities Scrutiny Committee **RESOLVED** to receive and note the content of the annual report and:

1. It was agreed that the Head of Service for the Cambridgeshire and Peterborough Safeguarding Boards would provide leaflets to members of the Committee from Safeguarding awareness month that contained basic information on safeguarding.
2. It was agreed that 'Safeguarding Easy Carry Cards' would be provided for Members by the Head of Service via the Democratic Services Officer.

31. CARERS UPDATE – CARERS SURVEY AND ADULT POSITIVE CHALLENGE PROGRAMME

The report was introduced by the Assistant Director, Adults and Safeguarding and the Head of Integration which allowed the Committee to scrutinise the results of the Carers Survey and the actions being taken within the Adult Positive Challenge Programme to improve the experience of carers.

The Adults and Communities Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members referred to section 9.1 – Financial Implications on page 37 of the reports pack and asked how £3m of savings would be made to the Adults Positive Challenge Programme, given that there was an aging population. Officers responded that a key part of their ethos was that better outcomes were not necessarily more expensive. If carers were well-supported they were less likely to have a breakdown which would have resulted in higher costs for the council, such as residential care. A key focus was on keeping people out of long-term care where possible.
- Some members felt that there should have been more information on preventative measures in the report and asked if this was a key part of the Adults Positive Challenge Programme. Officers responded that this was because this report was focusing primarily on the results of the Carers Survey but information on preventative measures could be provided to the committee in the future if required.
- Some members felt that there was limited mention of young carers within the report and asked what provisions were in place to provide respite care. Particular concern was raised over the impact that caring responsibilities could have on a young person's future if adequate support was not provided. Officers responded that young carers were supported in the same way of adults; i.e. by asking how do we meet the needs of carers and support them to continue caring. The Carers' Trust helped to identify carers in need of support. This was sometimes difficult due to the unwillingness of young carers to come forward in some communities. Issues might include information on support not being provided in an appropriate language Support for carers to have breaks from their responsibilities was provided by other organisations.
- Members highlighted that many carers could be elderly themselves. Looking after them was important and this was also financially beneficial to the Council. Members referred to section 4.5 – Impact on carers' health on page 31 of the reports pack and asked what more could be done to provide support in this area.
- Officers responded that that supporting carers to seek support was important. Many carers did not see themselves as such, but as a parent, son or daughter etc. It becomes more difficult to provide care as one gets older and planning for an emergency situation was important. Many carers do embrace the support that is offered, such as being given a break or being accompanied to a resource centre. The Council were aware that they would not be able to provide care to everyone without the help of family carers. Some people would refer themselves via the Carers Trust and they might not want to engage with the Local Authority directly, but could do so with the right support from other organisations. With regard to health issues, work had been done with colleagues from the Public Health directorate to provide a health trainer service and help carers with specific needs, e.g. sleep management. Work was also underway with libraries to provide carers with better resources.
- Members noted the importance of early intervention and the need for someone to identify the early signs that support for a carer was required and refer them to the appropriate organisations. Officers responded that the Peterborough information Network website was now available and was useful in this area. Links were available to GPs surgeries across Cambridgeshire and Peterborough. Most carers in need of assistance would initially visit a G.P.
- Members suggests that information on Carers support should be provided in supermarkets as carers might be more likely to visit them than libraries. Officers

responded that they were currently assessing where the best places to locate this information would be and that creative thinking might be required. Placement in supermarkets could be explored.

- Members noted issues with sleep deprivation and the fact that many carers did not think of themselves as being carers, e.g. a married couple.
- Members felt that helping carers with Universal Credit was important and there were sometimes issues with cancelled assessments. How does the Council connect with the Department for Work and Pensions (DWP) to ensure that they know a person was a carer and received appropriately sympathetic treatment? Officers responded that the Council had a team of staff who conducted financial assessments and ensured that carers and the cared for person received all the benefits that they were entitled to. Support was also provided via the Home Service Delivery Model and Care and Repair. The most significant challenge was supporting carers who were not known to the Council and invited any suggestions Members might have to improve work in this area. The offer available to carers continue to be improved.
- Members re-emphasised the importance of other agencies being aware of people's caring responsibilities and felt that the measures in place were not adequate. People needed to be treated with care and respect, and financial issues could exacerbate existing mental health issues.
- Members asked for additional information on the New Carers Operational Group. Officers responded that that group was in place to identify what could be changed to meet the needs of carers and help to develop more innovative ways of providing support.
- Members expressed concern about young carers not living a fulfilling life due to their responsibilities and asked if there was a way of rewarding them. Officers responded that support was provided to Carers via Personal Independence Payment (PIP), Council Tax Reduction and Housing Benefit but that the carer had to be 16 or over to be eligible for them. Some members felt this rule was unfair as someone under 16 could have employment, e.g. a paper round.
- Members asked what respite care was available to relieve tiredness for carers and if all carers were eligible for it. Officers responded that respite care was indeed available for carers known to the Council. There were many options for this and which one was used was dependent on a carer's individual circumstances.
- Members asked if the comments in the report were reflective of the balance of positive and negative comments received in the survey. Officers responded that a variety of comments had been received and they tried to include a representative sample in the report. 500 comments were received in total and were included based on the clarity of what was being said.
- Examples were raised by members of respite care being provided.

ACTIONS AGREED:

The Adults and Communities Scrutiny Committee considered the report and **RESOLVED** to:

1. Note the results of the Carers Survey undertaken in Autumn 2018 and published in June 2019.
2. Note the work underway in the Carers work stream of the Adult Positive Challenge Programme and how this aligns to improving the experience of and outcomes for carers and managing demand for Adult Social Care.

32. ADULT SOCIAL CARE ANNUAL COMPLAINTS REPORT 2018-19

The report was introduced by the by the Assistant Director, Adults and Safeguarding and the Head of Integration which allowed the Committee to scrutinise the summary of Adult Social Care complaints and compliments received between 1 April 2018 and 31 March 2019.

The Adults and Communities Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members referred to the complaint theme 'dissatisfaction with the way finances are managed by care providers' in section 4.6 on page 60 of the reports pack' and asked for additional information regarding the control that could be exercised over a service user's finances by a care provider. Officers responded that care providers could manage finances of behalf of service users but not all of them had had robust process in place. It was necessary to establish these processes to ensure legal compliance. Work was continuing with providers to ensure this was the case.
- Members asked if this was now under control and if spot checks on providers were in place. Officers responded there was insufficient evidence to identify misconduct in this particular case but record-keeping was poor rendering the provider unable to account for how the money had been spent. The individual in question had learning disabilities and relied on an advocate. The Council were now satisfied that the issue had been resolved.
- Members praised the fact that compliments had been received as well as complaints.
- Members expressed concern over the increase in the number of complaints and the rates of investigation. Officers responded that all complaints were investigated, including the five 'Care and Repair' complaints.
- Members requested additional information about the nature of the 'Care and Repair' complaints. Officers responded that at least two were related to lack of eligibility for Disabled Facilities Grants (DFGs). It was agreed that the nature of the other complaints would be discussed with the member in question after the meeting.
- Members asked if the Council learnt from complaints and took actions as a result, raising a specific example of a person being moved from a care home. Officers responded that this depended on the nature of the complaint and felt that the criteria for safeguarding were met. The family were not satisfied that the care home would make the changes agreed but no other concerns were raised so it was agreed that the individual would be move.
- There were some repeat complainants. These complaints were often so broad that they did not relate to this service area so were responded to by passing on their complaint to others which could exacerbate the situation. Complaints were always taken seriously and some complaints by repeat complainants were upheld.
- 56 formal complaints were received throughout the year in the context of 3,000 people supported directly with contact in place with an additional 16,000 people. The complaint rate was therefore very low.
- Members raised concerns regarding the high number of complaints relating to independent providers. Officers responded that this was a difficult area as carers were working out in the community and independent providers often claimed to be delivering all the services they should. Based on multiple complaints gathered, some organisations will accept the offer of training but some say it is purely an internal matter for them.

- Members asked how many complaints had been received regarding carers claiming to have visited a service user when they had not done so. Officers responded that there were no statistics available for this. Often this was not the fault of the carer as the provider might tell them they need to go elsewhere. The issue was serious and potentially amounted to fraud if a provider were invoicing for a commissioned service that was not delivered. Such complaints were therefore taken seriously.
- Members stated that information was easier to falsify if a service user had dementia and there could therefore be an artificially low number of complaints. Such issues could be occurring with more than one provider. Officers agreed, stated that electronic call monitoring could be used in these instances and raised an example of a service users' family taking note of the length of carers visit. A member raised a similar example relating to a family member.
- Electronic Call Monitoring required the carer to log the start and end of a caring session via an electronic device.

ACTIONS AGREED:

The Adults and Communities Scrutiny Committee considered the report and **RESOLVED** to note the summary of Adult Social Care complaints and compliments received between 1 April 2018 and 31 March 2019 and the learning and actions taken as a result.

33. ADULTS AND COMMUNITIES SCRUTINY COMMITTEE MEETING START TIME 2020-2021

The report was introduced by the Chairman which allowed the Committee to discuss and agree the start times for its meetings from the beginning of the Municipal Year 2020-21.

Members commented that it would be difficult to hold the meeting any earlier than 7pm due the need for Members to attend the pre-meeting after work.

Councillor Bisby, seconded by Councillor Brown, proposed the Adults and Communities Scrutiny Committee continue to meet at 7pm. This was agreed **UNANIMOUSLY**.

ACTIONS AGEED.

The Adults and Communities Scrutiny Committee **RESOLVED** to commence meetings at 7pm in the 2020/21 Municipal Year.

34. MONITORING SCRUTINY RECOMMENDATIONS

The Democratic Services Officer introduced the report which enabled the committee to monitor and track the progress of recommendations made to the Executive or Officers at previous meetings.

ACTIONS AGREED:

The Adults and Communities Scrutiny Committee considered the report and **RESOLVED** to consider the responses from Cabinet Members and Officers to

recommendations made at previous meetings as attached in Appendix 1 to the report.

35. FORWARD PLAN OF EXECUTIVE DECISIONS

The Democratic Services officer introduced the report which invited Members to consider the most recent version of the Forward Plan of Executive Decisions and identify any relevant items for inclusion within the Committee's work programme or to request further information.

There were no further comments made.

ACTIONS AGREED:

The Committee considered the report and **RESOLVED** to consider the current Forward Plan of Executive Decisions.

36. WORK PROGRAMME 2019/2020

The Democratic Services Officer introduced the report which gave the committee the opportunity to review the work programme and suggest any additional items to be considered.

It was noted that the Work Programme would be discussed at the next Group Representatives Meeting.

ACTIONS AGREED;

The Adults and Communities Scrutiny Committee **RESOLVED** to note the latest version of the work programme.

37. DATE OF NEXT MEETING

18 December 2019 – Joint Scrutiny of the Budget
14 January 2020 – Adults and Communities Scrutiny Committee

Chairman
7pm – 8:48pm

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ADULTS AND COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 5
14 JANUARY 2020	PUBLIC REPORT

Report of:	Adrian Chapman, Service Director – Communities and Safety	
Cabinet Member(s) responsible:	Cllr Steve Allen, Cabinet Member for Housing, Culture and Recreation	
Contact Officer(s):	Sarah Ferguson, Assistant Director, Housing, Communities and Youth Peterborough City Council Peter Appleton, CEO, Vivacity Nathalie Phillips, Arts Council England	Tel. 07920 867276

DEVELOPING A CULTURAL STRATEGY FOR PETERBOROUGH

R E C O M M E N D A T I O N S	
FROM: <i>Adrian Chapman, Service Director – Communities and Safety</i>	Deadline date: <i>N/A</i>
<p>It is recommended that Adults and Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Note and scrutinise the direction of travel to develop a Cultural Strategy for Peterborough in partnership with Vivacity, Arts Council England and cultural leaders across the City 2. Comments on key aspects of the proposed strategy with a view to informing the next stage of its development 	

1. ORIGIN OF REPORT

1.1 Adults and Communities Scrutiny Committee have recently taken on the portfolio for the culture and leisure activities of the City Council. This report is the first to be brought to the Committee to provide an overview of current and future proposals.

2. PURPOSE AND REASON FOR REPORT

2.1 To brief members of the Committee on current arrangements within the Council and with Vivacity to develop and deliver future cultural and leisure opportunities within the City.

To note the direction of travel to develop a Cultural Strategy for Peterborough.

To seek comments from Members on key aspects of the proposed strategy with a view to informing the next stage of its development.

2.2 This report is for the Adults and Communities Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2 Functions determined by the Council:

6. Libraries, Arts and Museums

2.3 This report specifically relates to the corporate priority to ‘Support Peterborough's Culture and Leisure Trust’.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 *Current arrangements for Cultural activity within Peterborough City Council*

4.1.1 Vivacity was established almost a decade ago, through the transfer of much of the existing City Council functions in relation to culture and leisure into an arms-length trading organisation. Peterborough City Council has a contract with Vivacity to deliver these activities until 2035.

Vivacity is an independent charitable trust and a strategic partner of the Council, responsible for the delivery of a range of arts, culture, sports and leisure services on behalf of the city including statutory services (archives, libraries and KS2 swimming).

4.1.2 The areas of specific cultural development which Vivacity leads on providing for the City include:

Creative People and Places

In 2014 the Peterborough Presents consortium, led by Vivacity, successfully bid to the Arts Council's Creative People and Places fund receiving £725,046 over a three-year period towards a £1,082,008 initiative. Since then Peterborough Presents have delivered a multi strand programme of activity that aims to increase arts attendance and grow the local arts infrastructure. In 2018 the consortium successfully received further funding to continue the programme over the next 3 years.

The Key Theatre is situated in Peterborough's city centre overlooking the river Nene. The Key Theatre works to bring an abundance of entertainment and culture to the heart of the city. The Key is home to many of the amateur and semi-professional theatre groups in Peterborough and presents a high quality programme of drama, dance, music, spoken word, family film and live screenings. It also produces in-house its annual pantomime.

Peterborough Museum & Art Gallery is located in one of the city's most historic buildings. Peterborough Museum has a wealth of stories to fascinate and enthral the whole family. With amazing objects and interactive displays for all ages, the collections comprise over 200,000 items of great national and international importance. It also houses the City's Art Gallery that has recently been upgraded and is now capable of hosting high profile loans.

Flag Fen is a seasonal archaeology park and visitor attraction, home to a unique ancient wooden monument. A kilometre-long wooden causeway and platform are perfectly preserved in the wetland. 3300 years ago, this was built and used by the Prehistoric fen people as a place of worship and ritual. 60,000 upright timbers and 250,000 horizontal planks are buried under the ground along with many swords and personal items given as offerings to the watery fen.

Peterborough's Library Service is delivered by Vivacity from 10 static libraries, a mobile library and a Book Bus for primary age children. The service underwent extensive transformation four years ago with the implementation of self-service access technology that allowed all library branches to remain open and with longer opening hours but with significant reductions in staffing levels. Reading development is a key focus of the service, with investment in activities for primary age children to help deliver the city's 'Vision for Reading'. New opportunities are emerging for the development of the libraries through a new partnership with Civic.

4.1.3 Some key functional areas were retained by the City Council after the establishment of Vivacity which have a direct role in developing and fostering the cultural life of the City. In addition to the responsibility for the management of the relationship with Vivacity, activities delivered by the City Council have included the fostering, funding and development of community and council-led festivals and events. As part of the work we are now progressing with Vivacity, these types of functions are being reviewed to ensure they are being delivered in the most appropriate way by the most appropriate organisation.

- 4.1.4 As the key provider of Peterborough's culture and leisure services, it has always been our ambition that Vivacity should develop into a self-sustained organisation not reliant on council funding, able to grow and adapt to the changing profile of our city. For various reasons however, this ambition has not been fully realised to date. However, significant work has been undertaken by Vivacity and the City Council in the last two years to recalibrate the relationship, putting it onto a firm footing for the future, and reaffirming the strategic partnership between the two organisations.
- 4.1.5 It is recognised that the development of an ambitious agenda for the cultural future of the City comes at a time when the public sector and many involved in creative industries are experiencing significant financial challenges. However, there are also many opportunities which can be maximised through harnessing existing resources, and making the most of funding available through national funding streams, placing culture at the heart of regeneration and growth of the City. Developing a compelling vision for the future across a broad coalition of partners is the touchstone for this ambition.

4.2 ***Future vision for Culture in Peterborough***

- 4.2.1 A number of thriving cities have used culture (in its widest sense) as one of the tools and levers that are at the heart of successful and sustainable regeneration, bringing vibrancy, creating a sense of place, a destination, supporting community cohesion, and enhancing the visitor and night time economy to become a genuine economic driver. Cities such as Brighton, Hull, Liverpool, Luton, and Newcastle & Gateshead amongst numerous others have taken the long view of sustainable cultural investment to achieve these outcomes.
- 4.2.2 The Department for Digital, Culture, Media & Sport (DCMS) is responsible for delivering the government's policy covering arts and culture, communications and media, sport, tourism, building a shared society and digital connectivity. This is a broad view that there can often be strong connections between culture and economic development.
- 4.2.3 Peterborough is currently recognised as a 'cultural cold spot' with lower levels of participation in the arts and cultural activities per capita than cities of broadly comparable scale. It is currently ranked 34 out of 355 local authorities measured in the 2017 active lives survey with just 39% of the population engaging or participating in cultural activity. This position's the city in the bottom 20% of places of least cultural engagement in the UK.

The approach and success of other cities such as those mentioned above clearly illustrate that where there is ambition, vision, collaboration, leadership and investment, culture can be a powerful force for change.

- 4.2.4 The long-term strategic vision for culture and leisure in Peterborough should be to develop a city with a sustainable cultural offer built upon strong city wide partnerships and collaboration with outwardly facing developmental roles. These partnerships need to support organisations of scale and encourage and create the space for smaller organisations and independents to grow. The City Council established Vivacity as an independent charitable organisation in 2010 to deliver its public cultural and leisure offer in the midst of public sector austerity. The decision to establish Vivacity has worked; participation has increased, quality improved and costs reduced. However, without opportunities to develop commercially, the cultural offer that is currently cross-subsidised from revenue generating activities may be at risk.
- 4.2.5 It is essential that Peterborough has a broad cultural and leisure offer that supports growth of the city, with high quality state of the art facilities that keep pace with the growth agenda and city ambition. Significant investment is required in the sector and the public 'cultural' estate. The city currently lacks conferencing facilities. In addition, the creative industry sector is not obvious with limited gallery space and public art provision which is not routinely enhanced. The Heritage Festival led by Vivacity remains the largest in the city attracting some 30,000 people but has yet to break-even. The last large scale Arts Festival being one that supported the 2012 Olympic Torch Relay nearly 8 years ago. The future should aim to reverse these deficiencies.

4.2.6 The City currently has three National Portfolio Organisations (NPO's) supported by Arts Council England (ACE):

Metal Culture who curate an exciting programme of international and UK artists in residence, host week-long, residential talent development LABs for artists from mixed disciplines and run a wide range of events, exhibitions and participatory projects that connect artists to audiences and audiences to artists;

Eastern Angles who provide professional rural touring and site-specific theatre with a focus on new writing, new audiences and the development of new talent. Their stories and themes are derived from our sense of place, specifically East Anglia and the East of England;

Pop Up Productions facilitate access to rich and meaningful literary experiences for children and young people, schools (primary, secondary, SEN) and families – especially in diverse, deprived, isolated and otherwise challenged communities. They achieve this principally through an innovative service model – currently being transformed into a national schools Pop Up Festival of children's literature – which works with whole schools and key stages to place authors and their contemporary books at the heart of literacy/English learning and teaching.

The vision is to grow the number of NPO's and public art and secure an investment in the 'cultural offer' having a place and being firmly rooted in Section 106 and Community Infrastructure Levy agreements; organic growth of cultural independents; a city centre that is vibrant with a coherent and choreographed programme of animation that is bold, accessible and of scale to deliver that 'wow' moment.

4.2.7 For the future, culture may be supported by the proposed Business Improvement District and other larger business outside of the city centre; events, animation licenced buskers and replication at an appropriate scale in communities and townships could be the norm. Physical cultural assets will be valued, have the capability and conditions that are supportive of creative collaborations. The city will have invested in a bold lighting strategy that supports the night-time and visitor economy. We will have a diverse and sustainable theatre offer that is complementary to each other strengthening our city offer as opposed internal competition. The city must have confidence and belief in its cultural and leisure offer, public and private investment in 'culture' will be evidence of it.

4.2.8 The cultural offer should be at the core of encouraging and breeding city confidence, where Peterborough has the self-belief, a clear collective vision that is continually pushing the boundaries of ambition, a genuine strength and depth in multiple partnerships, capacity and capability to bid to host cultural activity at a national level.

4.3 ***The Development of a Cultural Strategy for Peterborough***

4.3.1 The development of a new Cultural Strategy is supported by Arts Council England (ACE), Peterborough City Council and Vivacity alongside local cultural organisations who are key partners in shaping and delivering the cultural life of the city. The strategy is the vehicle by which the vision and ambition set out above can be carried. It has a core focus on the arts, cultural product, heritage and tourism.

A strategy should be ambitious; however it only has validity if it helps shape the future, fits with the wider strategic objectives of the city and is implementable.

4.3.2 To support the development of the strategic partnership work and delivery of a cultural strategy which captures all the opportunities outlined above, an external consultancy (D-P-Q) has been commissioned jointly by Peterborough City Council and Vivacity. The brief is to develop an Arts & Cultural strategy covering the next 5 years and accompanying action plan backed up by a fundraising and resource plan to support it. The work on the strategy will research and consider the following themes:

1. Inclusive - Culture has the potential to play a pivotal role in strategies to Integrate communities. Putting people, residents and visitors at the heart of Integrated strategies

that sit across the places core aims, creating a collective narrative and raising aspirations through cultural engagement & activities.

2. Fit for Future - Peterborough has the potential to be a truly sustainable city. A city which has a thriving local economy, first rate futures for our children and Pride in our communities and environment. A city where our residents are healthy, happy and prosperous. Culture has the potential to play a leading role in this and to also consider what new ways arts and culture can inspire and facilitate a transition to increased levels of sustainability.

4.3.3 The work is being overseen by a small group of key partners in the city which includes Vivacity, Peterborough City Council, the Arts Council and key local partners (the Strategic Partnership Group). This group will refer back to a wider reference group or forum (Cultural Leaders Group) which brings together the broader city wide coalition of partners and stakeholders in the life of the City. Securing engagement, support and a collective ambition of the partners will be critical to the success of the strategy.

4.3.4 Work started on the strategy in summer 2019, with the first phase of their work focussing heavily on consultation and engagement with a wide range of stakeholders. This has included:

- 1 online stakeholder survey, over 50 responses
- 1 public consultation day, city centre, 37 responses
- Over 30 stakeholder meetings and conversations
- 2 Cultural Leaders Group & 2 Strategic Partnership Group meetings
- 1 City Leadership Forum & workshop

4.4 ***Emerging Themes***

4.4.1 The development of ideas and themes is at an early stage with the focus to date being on gathering views and information from across the partnership. As the work on the vision for the City develops, building on some of the themes expanded on in this paper, this will form the bedrock for the themes which will drive the action plan, and be brought back to Committee for consideration in a future report.

4.4.2 However, potential areas of focus that are emerging include:

- supporting creative and cultural industries
- supporting young people to access creative opportunities and experiences
- exploring ways to increase community participation
- building a sense of Peterborough's culture and heritage
- the role culture can play in environmental challenge.

4.4.3 Members are invited to comment on these themes and other aspects of the future vision set out in this paper.

4.5 ***Next Steps***

4.5.1 Peterborough is welcoming the Chief Executive of the Arts Council, Darren Henley, to the City on the 11th February 2020. This is a great opportunity to showcase the ambition the City has for the future development of its arts and cultural life, at a time when the strategy is at a key point in its development. Members are invited to participate in his visit with more details to be provided as the arrangements are clarified.

4.5.2 The Strategy is due to be completed by September 2020 with the following key milestones over the next few months:

Jan – Apr	Ongoing stakeholder engagement
May - June	Final draft strategy circulated for comment
Jul	Writing funding and resource plan
Aug	Devising action plan, finalising strategy
Sept	Launch strategy

5. **CONSULTATION**

5.1 The consultation which has been undertaken so far is outlined in section 4 above. The ongoing engagement with community stakeholders and Members will continue to be a crucial part of the strategy development.

6. ANTICIPATED OUTCOMES OR IMPACT

6.1 The development of the Cultural strategy provides a vehicle for harnessing the considerable resources within the City which will place culture at the heart of the growth and economic development of Peterborough.

7. REASON FOR THE RECOMMENDATION

7.1 The reasons for the recommendations is to support the delivery of Peterborough City Council's corporate priorities in relation to culture and leisure.

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 Not applicable

9. IMPLICATIONS

Financial Implications

9.1 The development of the strategy takes place at a time when the City Council's resources are reducing, and a new business model for Vivacity is being developed. The work on the strategy will identify and make links with other opportunities for funding where culture should be playing a key part. For example potentially through the Stronger Town funding, and extending the reach and impact of the Integrated Communities Strategy which has already brought an additional £1.6m into the City to support our work to foster and develop integration.

Legal Implications

9.2 Not applicable

Equalities Implications

9.3 Developing a strong cultural offer, which strengthens the strategic cultural partnership in the City, rooted in a connection with local communities will support the ambitions to continue to develop integration and inclusion across the City. Cultural activity is fundamental to celebrating diversity, and bringing communities together.

Rural Implications

9.4 The reach of the strategy is for the whole of the City, including rural as well as urban areas.

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

11. APPENDICES

11.1 None

ADULTS & COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 6
14 JANUARY 2019	PUBLIC REPORT

Report of:	Cllr Steve Allen. Cabinet Member for Housing, Culture & Recreation	
Cabinet Member(s) responsible:	Cllr Steve Allen. Cabinet Member for Housing, Culture & Recreation	
Contact Officer(s):	Adrian Chapman, Service Director: Communities & Safety	Tel. 863887

PORTFOLIO HOLDER PROGRESS REPORT: HOUSING, CULTURE & RECREATION

R E C O M M E N D A T I O N S	
FROM: Cllr Steve Allen, Cabinet member for Housing, Culture & Recreation	Deadline date: NA
<p>It is recommended that the Adults & Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Consider and scrutinise this report and endorse the approach being taken under the portfolio of the Cabinet Member 	

1. ORIGIN OF REPORT

1.1 This report is presented at the request of the Adults and Communities Scrutiny Committee.

2. PURPOSE AND REASON FOR REPORT

2.1 Each year, the Scrutiny Committee receive an annual report from the relevant Cabinet Members, setting out achievements and challenges, as well as opportunities, that fall under the remit of the Scrutiny Committee.

2.2 This report is for the Adults and Communities Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2 Functions determined by the Council:

- 3. Housing need (including homelessness, housing options and selective licensing)
- 6. Libraries, Arts and Museums

2.3 The portfolio responsibilities of all Cabinet Members directly contribute to relevant corporate priorities.

2.5 The portfolio responsibilities of all Cabinet Members directly contribute to the Children in Care pledge.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 Context

- 4.1.1 This report is being presented to the Committee to allow them to scrutinise the work being undertaken under the portfolio of the Cabinet Member for Housing, Culture and Recreation, Cllr Steve Allen. Cllr Allen's portfolio covers the following areas:
- the Council's housing strategy
 - the Council's response to homelessness including:
 - (i) the prevention of homelessness
 - (ii) the supply of temporary accommodation
 - (iii) the supply of affordable housing including the development of a housing revenue account
 - (iv) housing options and supporting people
 - the Council's response for rough sleeping
 - Culture and Recreation, and being the Strategic Partnership lead for the work of Vivacity and responsibility for the Council's functions in relation to:
 - (i) the Peterborough Museum
 - (ii) libraries and archives
 - (iii) the Arts
 - (iv) sports strategy

4.2 Housing Strategy

- 4.2.1 The delivery of affordable housing through our Affordable Housing Provider partners is looking positive for this financial year. In April 2019 it was forecasted that 262 new affordable homes would complete by 31 March 2020 (a 79% increase on last year's affordable completions) with a tenure split of 157 affordable rented tenure and 105 shared ownership tenure homes being provided.
- 4.2.2 During the course of the year, the expected total figure has grown, and the latest forecast indicates that 371 new affordable homes will complete by 31 March 2020 (a 154% increase on last year's completions) with a tenure split of 237 affordable rented tenure and 134 shared ownership tenure homes being provided.
- 4.2.3 This significant in-year increase has largely been as a result of deals brokered between affordable housing providers and developers for block purchase of either fully completed or under construction homes, originally intended for open market sale. Many of these units are on larger sites where the market has slowed down, and lack of demand has encouraged the developer to look to the affordable housing market for sales. This has helped to boost the affordable provision on some sites where the percentage of affordable homes to be provided through the section 106 agreement had fallen short of the 30% sought by our affordable housing policy within the Local Plan. The fact that the units are being delivered outside of the section 106 requirements has helped to make the delivery of these additional affordable homes more financially viable for the affordable providers because they are eligible for grant funding.
- 4.2.4 Many of the units forecast for delivery this financial year are due to complete close to end of March. This does mean that there may be some slippage of units into next financial year reducing the total as of 31 March 2020, but overall there is a drastic increase in the number of affordable homes coming forward, with signs that this positive trend will continue into next financial year.

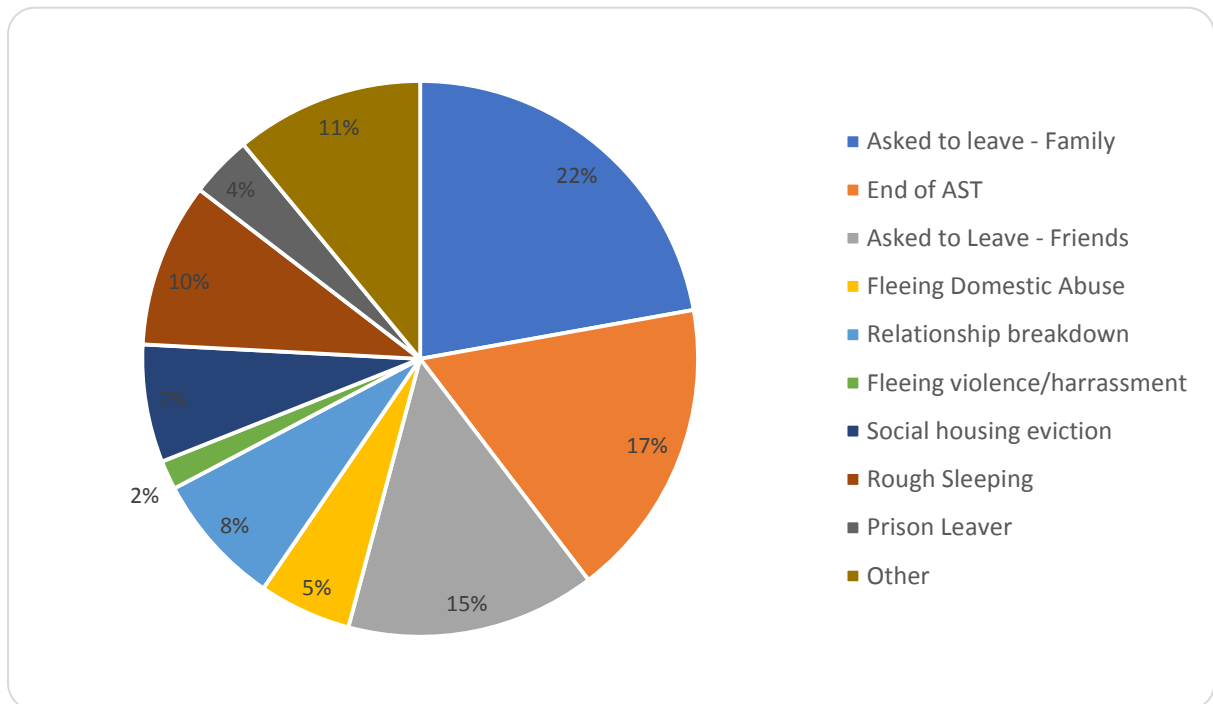
4.3 Homelessness

4.3.1 Homelessness Presentations

2019 has been a challenging year for the authority in relation to homelessness. The demand remains as high as anticipated, with 1,691 households presenting to us for assistance so far in this financial year as they are homeless or threatened with homelessness. Should this continue for the rest of the year we are likely to see around 2,442 presentations. This is compared to 2355 last year. A 3.69% increase.

4.3.2 Reasons for Homelessness

The main reasons for households becoming homeless remain similar to previous years, with the majority being made homeless from family or friends or after having to leave their private sector tenancy after receiving a notice to quit. The chart below shows the breakdown of reasons for homelessness as at 6 December 2019. (n.b. AST = Assured Shorthold Tenancy).



4.3.3 Prevention

Although demand continues to be high the team have been successful in increasing the number of cases where homelessness has been prevented and temporary accommodation has not been required as a result. This is most commonly by supporting the household to remain in their current property or by assisting them in finding alternative accommodation prior to the becoming homeless.

To date this year the team has prevented homelessness in 270 cases. This is compared to 167 in the whole financial year last year.

There has also been an increase in the number of households who have had their homelessness relieved by finding accommodation for them as part of the ongoing work undertaken with the client in their personalised housing plan.

To date this year the team has relieved homelessness in 181 cases. This is compared to 166 in the last financial year.

This coming year the team will have a sharper focus on the main reasons for homelessness and aim to increase the number of successful preventions even further to keep more households in their home or by securing alternatives prior to them having to leave. This should have a further positive impact on the number of households accommodated in temporary accommodation.

4.3.4 Temporary Accommodation

Demand

A total of 410 households were in temporary accommodation as at 6 December 2019. The Council's use of B&B accommodation has reduced during 2019/20 despite an increased forecast in homelessness presentations relative to 2018/19 of around 87. At the beginning of

2019 we were accommodating 100 households in B&B accommodation in the city. As at the 6 December 2019 we were accommodating 89.

54 of the 100 households accommodated in B&B at the beginning of 2019 were families who had been there for over 6 weeks. The team has been successful in reducing this number down to 19 as at the 6 December 2019.

Supply

Over the course of the past year action has been taken to boost the supply of temporary accommodation for households at risk of homelessness.

58 properties have been purchased on the open market in particular to meet the demand for 2 and 3 bedroom properties. Properties have been selected in areas with good access to education, health and community facilities and good public transport links. The acquisition of these properties has been funded from a £10m invest to save initiative with provision also made for property management and maintenance. The homes purchased have helped alleviate temporary accommodation pressures and reduced the use of B&B accommodation. In addition the Council has secured 20 flats at Tysedale which have been refurbished for use as temporary accommodation.

Leasing from private landlords with 5 years rental of private properties with rents aligned to local housing allowance rates has been promoted with condition survey work managed by NPS to ensure homes are safe and suitable for occupation. 46 properties are currently being used either as temporary accommodation properties or for discharge of duty.

The Council continues to lease a number of properties and hostel beds in bulk from Cross Keys Homes and has taken the step of purchasing 84 properties at St Michael's Gate that were previously owned by private landlord Stef and Philips.

The development of a housing revenue account

Councils are permitted to hold up to 200 properties before being required to open a separate Housing Revenue Account [HRA] in which all funds related to housing, e.g. rent payments and repair and service charges, require to be held separately from the general fund.

In September 2019 the Council notified the Ministry of Housing, Communities and Local Government of its intention to re-open a housing revenue account. This was done for 3 main reasons. First, MHCLG in July 2020 lifted the HRA borrowing cap to enable councils to play a more active role in addressing England's affordable housing crisis. Second, there are advantages to borrowing within an HRA because there is no requirement for minimum revenue provision or capital repayment within an HRA. Third, it is likely that the Council will hit the 200 homes ceiling at some point in the near future that would require it to re-open a Housing Revenue Account.

Work is presently being done to prepare a 40-year business plan that will forecast the anticipated income and expenditure within a housing revenue account. This is being modelled with a view to the Council moving to a position where it could have up to 1,400 homes in its ownership.

In the period since the HRA report was approved by Cabinet the Treasury has raised the borrowing rate through the Public Works Loans Board [PWLb] by one percentage point which makes borrowing through an HRA slightly less attractive than when the report was presented to Cabinet. 40-year PWLB interest rates are currently 2.87%.

In addition to the facility presented by an HRA to develop the Council's own stock, work has progressed through Medesham Homes, the Council's joint venture with Cross Keys Homes, to develop affordable rented homes through the reinvestment of right to buy receipts and commuted S106 monies. 29 homes were delivered in December 2018 at Midland Road and Medesham Homes propose to complete a further 110 in the coming year in 3 developments: Bretton Court, Thorney Green (Eye), and Belle Vue (Stanground).

4.3.5 **Housing Options and supporting people**

As with homelessness the demand for social housing continues to grow and the housing register and choice based lettings remains the route for many into affordable rented housing. We have seen increases in the number of properties being made available for letting through the schemes mentioned previously, but also with further development from our partner registered providers.

This coming year the housing allocations policy will be reviewed to ensure it continues to be effective in ensuring those in the greatest need, who are unable to secure accommodation through other routes, are prioritised.

The Council continues to fund a number of supported housing projects through its housing related support programme. These projects continue to offer an invaluable service, which includes accommodation provision to those in the greatest need in the city, who have likely to have previously failed in managing a tenancy and need support in understanding the responsibilities of managing their own home.

In addition, the team have had the following successes during 2019:

- The team have jointly commissioned the multi-disciplinary floating support service with Cambridgeshire County Council
- The team are continuing to work with the team in Cambridgeshire to see if there are opportunities for further joint commissioning
- The sale of the Mayors Walk Hostel and Flats by Genesis to Futures Housing Group and the successful continuation of the service

4.4 **Rough Sleeping**

4.4.1 Rough Sleeping continues to be an issue in the city, but the work and relationships that have been formed as part of the Safer off the Streets partnership continue to make positive strides towards highlighting the extent of the issue, and the Council's Rough Sleeper team's intelligence base is more comprehensive as a result.

4.4.2 The Council has been successful in bringing in additional funding to the city to support work to support those sleeping on the streets. This funding has come from the Ministry of Housing, Communities and Local Government. £280,968 has come from the Rough Sleeper Initiative.

This funding pays for:

- One rough sleeper team leader – Provided by PCC
- Two rough sleeper outreach officers – Provided by PCC
- 12 crash beds at Fairview Court – Provided by Longhurst Group
- Extending the Winter Night Shelter from 13 to 20 weeks - Provided by the Light Project Peterborough
- 2 single person tenancy sustainment officers – Provided by Longhurst Group
- Drug and alcohol outreach provision - Provided by Aspire
- GP outreach services – Provided by Boroughbury Medical Centre
- Landlord Incentive Scheme – Provided by PCC

4.4.3 In addition, the Council was successful with a joint bid in partnership with Cross Keys Homes to the Rapid Rehousing Pathway fund. This provided £113,157 which is now funding:

- A Single Person Floating support worker working with rough sleepers currently in temporary accommodation to help them sustain temporary accommodation and move forward into permanent accommodation – Provided by Cross Keys Homes
- A Mental Health Navigator to support rough sleepers with accessing mental health and wellbeing services – Provided by Boroughbury Medical Centre
- A European Economic Area Navigator to support rough sleepers, especially those from

Eastern Europe, to support them to gain eligible status and move into accommodation or to consider reconnection to their home countries – Provided by PCC

4.4.4 The initiatives detailed above as well as the presence of the Garden House, operated by the Light Project Peterborough, has meant that we now have the most comprehensive offer available for single homeless people than ever before. We have submitted a further application for Rough Sleeper Initiative funding to support our ongoing efforts during 2019/20 and are hopeful for positive news in the near future.

4.4.5 There is still much to be done in this area and there is still an element of the rough sleeping community who are unwilling to engage with services and are sometimes engaged in antisocial behaviour. Over the coming year the Council will be refreshing and presenting its Homelessness Reduction and Tackling Rough Sleeping Strategy, which will seek to address these ongoing challenges in its approach.

4.5 Culture and Recreation

4.5.1 Until now, the responsibility for scrutinising the culture and recreation elements of Cllr Allen's portfolio has fallen to the Growth, Environment and Resources Scrutiny Committee. However, from January 2020, this responsibility transfers to the Adults and Communities Scrutiny Committee.

4.5.2 *Strategic Partnership with Vivacity*

Over the last year, the work to build and consolidate a reinvigorated strategic partnership with Vivacity has continued to go from strength to strength. Whilst Vivacity continues to develop and build the cultural and leisure offer to the City, intense work has taken place in partnership between Vivacity and the City Council during 2019 to develop a sustainable operating model for the future. This is in the context of reducing Council budgets and continued budgetary pressures for Vivacity. We have jointly reviewed current and potential areas of activity which are deliverable within an overall reducing resource envelope, whilst remaining aspirational for the future. We are also reviewing how and where we should deliver the library service that is relevant for the 21st century, this includes an exciting new partnership with Civic who are supporting work across Cambridgeshire and Peterborough with a pilot project to re-imagine how we build on libraries as a core community asset for the future.

It has been agreed that the revised business model for Vivacity will be implemented in a phased approach over the next 5 years.

Alongside this, and expanded on in a separate report, a strategic alliance between Vivacity, Peterborough City Council and the Arts Council has seen new energy being put into creating a Cultural Strategy for the City. This will be developed in collaboration with a broad coalition of cultural leaders and partners. This will be completed by September 2020

4.5.3 **Peterborough Music Hub**

The Peterborough Music Hub (PMH) has had a busy and productive year with new activity, evaluation of the academic year 2018/19 and planning/preparation for the current and new academic year ahead. As ever the hub has been working with schools and ever more children and young people delivering high quality outcomes and outputs for the progression of music in the city. Initial analysis of data this year in comparison to last shows an increase in engagement with both schools and individuals with a focus on more sustained and meaningful outcomes.

In 2018/19, 94% of all Peterborough Schools actively engaged with Music Hub Activity (up from 89.7% in 2017-18).

4.5.4 **Sports Strategy**

Early in the 2020 calendar year, work will begin on a full feasibility study for a sports centre and

library in Werrington. This will confirm the best location for the facility to potentially address the lack of leisure facilities within this area and the city generally as highlighted by Sport England.

There is work being developed on a Park Pedal concept that is operational in Norwich currently, developed by Pedal Revolution. This is the same concept as ParkRun but on bikes, with a 5-mile route completing laps to encourage confidence on bikes. Focus will be on young children, families and the older population. The Council is working with Nene Park Trust on this initiative.

There is ongoing work with tennis clubs to discuss citywide development of the sport and funding opportunities moving forward in line with the Lawn Tennis Association capital plans nationally. This is also echoed with the English Cricket Board with regards to cricket clubs locally, where we are looking to leaver funding to the city to improve facilities and equipment to encourage more participation.

A Tennis coach has been employed for Central Park to help activate the area and have more activity within the park. Year one is now completed with a good increase in use at the park and playing tennis, but with learning to take into 2020 to ensure more focus on local engagement and more weekend events to promote activity.

Table tennis England and Viridor granted the council £9,000 (£4,500 each) for outdoor table tennis tables across the city. 2020 will see a further 6 tables installed in more rural areas.

A ping pong parlour in Serpentine Green shopping centre and Queensgate has been set up working with Vivacity along with the local business park. Table Tennis England are keen to see this move forward within the city. This offers free activity to residents in a safe environment and promotes social interaction using table tennis as the catalyst.

5. CONSULTATION

5.1 N/A

6. ANTICIPATED OUTCOMES OR IMPACT

6.1 It is anticipated that this report will provide the Committee with an overview of some of the work that is being undertaken under this portfolio. It also provides an opportunity for the Committee to ask questions and scrutinise the work being undertaken.

7. REASON FOR THE RECOMMENDATION

7.1 To ensure that the Portfolio Holder is working to deliver the priorities set out for the role in the Council's Constitution.

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 N/A

9. IMPLICATIONS

Financial Implications

9.1 N/A

Legal Implications

9.2 N/A

Equalities Implications

9.3 N/A

Rural Implications

9.4 N/A

Carbon Impact Assessment

9.5 N/A

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

11. APPENDICES

11.1 None

ADULTS AND COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 7
14 JANUARY 2020	PUBLIC REPORT

Report of:	Charlotte Black - Director Adults and Safeguarding	
Cabinet Member(s) responsible:	Cllr Wayne Fitzgerald, Cabinet Member for Adult Social Care, Health and Public Health	
Contact Officer(s):	Tina Hornsby, Head of Integration	Tel. 01733 452427

PETERBOROUGH ADULT SOCIAL CARE ANNUAL PORTFOLIO HOLDER UPDATE AND SELF ASSESSMENT

R E C O M M E N D A T I O N S	
FROM: <i>Cllr Wayne Fitzgerald, Cabinet Member for Adult Social Care, Health and Public Health</i>	Deadline date: <i>N/A</i>
<p>It is recommended that Adult and Communities Scrutiny Committee</p> <ol style="list-style-type: none"> 1. Consider and comment on the annual update for Adult Social Care, including the self-assessment for Peterborough Adult Social Care and the public facing summary for inclusion on the Council website. 	

1. ORIGIN OF REPORT

- 1.1 The Adults and Communities Scrutiny Committee requires an annual update report for the Adult Social Care portfolio holder and service director.

2. PURPOSE AND REASON FOR REPORT

- 2.1 As a core part of the Sector Led Improvement programme in Eastern Region led by the Association of Directors of Adult Social Services (ADASS) Directors are asked to complete a self-assessment. This year we are sharing the results of the assessment as the basis the annual update to committee.
- 2.2 This report is for the Adults and Communities Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2 Functions determined by the Council:
 1. Adult Social Care
 2. Safeguarding Adults
- 2.3 This report links to the following corporate priority:
 3. Safeguarding vulnerable children and adults.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 BACK GROUND

4.1.1 This paper provides an update on Adult Social Care across commissioning and operational functions, including the outcomes of the recent Peterborough annual self-assessment of Adult Social Care.

4.1.2 As a core part of the Sector Led Improvement programme in the Eastern Region, led by the Association of Directors of Adult Social Services (ADASS), Directors are asked to complete a self-assessment. The self-assessment covered a wide range of themes. Peterborough City Council submitted a self-assessment on 31 October 2019 and this paper summarises the key themes that have emerged through that process.

4.1.3 The self-assessment process also includes a peer challenge by a peer Local Authority in the Region as part of the Association of Directors of Adult Social Services (ADASS) performance improvement process and this will be provided to Cambridgeshire and Peterborough by the Director from Southend and his senior team and will take place on 9 January 2020. In addition ADASS arranges an external challenge session by an expert peer (previously a Director of Adult Social Services) and this will take place in late January / early February 2020.

4.1.4 There is a requirement for Local Authorities to produce an annual statement to the public about Adult Social Care called a Local Account. Appendix One provides a public facing overview to be shared more widely as the Local Account for Peterborough City Council.

4.1.5 The following is a summary update on Adult Social Care, including the findings of the self-assessment as submitted in October 2019.

4.2 Self-Assessment – Key Risk, Challenges, Innovations and Achievements

4.2.1 *Risks and challenges*

The following are identified as the key risks and challenges for 2018/19:

1. There are a range of risks around the social care market in Peterborough including- the risk of provider failure, increased costs of residential and nursing placements impacting on budget and availability of domiciliary care.
2. The challenges of working across the health and care system at a time of significant financial challenge for the health and care system has impacted on the ability to maintain a joint strategic approach. We continue to work hard with NHS partners to maintain a joint approach and are working across the health and care system as part of the Strategic Transformation Partnership (STP) and through the development of the NHS Long Term Plan.
3. Peterborough City Council's financial challenges have and continue to be a dominant theme but the Council remains committed to protecting those non statutory services that help manage demand and promote independence.

4.2.2 *Innovation and Achievements*

The following were identified as the top three innovations and achievements in 2018/19:

1. The Adults Positive Challenge Programme: joint transformation and demand management programme across Cambridgeshire County Council and Peterborough City Council leading to culture change, practice change and improved outcomes as part of a whole Council approach

2. Increased uptake in Direct Payments from 25% in April 17 to 30% in April 19. As a result of commissioning a new support provider, there has been an increase in the number of personal assistants available. Pre-paid cards have also been implemented.
3. Improved performance in relation to meeting Transforming Care targets and high performance on Delayed Transfers of Care (DTC) for social care reasons.

4.3 Leadership and Governance

4.3.1 The Council shares a Chief Executive and Senior Management Team with Cambridgeshire County Council and continues to align services where it is identified to be to the benefit of citizens, this includes a shared Executive Director of People and Communities and Director for Adults and Safeguarding.

4.3.2 The integration of the Adults senior management team across Peterborough City Council and Cambridgeshire County Council has led to the development of a shared Adults Positive Challenge transformation programme with a shared vision, values and behaviours. It has also enabled us to reduce duplication, increase consistency and share best practice.

4.4 Vision and Values

4.4.1 The Adults Positive Challenge Programme covers Adult Social Care across Cambridgeshire and Peterborough, within the programme we have agreed the following vision and outcomes:

4.4.2 Vision - By 2023 local people will drive the delivery of care, health and wellbeing in their Neighbourhoods

4.4.3 Outcomes

The People and Public Outcomes will be:

1. Neighbourhood approach supports independence and resilience
2. More people live independent and fulfilling lives for longer
3. People receive information, advice and support appropriate to their level of need, that will help them remain independent for longer
4. People and partners are clear about what the Council can and can't do

4.4.4 We will deliver these outcomes by linking with communities and maximising the impact of every conversation, alongside optimising the use of technology and reablement.

4.5 Adult Early Help

4.5.1 The Adult Early Help team came into effect in November 2017 following a six-week mobilisation period. The intention was to create an approach to service delivery that:

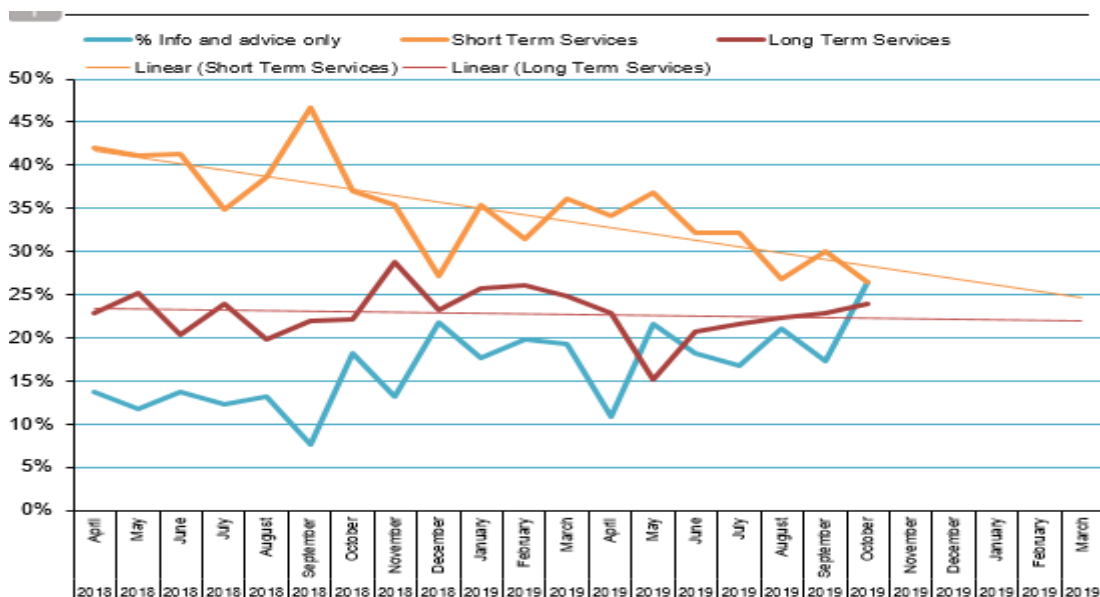
1. Prioritises the ability of a person to live independently and safely in their community
2. Maximises their input to decision-making about how and in what ways they want to have their needs met
3. Makes the person's journey feel more straightforward and easy to understand
4. Provides a resolution of their needs as early as possible

4.5.2 The overall aim of the service is to resolve people's needs as early and as efficiently as possible, with as few contact points or handoffs for people as possible. The expected outcomes include:

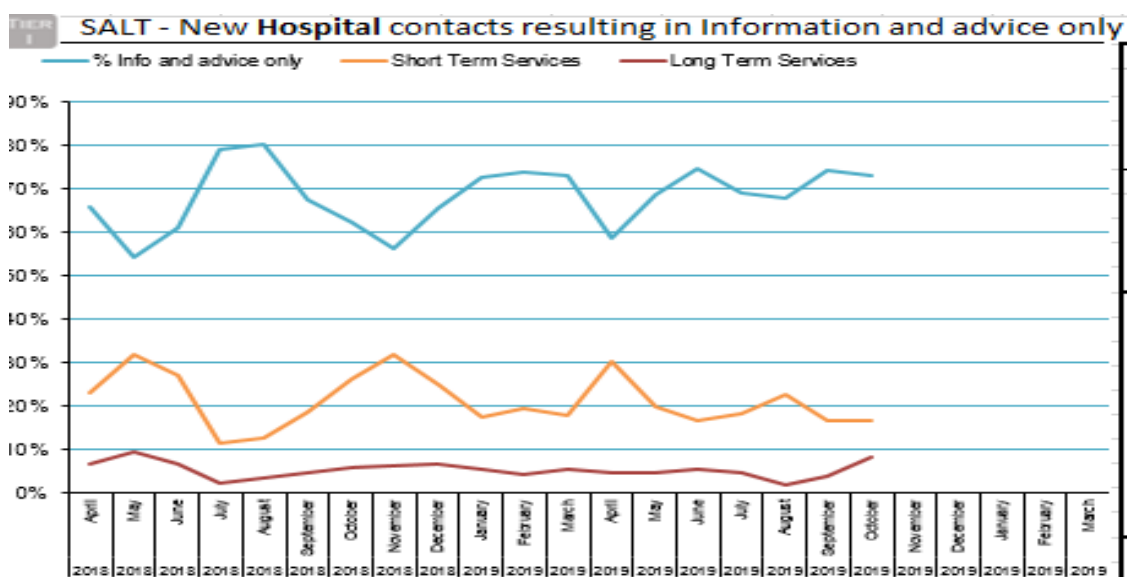
1. Limiting multiple entry points into the service
2. Provision of information and advice to people regarding ASC support services
3. Signposting to local community services or more cost-effective Council services
4. A reduction in the numbers of people referred to longer term ASC care which is more expensive.

4.5.3 As well as Social Workers carrying out assessments, the team has Care Advisers and Care Support Workers who handle the incoming calls and first point of resolution. The service has contact with over 500 people each month and less than 25% of new clients moving through to assessment for long term care and support services, which is a significant reduction from the time when we had no Adult Early Help. The following graph shows the contacts for new clients

going through Adult Early Help and a breakdown of the outcomes from the intervention.



4.5.4 The Adult Early Help contacts do not include new clients discharged from hospital, the outcomes for which are shown in the graph below.



4.6 **Supporting people to stay well in their own homes - community focus**

4.6.1 The Adults Positive Challenge (APC) Programme is focussed on designing a new approach and service model for Adult Social Care in Cambridgeshire and Peterborough. This is driven by the need to continue to improve outcomes for individuals and communities, whilst also being economically sustainable in the face of the huge pressure on the sector. The fundamental principle of the strategic change is a model which is based on putting choice and independence directly into the hands of individuals and communities.

4.6.2 The work streams in this programme include: changing the conversation with individuals and communities, carers support, targeting reablement, expansion of Technology Enabled Care, and preparing for adulthood. The programme is underpinned by the use of behavioural science tools applied to both our conversations and the information we provide via digital and more traditional media. This is whilst completing more proportionate assessments with more personalised outcomes.

4.6.3

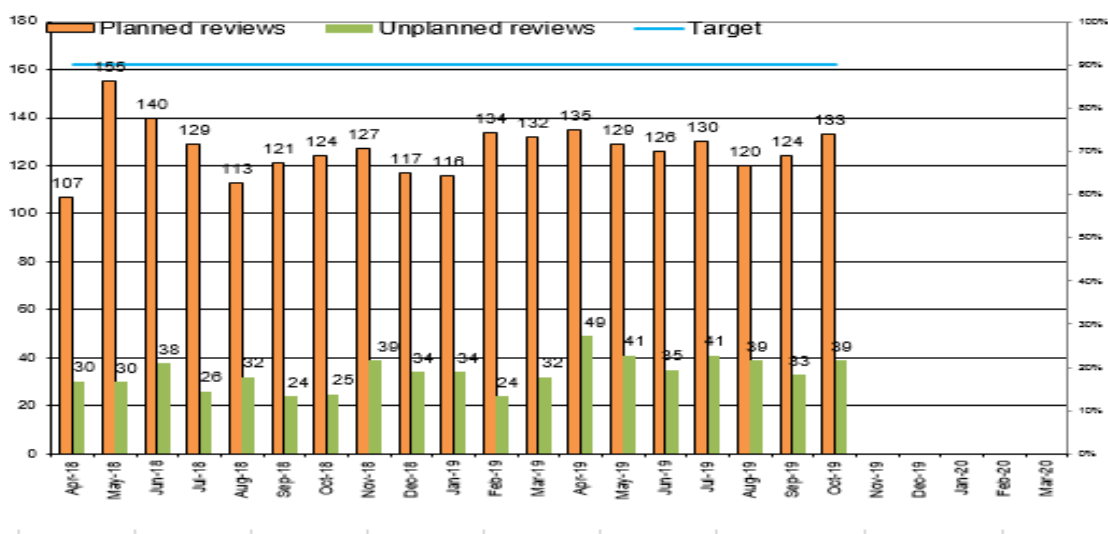
The Council has seen a steady increase in Direct Payments uptake over the last two years, with 30% of the clients receiving a direct payment to cover their community based care and support package as at September 2019.

4.6.4

As part of the Adults Positive Challenge programme there has been a focus on timely and proportionate reviews, particularly for those discharged from hospital. This has led to an increasing numbers of reviews and improved outcomes, including take up of technology enabled care.

4.6.5

The graph below shows the number of reviews carried out per month. The unplanned reviews include the post hospital discharge reviews for people with care and support needs in their own homes, which we have been piloting since April 2019. These reviews are being undertaken with people following a period of time in hospital, where the focus has been on looking to prevent readmission and supporting with any emerging needs or changes in circumstances, once the person has recovered for a short period at home.



4.7 Reablement, rehabilitation and enabling people to regain independence

4.7.1

The health and social care system continues to be focused on reducing Delayed Transfers Of Care (DTC) recognising that delays can lead to a faster and more extensive decline in the physical and mental wellbeing of older people, and in turn this can result in a larger package of support being required. There has been significant improvement in DTC over the past 18 months. Peterborough City Council has maintained a low level of social care delays from acute hospital beds.

4.7.2

The majority of our reablement referrals currently come from people requiring support to return home from hospital, although we would like to see an increase on the numbers of people referred to the service from the community to prevent hospital admission and avoid a further decline in independence.

4.7.3

The referral process for new clients requiring Adult Social Care, following a stay in hospital or the intermediate care service is coordinated via the Transfer of Care Team based in the hospital referring directly into the reablement service. People either require a continued period of reablement support and assessment or require care, which is all completed by the reablement service. Technology Enabled Care (TEC) is an integral part of this service, as well as direct access into the other services offered by the Home Service Delivery team including minor and major adaptations, handyperson service, aids and adaptations, equipment, fuel poverty checks and provision of heating, repairs needed to their home and referral into voluntary organisations for continued support.

4.7.4

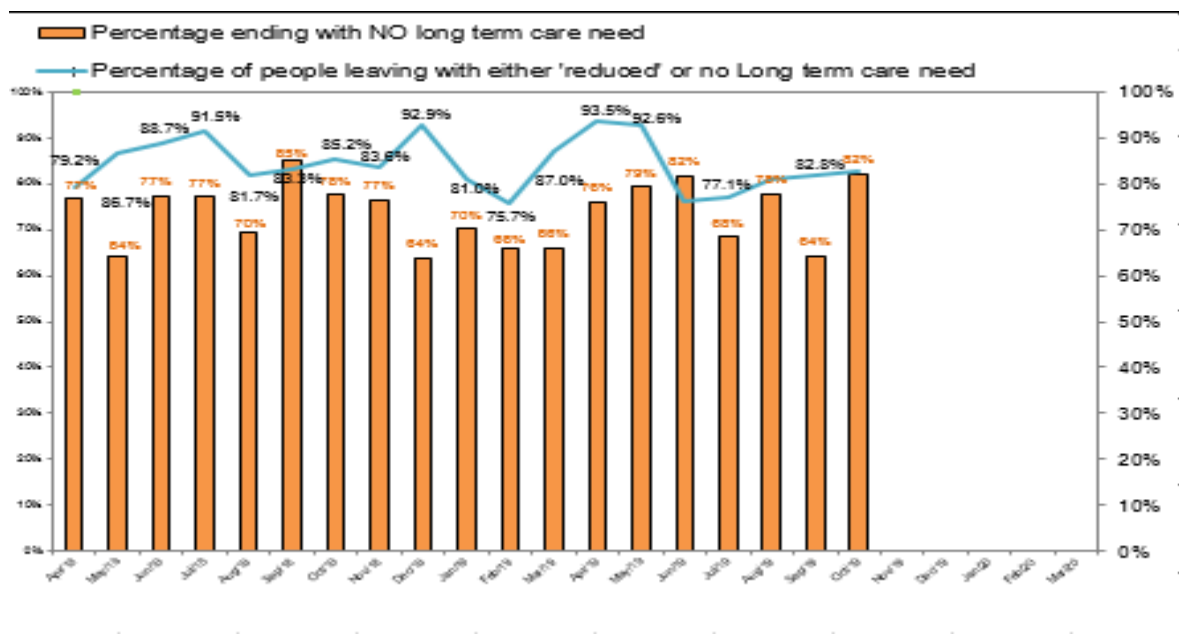
The reablement service has continued to deliver good outcomes with positive customer feedback and a high percentage of clients ending their period of reablement with no ongoing

long term care and support needs. However capacity has been under pressure in 2019/20 with difficulties in recruitment and retention of staff and shortages in domiciliary care capacity. This can mean that some Reablement capacity (up to 100 hours per week) gets taken up delivering home care as the Council's provider of last resort.

4.7.5

The graph below illustrates the percentage of adults completing reablement with no further long term care needs (average of 76%) or reduced long term care needs (average of 84%), evidence the importance of the service for demand management.

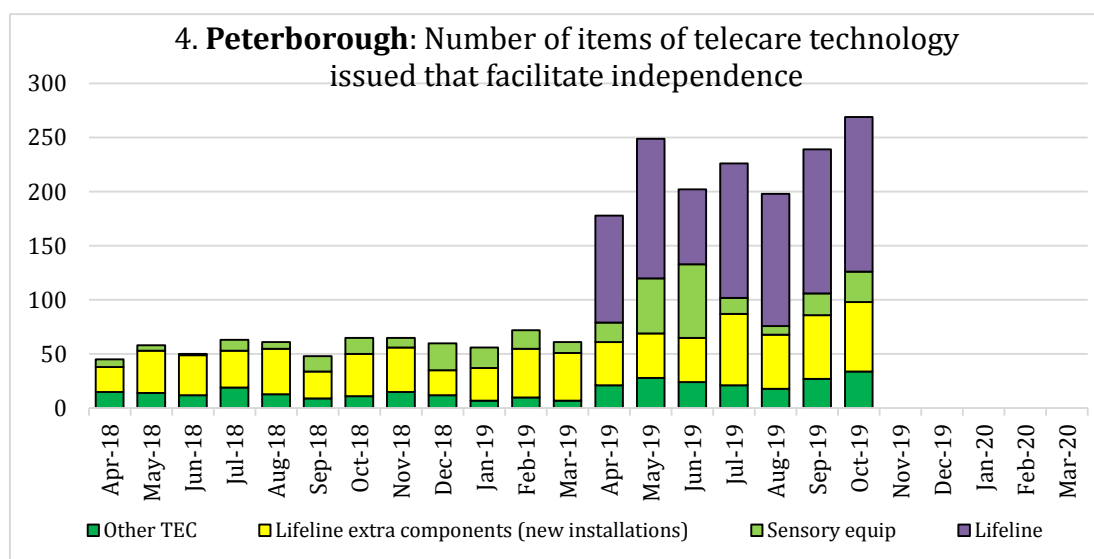
Percentage of people receiving reablement who required less or no long term care.



4.8
4.8.1

Technology Enabled Care (TEC)

During 2019/20 there has been an increased focus on promotion of Technology Enabled Care, both at an early point for potential new clients to avoid the need for long term care, and for existing clients to prevent deterioration and minimise reliance on commissioned care and support. The graph below shows the increased activity in relation to Technology Enabled Care. The graph below illustrates the increase in issue of Technology Enabled Care (the dark green), products to connect through to lifeline alarms (yellow) and sensory equipment (light green).



4.8.2

Commissioning continue to work with operational colleagues on the development of Technology Enabled Care as part of the Adults Positive Challenge Programme. This has four

work streams:

1. Ensuring staff think 'TEC First' when triaging and support planning
2. Ensuring the general public have access to good quality information and advice to make decisions around the use of Technology Enabled Care
3. Aligning the operating model for Technology Enabled Care across Cambridgeshire and Peterborough to ensure a consistent and equitable service is in place
4. Ensuring ongoing innovation through tapping into benefits offered by the latest technology and building business cases based on robust 'Return on Investment' propositions.

4.9 Safeguarding People

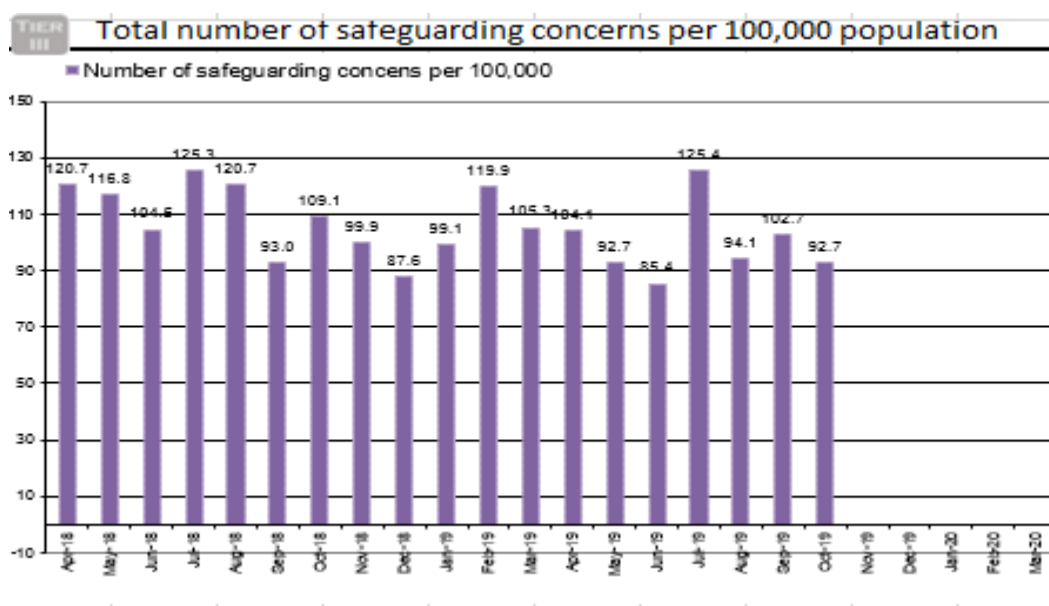
4.9.1 Overseen by the Cambridgeshire and Peterborough Safeguarding Adult Board (SAB), a multi-agency safeguarding policy has been developed in conjunction with all key stakeholders.

4.9.2 At the forefront of our safeguarding work is the Multi-Agency Safeguarding Hub (MASH); a collaborative arrangement between the Police, Cambridgeshire County Council, the Fire Service, Peterborough City Council and Cambridgeshire and Peterborough NHS Foundation Trust (CPFT) that supports joint working on child protection and safeguarding adults.

4.9.3 The Adult MASH team's main responsibilities are:

1. Triage of adult safeguarding referrals
2. Screening-out inappropriate referrals therefore saving time for care teams
3. Ensuring appropriate immediate action is taken;
4. Either carry out a section 42 (s42) enquiry or identify the key team or organisation that will carry out the enquiry
5. Work with the person in the right way for them and their situation, to get the outcome they want and need
6. Collate and share any relevant information with the key team or organisation undertaking the s42 enquiry
7. Provide advice and support to care teams on safeguarding issues
8. Oversee the collection of safeguarding management information

4.9.4 During 2018/19 the MASH received 1,694 safeguarding concerns, an average of 141 per month. In the period April 2019 to October 2019 this has risen slightly to 149 per month. The graph below shows the increase overall increase and a peak in July 2019.



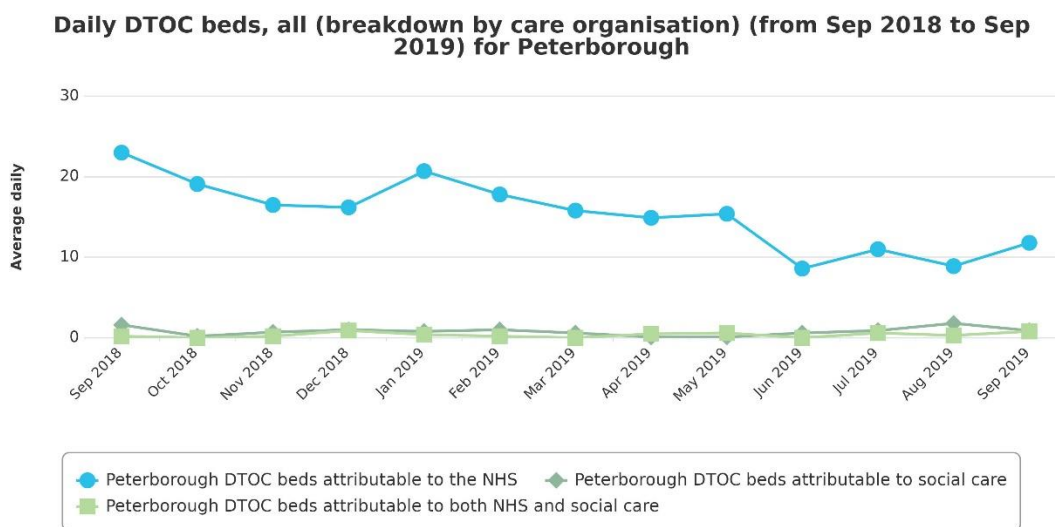
4.9.5

Of the concerns received, the vast majority have been resolved within the MASH, with only a small percentage requiring a full enquiry under section 42 of the Care Act. During 2018/19 249 concerns proceeded to a full section 42 enquiry, an average of 21 per month. So far in 2019/20 174 concerns have proceeded to enquiry, a slightly higher average of 25 per month. This might be in part a reflection of the increased number of concerns but might also be a reflection of better awareness of safeguarding issues meaning that more of the concerns we receive are appropriate for the interventions an enquiry can lead to.

4.10 System Working to address Delayed Transfers Of Care (DTOCs)

4.10.1 Delayed Transfers Of Care have continued to be a challenge for the system over the past 12 months, though we have seen significant improvements in this area, consistently over-delivering on the national 3.5% target. Social care attributable delays have remained exceptionally low. This is a testament to strong multi-disciplinary team approach to managing complex discharges, with the implementation of an integrated discharge service in each acute.

The below graph shows a breakdown of DTOCs by attributable organisation.



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4.10.2 For September 2019 Peterborough, compared to all single tier and county councils in England, is ranked 72 on the overall rate of delayed days per 100,000 population aged 18+, with a rank of 151 given to the area with the highest rate. It is ranked 113 on the rate of delayed days attributable to the NHS, and 31 on the rate of delayed days attributable to social care. The below graph shows Cambridgeshire's performance compared to other counties.

4.10.3 The below provides an update on more recent local performance data for Peterborough City Hospital for the past 5 weeks against the 3.5% national target:

Date	Peterborough City Hospital % Performance
27/10/19	2.9%
3/11/2019	2.9%
10/11/2019	3.4%
17/11/2019	3.3%
24/11/2019	3.3%

4.11

4.11.1 Performance and Outcomes – Adult Social Care Outcomes Framework (ASCOF)

Each year the Council compares itself to other local Authorities based on national metrics (ASCOF) which are published by NHS Digital. Below are the key headlines from that comparison

4.11.2

Peterborough has a lower number of people discharged from hospital into reablement and a lower percentage of reablement packages resulting in no further care than the region. This is likely to be due to the use of The British Red Cross as an alternative to reablement for people with lower levels of need who just need time limited support to step down from hospital. This allows the reablement service to focus on providing reablement where it has the greatest impact, meaning that the service can also work with people for whom an ongoing care and support package can be reduced rather than working more exclusively with those unlikely to require further long term care. When taking account of those leaving with reduced care and support needs percentages are higher at 84%.

4.11.3

Peterborough has made sustained efforts to promote direct payments as an option over recent years and now 30% of long term service users receive a direct payment. This alongside the volume of extra care and supported living arrangements in place for Peterborough City Council, accounts for the comparatively larger proportion of long term care recipients receiving community based care packages. Conversely permanent admission rates to residential care remain low and below the regional average.

4.11.4

Increasing Learning Disability employment has also proved challenging with much of the support activity being targeted at people who are not eligible for long term care and support. Mental Health employment rates are much better, being the highest in the region.

4.11.5

Peterborough continues to see high overall rates of Delayed Transfers of Care from acute settings, although low rates of delays for social care reasons.

		<div style="display: flex; justify-content: space-between; font-size: small;"> Peterborough is better than comparator Peterborough is the same as comparator Peterborough is worse than comparator </div>								
		2016/17	2017/18	2018/19	Peterborough Region	CIPFA	England	Rank	DOT	
Ref	ASCOF - Indicator	Measure	Peterborough	Peterborough	Peterborough	Region	CIPFA	England	Rank	DOT
1A	Social care related quality of life (Score)	Bigger is Better	19.5	19.6	19.4	19.3	19.1	19.1	35	↓
1B	Service users with control over their daily life (Percentage)	Bigger is Better	79.7	81.8	82.7	79.4	78.5	77.6	11	↑
1C1A	People receiving self-directed support (Percentage)	Bigger is Better	97.9	99	98.7	85.2	100	89	54	↓
1C2A	People receiving direct payments (Percentage)	Bigger is Better	25.3	26.9	30.1	25.9	30.8	28.3	61	↑
1C1B	Carers receiving self-directed support (Percentage)	Bigger is Better	100	100	100	93.4	74.8	83.3	1	→
1C2B	Carers receiving direct payments (Percentage)	Bigger is Better	27.1	44.7	55.2	78.4	98.3	73.4	114	↓
1D	Carer-reported quality of life (Score)	Bigger is Better	7.8	7.8	7.4	7.3		7.5	72	↓
1E	Adults with learning disabilities in employment (Percentage)	Bigger is Better	9.6	6.3	5.9	8	5.2	5.9	66	↓
1G	Adults with learning disabilities living in own home or with family (Percentage)	Bigger is Better	83.8	81.2	80.5	76.3	88.5	77.4	66	↓
1I(1)	Service users with as much social contact as they would like (Percentage)	Bigger is Better	46.1	49.3	49	47.2	45.6	45.9	35	↓
1I(2)	Carers with as much social contact as they would like (Percentage)	Bigger is Better	33.2	33.2	32.2	27.7		32.5	63	↓
2A1	Permanent admissions to care homes: people aged 18 to 64 (Per 100,000)	Smaller is Better	7.5	6.7	8.3	14.9	10.5	13.9	36	↑
2A2	Permanent admissions to care homes: people aged 65 and over (Per 100,000)	Smaller is Better	439.6	441.8	372.8	518.1	575.5	579.4	20	↓
2B1	Older people at home 91 days after leaving hospital into reablement (Percentage)	Bigger is Better	72.4	75.6	81.6	81.2	81.6	82.4	100	↑
2B2	Older people receiving reablement services after leaving hospital (Percentage)	Bigger is Better	2.7	2.2	2.5	2.8	3	2.8	86	↑
2C1	Delayed transfers of care (Per 100,000)	Smaller is Better	12	14	14.3	10.5	7.9	10.3	131	↑
2C2	Delayed transfers of care attributable to social services (Per 100,000)	Smaller is Better	0.3	0.2	0.8	3.2	1.5	3.1	29	↑
2C3	Delayed transfers of care attributable to both (Per 100,000)	Smaller is Better	N/A	0.8	0.5	0.5	0.5	0.8	92	↓
2D	The outcome of short-term services: sequel to service no care needs (Percentage)	Bigger is Better	70.2	74.8	72.6	86.3	75.4	79.6	97	↓
3A	Client satisfaction with care and support (Percentage)	Bigger is Better	65.5	65.8	66.4	64	64	64.3	49	↑
3B	Carer satisfaction with social services (Percentage)	Bigger is Better	38.1	38.1	39.8	37.6		38.6	61	↑
3C	Carers included or consulted in decisions (Percentage)	Bigger is Better	71.2	71.2	67.7	69.6		69.7	91	↑
3D	Service users who find it easy to get information (Percentage)	Bigger is Better	78.6	75.7	77.3	69.7	68.08	69.7	16	↑
3D	Carers who find it easy to get information (Percentage)	Bigger is Better	64.6	64.6	63.6	61.2		62.3	62	↑
4A	People who use services and feel safe (Percentage)	Bigger is Better	70.9	68.4	70	70.4	69.03	70	80	↑
4B	People who say the services they use make them feel safe and secure	Bigger is Better	83.7	85.6	84.8	85.2	85.07	86.9	99	↓

Note: CIPFA comparison = median average including Peterborough
 Comparator Councils are Rochdale, Thurriock, Swindon, Blackburn with Darwen, Stockton-on-Tees, Calderdale, Bolton, Coventry, Bury, Derby, Warrington, Telford and Wrekin, Milton Keynes, Oldham, Tameside.

The table above summarises the ASCOF indicator published results for the previous 3 years and gives a comparison against the latest results for England, the region and our 15 most comparable Councils as identified by the Chartered Institute of Public Finance and Accountancy (CIPFA)

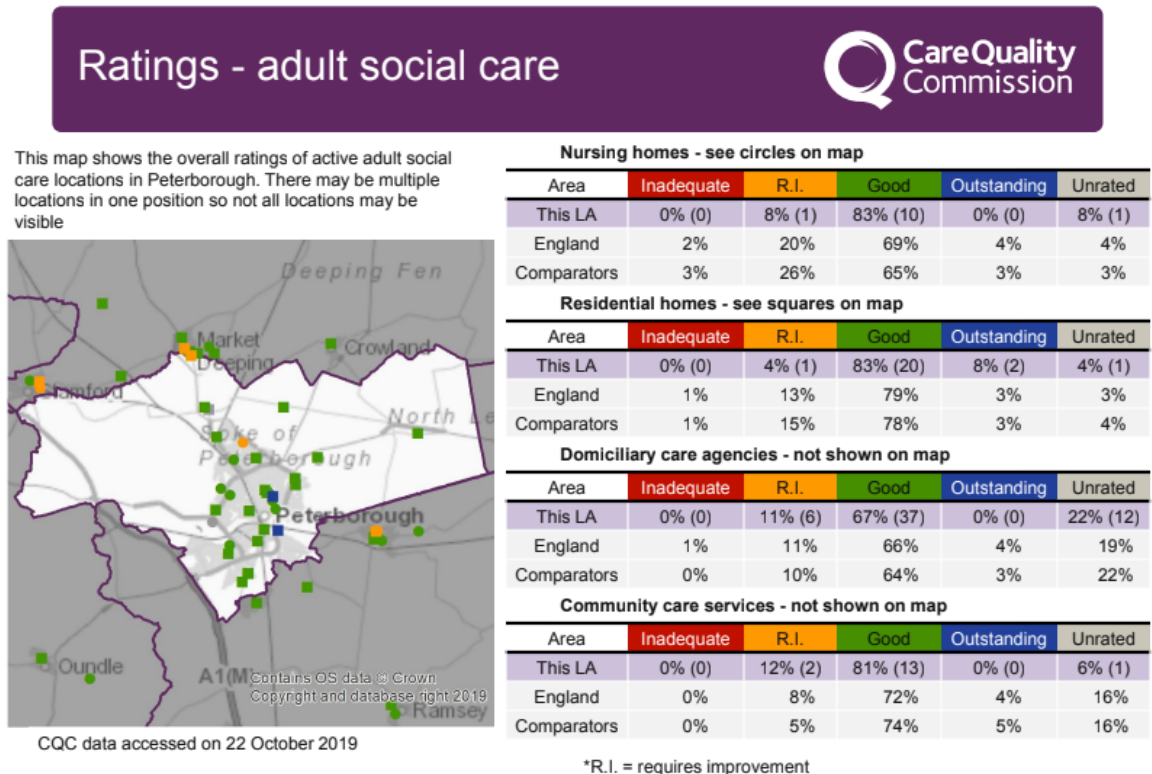
4.12

Market Management

4.12.1

Quality of Care

The Council complies with CQC regulations and continues to work with local providers to ensure quality provision. The below provides an overview of CQC ratings across Peterborough, which that Peterborough is performing comparatively better than both statistical neighbours and national averages. 91% of Peterborough care homes are rated good or outstanding, compared to 81% amongst statistical neighbours and 82% nationally.



4.12.2

Adult Social Care Workforce

Across the Eastern Region, the latest Skills for Care data shows us that the number of adult social care jobs across the Eastern region has increased by 8.6% since 2012 (by 13,500) jobs and increased by around 1.4% (2,000 jobs) between 2016 and 2017.

4.12.3

The turnover rate in Peterborough was 44%, which was higher than the region average of 33.9% and higher than England at 30.70%. Not all turnover results in workers leaving the sector, with 48% of those recruited coming from within the adult social care sector, therefore although employers need to recruit to these posts, the sector retains their skills and experience.

4.12.4

Adult social care has an experienced 'core' of workers. Workers in Peterborough had on average 5.9 years of experience in the sector. Skills for Care estimates that in Peterborough, 9% of roles in adult social care were vacant, this equates to around 500 vacancies at any one time. This vacancy rate was similar to the region average, at 9.7% and similar to England at 8.0%.

4.12.5

The average number of sickness days taken in the last year in Peterborough was 2.6 (4.9 in Eastern and 5.1 across England).

4.12.6

An estimated 80% of the workforce in Peterborough had a British nationality, 12% had an EU nationality and 8% had a non-EU nationality, therefore there was a higher reliance on EU than non EU workers.

4.12.7

The Council continues to support the development and sustainability of the adult social care workforce in a number of ways, including:

- Exploring alternative models of delivering care, for example investing in reablement as the provide rofl sat resort, exploring place based models of delivery and commissioning alternative options such as Technology Enabled Care, direct payments
- Education and development, such as working with LGSS to support the development of the social work degree apprenticeship
- Working with the wider system, for example the Sustainability and Transformation Partnership, to develop system wide workforce strategies
- Working with providers to support planning and mitigations for Brexit

4.13 Brokerage, quality improvement and contract management

4.13.1 There is a now permanent broker based in Peterborough City Hospital who work closely with the discharge planning teams. This post has been well received and helped improve flow and responsiveness.

4.13.2 The contract management team has been transitioning to a more proactive risk based model of contract management with providers. This has improved provider relationships and confidence, and we have had received initial positive feedback from providers on the new approach.

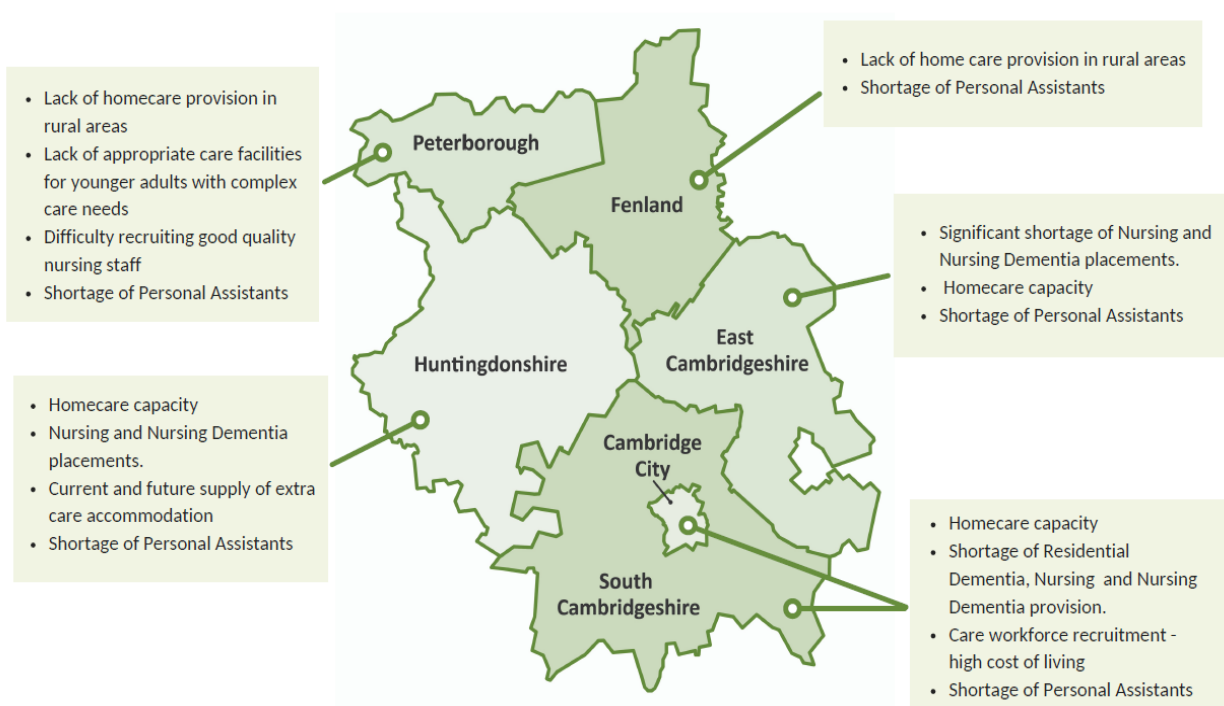
4.13.3 Over the last few months, the team have worked with a number of providers to manage quality issues and contract handbacks. The below provides an overview of existing issues which are being managed by the Council:

- We recently had 1 domiciliary care provider terminate their contract, due to changing their business model and moving their head office out of county. The council has worked closely with the provider, individuals and their families to transition care to alternative provision and there is increased monitoring in place for this transfer to ensure stability of care provision.
- We have increased monitoring in place for 1 domiciliary provider, who is a provider of concern.

4.14 Adult Social Care Commissioning

4.14.1 Due to an ageing population and significant financial constraint, we are facing unprecedented challenges across the system. Within commissioning, there are number of key challenges demonstrated within graphic below:

Map of Cambridgeshire and Peterborough showing key pressures for each district:



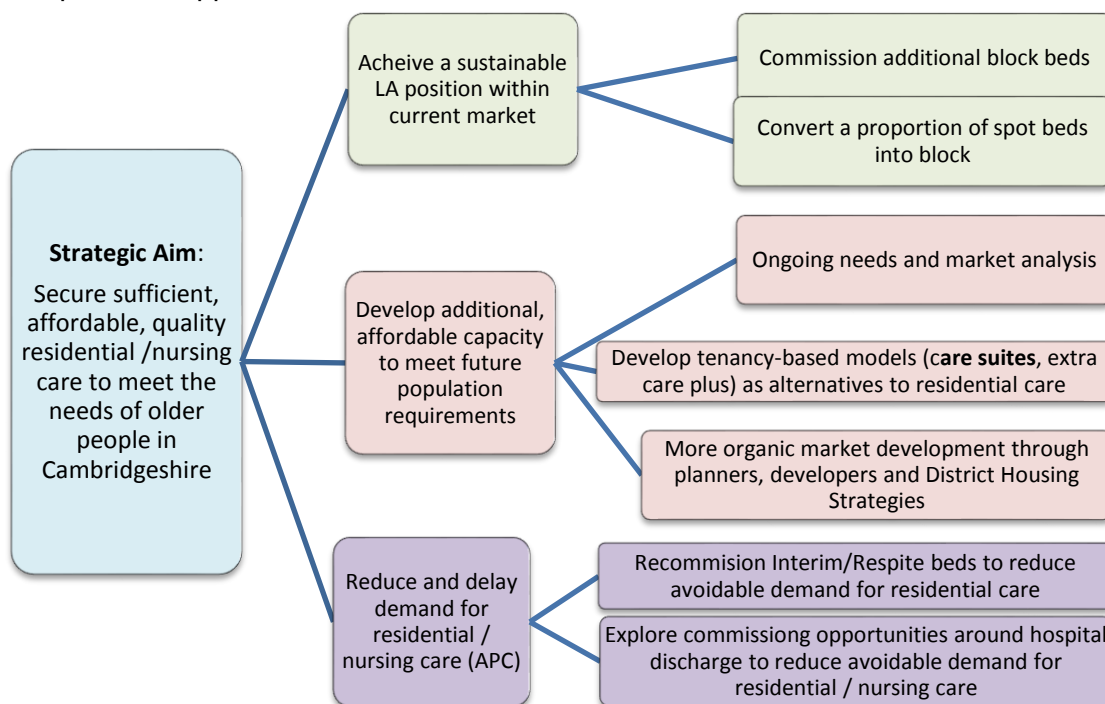
In order to meet the significant challenges we face across the health and care system, Commissioning intend to continue to work creatively to support people to remain independent in their communities for as long as possible and meet increasing demand. The Joint Market Position Statement outlines the approach to implementing the following strategic intentions:

1. Providing individuals with increased choice and control over the services they receive through commissioning provision which enables an increase in direct payments
2. Working in partnership with local organisations, service providers, service users and the general public to design and deliver provision which meets local need
3. Working with providers to develop new ways of working in providing support through models such as micro enterprises.
4. Exploring how the Local Authority can commission by outcomes

4.14.2 **Carers Support:** The provision of carers support has been reviewed and is in the process of being recommissioned. This is a jointly commissioned service with Cambridgeshire County Council, following the CCG withdrawing from the tendering and will take a preventative approach to supporting the local carer population. This links closely with the objectives of the Adults Positive Challenge Programme and we will continue to work with the successful provider to ensure that the objectives are jointly owned and priorities are delivered against. The tender is currently at evaluation stage, with award due to commence in January 2020. Again, work will take place following the award of the new contract to ensure both the provider and local authority are maximising all opportunities to provider carers with access with preventative or formal support provision.

4.14.3 **Older People’s Accommodation:** The overarching aim of the Older People’s Accommodation Strategy is to obtain sufficient, affordable and high quality residential and nursing care to meet the needs of the local community. We are seeking to achieve the above through a multi-faceted plan which will help us gain more control of the local market. This includes reducing demand for residential care, better market management and development of alternative delivery models such as ‘care suites’ and ‘extra care plus’.

4.14.4 This plan and approach is illustrated below.



4.14.5 The strategy therefore focuses on how we can harness all accommodation options for older people in order to manage the demand pressures associated with traditional residential and nursing care offer illustrated in the graphic below.



4.14.6 Through this approach, Commissioning intends to take a more prudent approach to obtaining additional capacity from the market on an incremental basis through the following:

1. Securing the use of existing care home provision and maintain control of cost pressure both now and in the future
2. Working more closely with the market to stimulate the development of new affordable residential and nursing provision.
1. Working to extend the use of extra care so delaying the need for care home placements and engaging with the market to promote increased development of care home provision over time.
2. Continuing to develop, test and refine potential alternative delivery models including:
 - Extra Care Plus: This is local concept in which additional night care hours are commissioned to enable individuals with more complex needs to remain living in their Extra Care tenancy rather than transferring to residential care or nursing care
 - Care Suites: Piloting the use of care suites through conversion of existing care home provision within both Cambridgeshire and Peterborough.

4.14.7 All of the above will enable both Local Authorities to maximise market control, add capacity and manage rising cost pressures within the shortest timescales. The outcome of the above will inform an updated assessment of local need allowing commissioning to compare this to available capacity and consider the outcomes of the extra care and care suites pilots. This will ultimately lead to a clear view of future commissioning priorities which may include further development of care suite should the need for further capacity or management of rising costs be required. The Commissioning Team are also working within both Cambridgeshire and Peterborough to pilot development of care suites through working with providers to convert existing care home provision:

4.14.8 **Housing Related Support:** We continue to review this, to explore new models of delivery that promote best practice and ensure that people accessing housing related support services get the best possible outcomes. To support this, the Council have commissioned an independent organisation to deliver a comprehensive needs assessment which will underpin an updated strategy. This strategy will not only reflect the progress that has been made over the past year, but will confirm an approach to recommissioning services according to best practice moving

forward. This has resulted in an updated completion date of April 2021.

- 4.14.9 **Prevention and Early Intervention:** There is a clear recognition of the need to support moving to an asset based approach to manage demand, which promotes independence and choice, whilst maximising place based community assets. The future commissioning of prevention and early intervention services is a key element to support the delivery of this approach, in line with the principles of Think Communities and Adults Positive Challenge Programme. The tendering of a new prevention and early intervention framework with being progressed. The fact that a number of these contracts are due to end in March 2020 provides us with a unique opportunity to support providers in changing the conversation through the adoption of a new and flexible approach, which will allow communities to pull-down services based on local needs, supporting place based delivery in line with the principles of Think Communities and Adults Positive Challenge.
- 4.14.10 **Integrated Community Equipment Service:** this contract is due to be re-tendered next financial year. Discussions with the CCG and Cambridgeshire County Council to review the current contract and review needs to inform the future commissioning arrangements.
- 4.14.11 **Falls Lifting Service:** The falls lifting service, which was commissioned from Cross Keys and funded via the Improved Better Care Fund, has been successful in reducing ambulance conveyances to hospital. Following increased utilisation of this service, we have now extended this into the City's extra care provision.

4.15 **Mental Health and Learning Disabilities Commissioning**

- 4.15.1 **Recovery and Community Inclusion contract:** (co-commissioned with the CCG and Cambridgeshire County Council) The contract is being delivered by CPSL Mind and is branded as 'The Good Life' service. The service aims to connect people with their local community assets as well as supporting people to improve their individual living skills, resilience and recovery. In the initial 3 months of delivery the service has supported the introduction of Good Mood Cafes and Open Door Calm Spaces, which are available in local communities across the county, as well as supporting 100 individuals with specialist mental health needs. The service is already making a positive impact and additional elements of service are due to roll out in the coming months including a specialist Personality Disorder service, on-line counselling and peer support and a ring-fenced Innovation Fund to support service user led initiatives.
- 4.15.2 **Carers of Adults with Mental Health Needs:** As part of the tender for an All Age Carers Service a specific lot has been included to support Carers of Adults with Mental Health Needs. This service will work as an integrated part of the wider Carers Service but recognises some of the specific challenges faced by this cohort of Carers. This service has previously been commissioned in Cambridgeshire and as part of the tender will be extended to Peterborough with additional funding contributed by Peterborough City Council.
- 4.15.3 **Community Mental Health Services Transformation:** A 2-year pilot with £3.5m investment secured by Cambridgeshire and Peterborough CCG will be undertaken in Peterborough as part of a national community transformation pilot to trail blaze, ahead of the national implementation of community mental health transformation initiatives from 2021/2022. Peterborough was selected because of the relatively high level of deprivation and mental health need. The learning from the pilot will inform the third phase of the PRISM implementation.
- 4.15.4 **County Wide Learning Disabilities Partnership Operation Service (Cambridgeshire County Council and Peterborough City Council):** The Learning Disability Partnership is in early discussions with the CCG, CPFT and Cambridgeshire County Council to establish a County wide LDP model for LDP staff only. This will bring the operations under one universal management structure in order to provide a consistent and collective integrated health and social care LDP service across the County. The aim is to ensure the model gives adults with

learning disabilities the best experience by combining the good practice across Cambridgeshire and Peterborough. The S75 Agreements that the individual Councils have with the CCG will continue to be distinct. What will be put in place is a management agreement between the Councils and CPFT to facilitate the new structure and operational practice.

4.15.5 **Transforming Care Partnership:** Currently there are 5 Service Users within this cohort. Three remain medically unfit, 2 are ready for discharge (1 of these is awaiting a Court of Protection order and the other is awaiting suitable accommodation from the provider). Although the numbers appear small, the cost of care to deliver independence is disproportionately high and albeit there are contributions via the CCG and Continuing Health Care, the financial impact on the budget is significant.

4.15.6 The Transforming Care Partnership is working on several commissioning streams to ensure there are services within Cambridgeshire & Peterborough that can meet the needs of this cohort, both in terms of stabilising and supporting existing placements, namely ensuring there is sufficient crisis response and forensic support, and also in developing new services which those in hospital placements and out of county placements can return to live in and joined up services that offer out of hours and weekend support. There is ongoing collaboration between the council and the CCG to ensure robust discharge plans are established and implemented.

4.16 Joint Commissioning with Health

4.16.1 The Council continues to work in close partnership with NHS partners with a particular focus on joint commissioning to support prevention and early intervention, system working to address DTOCs and admission avoidance initiatives such as neighbourhood based care.

4.16.2 Partnerships with NHS partners are generally positive and we continue to see good collaborative working on the ground with social care staff supporting multi-disciplinary approaches. ASC is seen as a key part of the wider system and we are increasingly working with partners including health partners in many areas as the Primary Care Networks continue to develop across the North of the system. ASC is a key member and decision maker of the North Alliance and South Alliance Boards and we are actively involved in the local STP and NHS Long Term plan development.

4.16.3 There is a clear strategic vision across the health and care system and all partners are committed to developing integrated models of care at a place based level. The local authority is a key member of STP governance boards. Place based delivery is supported through our local authority think communities approach, which is aligned with wider system PCN and integrated neighbourhood development.

4.17 Integrated Commissioning

4.17.1 Despite the significant financial challenges across the health and care system, we continue to work hard to maintain joint commissioned services, whilst looking for further opportunities to jointly commission via the Integrated Commissioning Board. We currently have a range of jointly commissioned services in place, including:

1. Mental Health
2. Better Care Fund
3. Community Equipment / TEC and Occupational Therapy

4.17.2 **Mental health:** In the last year the S75 for mental health has been overhauled and renewed for 1 year for Cambridgeshire and Peterborough, with a sharper focus on meeting Care Act responsibilities.

4.17.3 **Better Care Fund:** Local Better Care Fund (BCF) plans for 2019/20 are in place, pending formal approval from NHS England. Plans build on 2017-19 plans and meet national conditions, including maintaining ASC investment. An evaluation of BCF spend and performance is being undertaken in conjunction with the CCG and wider system partners to

inform planning recommendations for next financial year.

Performance against the BCF targets is varied. Currently, we are performing well against residential admissions and non-elective admissions. Our main area of concern is meeting the Delayed Transfers Of Care target, but local performance is showing significant improvement in recent months. Significant IBCF investment continues in this area, with a focus on supporting the high impact change model of delivery.

Financial challenges and increasing demand for services continue to be a challenge for the system. However, successful delivery of the residential admissions target for the last few years indicates that prevention and early intervention initiatives are supporting the unnecessary escalation of care needs, supporting people for longer in their own homes.

4.18 Partnerships with Education and Children's Services

4.18.1 The development of the 0-25 service in Peterborough based in ASC has been proactive with the combining of the previous children with disabilities service and the transitions team being brought together under one Head of Service. The management and leadership of the service sits within the Adult Social Care function of the Authority and include short breaks children's homes, an outreach service, link fostering services and short break day service.

4.18.2 As part of the Adult Positive Challenge Programme there is a work stream in Preparing For Adulthood, this links through to the SEND Programme Board and is focussing on delivering the following outcomes:

The young person, their strengths, interests and outcomes are at the centre of support planning processes.

Parent carers / family:

- Feel supported, and know where to go for help before situations escalate.
- Work with staff to develop creative and ambitious support plans, including a focus on outcomes and positive risk taking.

Professionals:

- Have a shared understanding of what good Preparation for Adulthood and transition planning looks like and;
- Work together to achieve this, supported by the alignment of systems and processes across education, health and social care.
- Are confident talking to families about this to develop strengths-based, outcomes-focused support plans.
- Are aware of the range of support options available, including prevention and early intervention provision.

Provision:

- Is commissioned proactively to meet needs.
- Forms a whole-system, graduated support offer.
- Is focussed on progression and promoting independence

4.19 Partnerships with Housing

The Creation of the Home Service Delivery Model (HSDM) brought together Housing and ASC teams to ensure a joined up and seamless approach to ensure clients remain live independently and safely in their own homes for as long as possible, reducing the need for high cost packages or settings. We have OTs working within the Housing Needs team, within children's services and the hospital to ensure a joined up and preventative approach. We have the Housing Programme Manager sitting on all 4 Primary Care Multi-Disciplinary Teams in the City. We have direct referrals from GPs into HSDM

4.20 Partnerships with Public Health

A Public Health Consultant has been appointed to specifically work with Adult Social Care, to provide evidence and evaluation support and to ensure work streams between the two departments are aligned. The Falls Prevention Programme is a shared objective and now sits as a work stream within the Adults Positive Challenge. A current focus is how the Public Health lifestyle services can support the Adult Positive Challenge Programme, particularly through behaviour change approaches. The re-specification of the Public Health led Integrated Life Style service is an opportunity for closer work and specific workshops have been arranged to examine if there is scope to support carers with stakeholders including Adult Social Care managers and commissioners. Adult Social Care are also partners in the PH led Stay Well in Winter campaign.

4.21 Partnerships with the Voluntary and Community Sector

The Council has strong partnerships with the voluntary and third sector, and this is being further built upon by the Think Communities programme. The Council has an online directory– Peterborough Information Network which promotes VCS and Community assets.

4.22 Partnership with Mental Health

4.22.1 There is an aligned commissioning model for Adult Mental Health and Older People’s Mental Health across Peterborough and Cambridgeshire Councils and the CCG .This supports joint development and delivery of specialist and primary care mental health and voluntary sector/community based services.

4.22.2 A section 75 Partnership Agreement delegating PCC and CCC authority/ responsibilities for Adult Mental Health (AMH) and Older People Mental Health (OPMH) is in place with the Mental Health Trust and this enables close working relationships between the Councils and Trust. There is strong engagement with independent and voluntary sector providers, including AMH (Adult Mental Health Stakeholder Forum (quarterly)) and Older People Mental Health (OPMH Steering Group/Delivery Board (Bi-monthly)). This supports strong partnerships across commissioners and providers, with established Public Health leads for AMH and OPMH.

4.22.3 There are a number of opportunities and challenges, including:

1. Moving to a strengths based approach, which builds community and individual resilience, whilst ensuring compliance with the Care Act by the seconded staff managed by the MH Trust
2. Pressure on financial resources: delivering more with less
3. Ensuring health and social care needs arising from mental health problems are met effectively in a seamless way, including ensuring that practitioners apportion equal importance to both

4.23

4.23.1 Resource And Workforce Management

The council has a comprehensive training programme in place for directly employed staff including in house providers and this was also open free of charge to the wider sector in 18/19 and continues to be in 19/20. A training pathway has been created for all ASC roles. Newly qualified social workers are well supported through the Assessed and Supported year in employment via a dedicated resource. In 19/20 the first social work apprenticeship programme will commence providing alternative entry into the profession for alternatively qualified staff which offers a training in employment route supporting retention.

4.23.2

The highest use of agency spend is within the 0-25 team. The reablement service has seen an increase in demand for services and continues to have the highest vacancy and sickness rates. Both remain a priority focus for recruitment and retention activity. Across the council there is a director led working group focused on the impact of Brexit and the immigration status of our current workforce which has been in place for over a year.

4.23.3

During 2018 we ran an all staff survey for ASC and have developed action plans to respond

to feedback with the all manager forum. Results have been shared at service level in addition to departmental level. One of the universal concerns was around communication flows and this has been addressed by development of two newsletters one for general updates and one for practice updates as well as finding new ways to gather information from the front line to feed up, e.g. development of team manager logs.

4.24 Next steps

The external challenge session will take place in January / February and following feedback from this the Council will agree and action plan. Progress will then be reviewed at the regional performance challenge event scheduled for later in the year.

4.25 Accessible Local Account

As part of the sector led improvement programme ADASS encourages sharing of a local account style overview of adult social care in an accessible format. To fulfil this objective the self-assessment has been created in a public facing format attached at Appendix 1 for review and comment by the committee.

5. CONSULTATION

5.1 This report reflects back on issues which impact all wards.

6. ANTICIPATED OUTCOMES OR IMPACT

6.1 The Adults and Communities Scrutiny Committee may identify areas for further scrutiny and make comments on the public-facing summary for the website.

7. REASON FOR THE RECOMMENDATION

7.1 To give the Adults and Communities Scrutiny Committee the opportunity to examine the self-assessment for Adult Social Care in Peterborough, identify any areas for further scrutiny if required and comment on the proposed public-facing summary to be published on the council website.

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 Not applicable

9. IMPLICATIONS

Financial Implications

9.1 Not applicable

Legal Implications

9.2 Not applicable

Equalities Implications

9.3 Not applicable

Rural Implications

9.4 *Not applicable*

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 *Published Adult Social Care Outcomes Framework outturns for all Local Authorities in England*

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11. APPENDICES

11.1 Appendix 1 - Local Account 2018/19

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Peterborough City Council Adult Social Care

Local Account 2018-19

55



Introduction

The purpose of the Local Account is to provide information on where Peterborough City Council Adult Social Care are doing things well, where we think we can improve and how we are planning for the opportunities and challenges ahead.

The Local Account reflects on our achievements against national performance measures for 2018-19.

It also includes feedback we have received through surveys.



Welcome from Councillor Wayne Fitzgerald, Cabinet Member for Adults and Safeguarding at Peterborough City Council

Welcome to the 2018/19 Local Account self assessment for Peterborough City Council Adult Social Care.

The Local Account is part of the council's commitment to being open and transparent about our performance.

Although it has been a challenging year for the council, I am proud of what the department has been doing to continuously improve.

I hope you find the Local Account interesting and informative.



Adults Positive Challenge Programme

The council has an intensive transformation programme underway called the 'Adults Positive Challenge Programme'. This programme is focussing on changing the conversation to embed a person centred, strengths based, community connected approach to care and support planning. This supports proportionate responses and better outcomes for individuals, carers and communities, whilst managing demand.

The work streams in this programme include:

- Changing the conversation with individuals and communities
- Carers support
- Targeting Reablement
- Expansion of Technology Enabled Care
- Preparing for adulthood

The programme is underpinned by the use of behavioural sciences tools applied to both our conversations and the information we provide via digital and more traditional media.



“We feel very lucky to live in the Peterborough area - compared to others' stories the help we receive is excellent. Advice is at the end of a phone and we feel you are on our side”.

Comment from a carer on the biennial carers survey



Activity Overview for 2018/19

3478

The number of requests for support or signposting and advice that we received from new clients

778

The number of people we gave information and advice to

521

The number of people we provided on-going low level support to

601 new and 118 existing

The number of people we provided short term care to

2960

The number of people we provided long term care to

What is the vision for Adult Social Care in Peterborough?

By 2023 local people drive the delivery of care, health and wellbeing in their neighbourhoods:

- Neighbourhood approach supports independence and resilience
- More people live independent and fulfilling lives for longer
- People receive information, advice and support appropriate to their level of need that will help them remain independent for longer
- People and partners are clear about what the council can and can't do



1. Innovation, achievements and challenges

What are the top achievements and challenges?



Top three innovations for 2018/19

Reablement

During the year the council expanded the Reablement Team resulting in positive outcomes for people receiving the service.

Home Services Delivery Model

The Home Services Delivery Model is a holistic integrated early intervention service. It includes a discretionary grant to support timely discharge, deep clean of properties, provision of technology to support independence and a handyman scheme for minor repairs.

Financial Assessment

The Financial Assessment model was reviewed to establish a more streamlined and responsive service. This has improved performance and customer experience.



“All of the people who cared for my mum were amazing. They were kind, friendly, encouraging and helped mum when she needed it. Their attitude was respectful and supportive”.

Quote from the daughter of a Reablement service user



Top three achievements for 2018/19

Adults Positive Challenge Programme

The joint transformation and demand management programme across Peterborough and Cambridgeshire has led to culture change, practice change and improved outcomes.

Direct Payments

The council has achieved an increased uptake in Direct Payments from 25% in April 2017 to 30% in April 2019. This is the result of new support provided and an increase in the number of Personal Assistants (PA) available.

We also now offer a pre-paid card to be used for Direct Payments.

Improved performance on hospital related targets

The department has improved performance on Transforming Care which focuses on people being able to access hospital and residential care nearer to home. We also performed very well on people coming home from hospital, avoiding delayed transfers of care for reasons related to social care.



Top three risks and challenges for 2018/19

Financial Challenge

The council faces significant financial risks and demand management challenges. We are striving to improve this position through the Adults Positive Challenge programme.

Market Capacity

We experience a constant struggle to access good quality care for the people of Peterborough. A revised Market Position Strategy has been agreed across Peterborough and Cambridgeshire to seek provider engagement on these challenges.

Working across the health and social care system

We continue to experience challenges around hospital discharge pathway. We also experience pressure on residential beds due to beds being used for 'interim care' for people discharged from hospital.



“Mostly satisfied (*with care and support*). On occasions carers late and I am not informed, but I appreciate things happen and it is not easy. Would prefer consistency with the carer, again I know this is not always possible. I appreciate all they do for me.”

Comment on the annual service user survey



Welcome to the Easy Read pages for Adults



Easy Read leaflets →



Your health →



Your work and training →



Your money and benefits →



Being safe →



Your home →



Getting out and about →



Your rights and choices →

During 2018/19 the new Easy Read website was launched for adults with learning disabilities



2. Partnerships

How is Adult Social Care working with partners?



Partnerships with Health

Strategic Vision

Adult Social Care is part of a wider system serving adults in Peterborough. We are increasingly working with partners including health partners in many areas as the Primary Care Networks continue to develop across the north of the region.

Financial Challenges

Delayed Transfers of Care (DTOCs) continue to be a challenge for the system. However, we have started to see significant improvements in this area. This is due to the implementation of an integrated discharge service with a strong multi-disciplinary team approach to managing complex discharges.

Transforming Care

Transforming Care requirements are being delivered in partnership with the CCG. The trajectory has been met and sustained this year however, due to the low numbers locally it is challenging to sustain performance.

There are significant costs implication to ASC due to the complexity of the people being supported and lack of reimbursement..



Partnerships with Childrens Services

Preparing for Adulthood

Peterborough City Council has a joined up approach between Education, Children's and Adults services. The development of the '0-25 Service' combined the children with disabilities service and the transitions team under one Head of Service. The management and leadership of the service sits within Adult Social Care and includes short breaks, children's homes, an outreach service, link fostering services and a short break day service.

Adults Positive Challenge

As part of the Adults Positive Challenge Programme there is a work stream of 'Preparing For Adulthood'. This links through to the SEND Programme Board and is focussed on the young person, ensuring their strengths, interests and outcomes are at the centre of support planning processes.

It is also important that parent carer/ family feel supported and know where to go for help before situations escalate.



Partnerships with housing

Housing Strategy

Peterborough is an area of high housing growth, but also more recently high levels of homelessness.

The Peterborough Housing Strategy 2016 - 2021 sets out how the council will meet the city's housing needs.

Housing Related Support Fund

The Housing Related Support funding sits within Adult Social Care.

It currently funds six accommodation based services, all of which are tackling homelessness and domestic violence. There are also two Floating Support Services supporting people living in homes in the community.



Partnerships with housing – Home Services Delivery Team

Home Services Delivery Team

The Creation of the Home Service Delivery Model (HSDM) brought together Housing and Adult Social Care teams.

The aim was to ensure a joined up approach to ensure people remain living independently and safely in their own homes for as long as possible.

This reduces the need for high cost packages and residential settings.


Occupational Therapy/housing and health

Peterborough has Occupational Therapists working within the Housing Needs team, within children's services and the hospital to ensure a joined up and preventative approach.

The Housing Programme Manager attends all Primary Care Multi Disciplinary Team meetings in the City.

The HSDM also receives direct referrals from GPs.





“It has made a huge difference to my life and my daughter’s as she no longer has to shower me - I can shower when I want instead of waiting for my daughter, but most of all I can shower in private. So thank you to all involved”.

Comment from a Care and Repair service user after installation of a level access shower

Partnerships with Public Health

Public Health Consultant

A Public Health Consultant has been appointed to specifically work with Adult Social Care. The role provides evidence and evaluation support and to ensure work streams between the two departments are aligned.

Lifestyles

A current focus is how the Public Health 'Lifestyle' services can support service users and carers and workshops have been arranged to progress this. Adult Social Care are also partners in the Public Health led 'Stay Well in Winter' campaign.

Ageing Well Steering Group

The multi agency 'Ageing Well Steering Group', led by Public Health, contributes to all older people issues. It has four subgroups: falls prevention, loneliness, dementia and end of life care.



Partnerships with Mental Health

Commissioning

There is an aligned commissioning model for Adult Mental Health and Older People's Mental Health across Cambridgeshire and Peterborough and the Clinical Commissioning Group (Health).

This supports joint development and delivery of specialist and primary care mental health and voluntary sector/ community based services.

Partnership

A 'Section 75 Partnership Agreement' is in place delegating responsibilities for the social work aspects of Adult Mental Health and Older People's Mental Health to Cambridgeshire and Peterborough NHS Foundation Trust.

This enables close working relationship between the councils and the Trust and better, more joined up services for patients and service users.



Partnerships with the voluntary sector

Peterborough Information Network

The council has an online directory – Peterborough Information Network (PIN) which promotes voluntary and community Services.

It also has lots of other useful services and information for people of all ages.

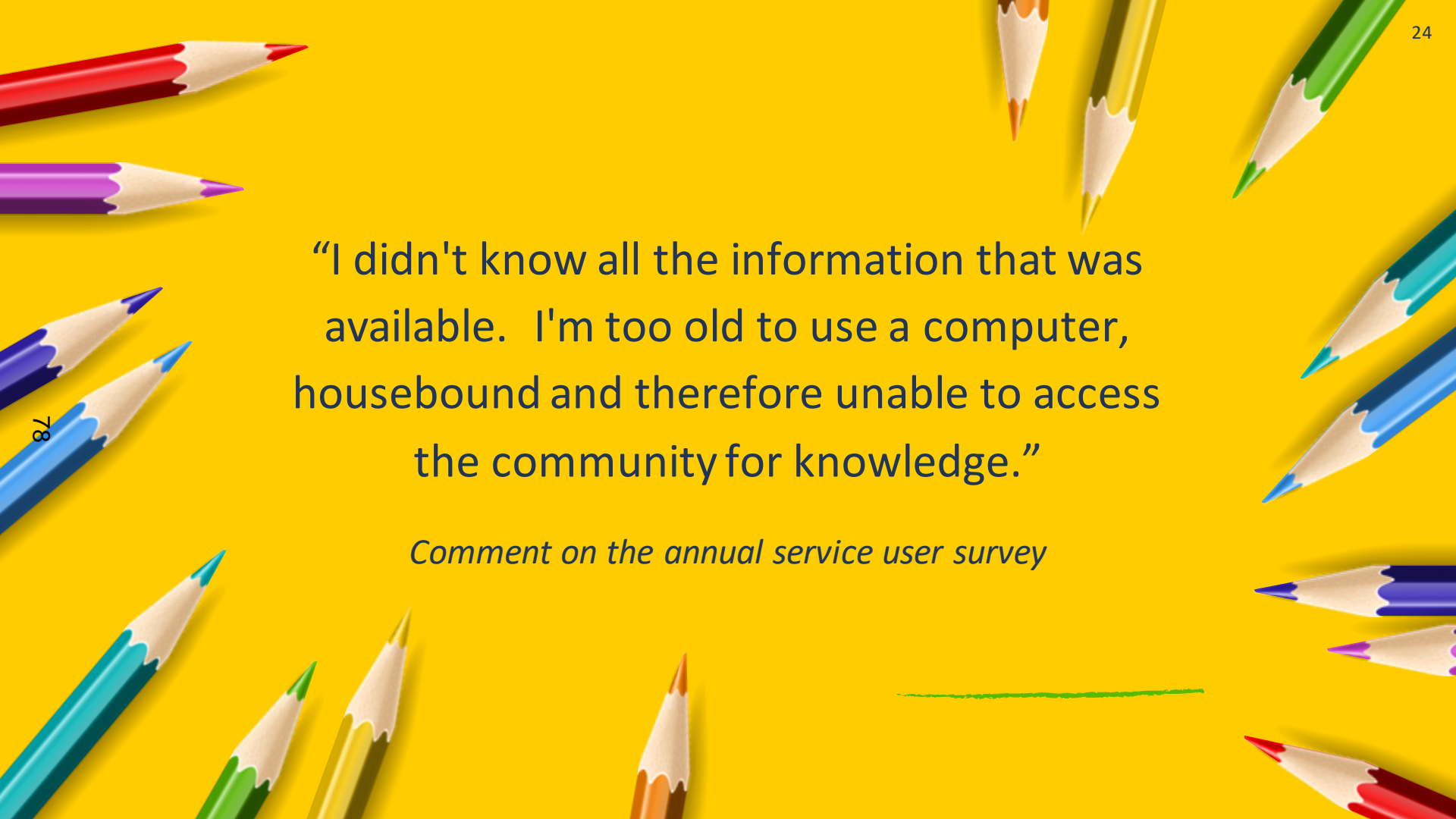
Healthwatch

Healthwatch play an active role in Cambridgeshire which includes facilitation of all Partnership Boards. This is now also being rolled out in Peterborough.

Mental Health Good Life Service

The new ‘Mental Health Good Life Service’, which brings together health and social care investment in the mental health community/voluntary sector, has enabled the development of a strong council/ voluntary sector partnership.





“I didn't know all the information that was available. I'm too old to use a computer, housebound and therefore unable to access the community for knowledge.”

Comment on the annual service user survey

2 Performance

How is Adult Social Care performing?



Performance 2018-19

Long term versus short term support

Peterborough has comparatively lower numbers of new client contacts for support and achieves a good balance of outcomes with lower numbers resulting in long term support and higher numbers resulting in signposting/universal services.

Short term support

However the numbers of contacts that lead to short term support is slightly lower than the regional average. Peterborough also has a lower percentage of reablement packages resulting in no further care. We believe this is due to the use of the Red Cross as an alternative to reablement, for people with lower levels of need who just need time limited support to step down from hospital.

Permanent admissions to residential care

Permanent admission rates to residential care remain low and below the regional average.



Performance 2018-19

Reviews

Reviews will be a clear area of focus for the council in 2019/20.

In 2018/19 we have done a considerable amount of work with managers to look at how we carry out and target reviews to make the most impact.

Direct Payments

Peterborough has made sustained efforts to promote Direct Payments as an option over recent years. 30% of long term service users receive a Direct Payment. This, alongside the volume of extra care and supported living arrangements, accounts for the proportionately larger proportion of long term care recipients.

Finding information, advice and guidance

In the annual service user survey **77.3%** of people said that they had found it very or fairly easy to find information and advice. This is much higher than the national average of 69.7% and places Peterborough 16th in the ranking of 152 councils.



Performance 2018-19

Learning Disability and Mental Health Employment

Learning Disability employment has also proved challenging with much of the support activity being targeted at people who are not eligible for long term care and support. Mental Health employment rates are much better, being the highest in the region.

Carers

Improving the experience of carers has been a key programme of work for 2019/20 with a concentrated focus on workers having the right conversation at the right time and a widening of the support offer to carers.

Delayed Transfers of Care

Peterborough continues to see high overall rates of delayed transfers of care from acute settings, although low rates of delays for social care reasons.



Adult Social Care Outcomes Framework

The Adult Social Care Outcomes Framework (ASCOF) measures how well care and support services achieve the outcomes that matter most to people. The ASCOF is used both locally and nationally to set priorities for care and support, measure progress and strengthen transparency and accountability.

The next two pages show where Peterborough has performed better and worse than the rest of England and/or the Eastern Region.



Adult Social Care Outcomes Framework – Social Care Related Quality of Life

The Social Care Related Quality of Life score is made up of a number of indicators around different aspects of people's lives including nutrition, personal care, safety, social contact, how people are helped, control over daily life and whether people can spend time doing what they want to do.

The national score for 2018/19 was 19.1. Peterborough's result was better at 19.4.



Adult Social Care Outcomes Framework – indicators where Peterborough did better than the national and/or regional average

- ✓ Higher social care related Quality of Life for both service users and carers
- ✓ More service users with control over their daily life
- ✓ Higher satisfaction with care and support for both service users and carers
- ✓ More service users with as much social contact as they want
- ✓ More service users and carers who find it easy to get information and advice
- ✓ More service users and carers receiving self directed support
- ✓ More service users receiving Direct Payments
- ✓ More adults with learning disabilities living in their own home or with family
- ✓ Less permanent admissions to care homes
- ✓ Less delayed transfers of care attributable to social care
- ✓ More older people still at home 91 days after leaving hospital
- ✓ More older people receiving reablement services after leaving hospital

Adult Social Care Outcomes Framework – indicators where Peterborough did worse than the national and/or regional average

- × Less carers receiving direct payments
- × More delayed transfers of care attributable to health
- × Less people completing reablement who need no further long term care and support
- × Less people who say the services they use make them feel safe and secure
- × Less carers included or consulted on decisions
- × Less people who use services who said the services make them feel safe and secure
- × Less adults with learning disabilities in employment
- × Less people who use services who feel safe

Some useful links to find out more



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ADULTS AND COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 8.
14 JANUARY 2020	PUBLIC REPORT

Report of:	Charlotte Black, Service Director – Adults and Safeguarding	
Cabinet Member(s) responsible:	Councillor Wayne Fitzgerald, Cabinet Member for Adult Social Care, Health and Public Health	
Contact Officer(s):	Tina Hornsby – Head of Integration	Tel. 01733 452427

ADULT SOCIAL CARE SERVICE USER SURVEY 2019

R E C O M M E N D A T I O N S	
FROM: <i>Charlotte Black, Service Director – Adults and Safeguarding</i>	Deadline date: N/A
<p>It is recommended that the Adults and Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> Note the results of the Service User Survey undertaken in February 2019 and published in October 2019. 	

1. ORIGIN OF REPORT

- 1.1 Local authorities in England with responsibility for providing adult social care services are required to conduct an annual postal survey of their service users. The Personal Social Services Survey 2018/19 asks questions about quality of life and the impact that the services they receive have on their quality of life. It also collects information about self-reported general health and wellbeing. The results and actions arising from this survey are reported to Scrutiny Committee for information.

2. PURPOSE AND REASON FOR REPORT

- 2.1 During January 2019 the annual Adult Social Care Survey was sent to service users. This is a national survey carried out by NHS Digital and all Local Authorities with Social Services responsibilities are required to take part.

The main purpose of the survey is to provide assured, consistent and local data on care outcomes that can be used to benchmark against other comparable local authorities. It is used to:

support transparency and accountability to local people, enabling people to make better choices about their care

help local services to identify areas where outcomes can be improved

The survey asks service users about their quality of life and their experiences of the services they receive. It is used by Peterborough City Council, the Care Quality Commission and the Department of Health to assess the experiences of people using care and support services.

The survey is produced in an easy read version aimed at adults with learning disabilities and for this version there is slightly different wording of questions.

2.2 This report is for the Adults and Communities Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2 Functions determined by the Council:

1. Adult Social Care
2. Safeguarding Adults

2.4 *This report links to the following corporate priorities:*

3. Safeguard vulnerable children and adults
6. Keep all our communities safe, cohesive and healthy
7. Achieve the best health and wellbeing for the City

The report sets out the implications for this priority in relation to the safety, health and wellbeing of service users. The survey evidences the impact that care and support needs and the services adult social care provides can have on people's quality of life.

3. **TIMESCALE**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4.1 **Background**

In January 2019, 940 service users were surveyed by post. There were four versions of the survey, for people in residential and nursing care or in the community, with two versions in Easy Read. Additionally, a small number of people received the survey in large print. We have received 335 responses - **40%** response rate.

This report is based on data published by NHS Digital on 22 October 2019 and includes the England and Eastern Region average scores.

4.2 **National Findings**

High level messages published by NHS Digital from the survey on the 22 October 2019 were as follows:

Overall Satisfaction

- Almost two thirds (64.3%) of service users in England were very or extremely satisfied with the care and support they received. 2% of service users were very or extremely dissatisfied with the care and support they received. **For Peterborough the results were better at 66.4% and 1.4% respectively**
- In respect of the easy read questionnaire no respondents stated that they did not think that the way staff helped them was bad
- Also for the easy read questionnaire **52.1%** of respondents said that their life is 'really great' compared to a national average of only 40.7%.

Choice

- In England 67.5% of service users stated that they have enough choice over care and support services. In Peterborough this was considerably higher at **78.4%**

How having help makes people feel

- In England 61.3% of people said that having help makes them feel better about themselves. The result for Peterborough was slightly lower at **59%**.
- When looking at the response 'Having help sometimes undermines the way I feel about myself' the national result was 9.1%. Peterborough's result was **10.6%** which is a considerable increase from the previous survey when the result was only 6.8%

Finding information about support and services

- In England 43.7% of service users reported they had never tried to find information or advice about support and services in the past year, this was a statistically significant increase from 25.8% in 2017-18. In Peterborough this was very similar at **43.8%** which is also a big increase from the previous survey when the result was 29.2%
- For those who did look, in Peterborough **77.3%** found it very or fairly easy to find what they were looking for. This contrasts with 69.7% for England and 69.6% for the Eastern Region. The percentage of people who said that it was fairly or very difficult to find was **22.7%** in Peterborough which is lower than the national (30.2%) and regional (30.3%) averages

Getting out and about

- In England overall 29.8% of service users said that they can get to the places in their local area that they want to. In Peterborough the result is better at **36.2%**

Paying for additional care and support privately

- In England 28.9% of services users buy some more care and support with their own money. The result in Peterborough is much higher at **36.2%**

Receiving practical help from someone else

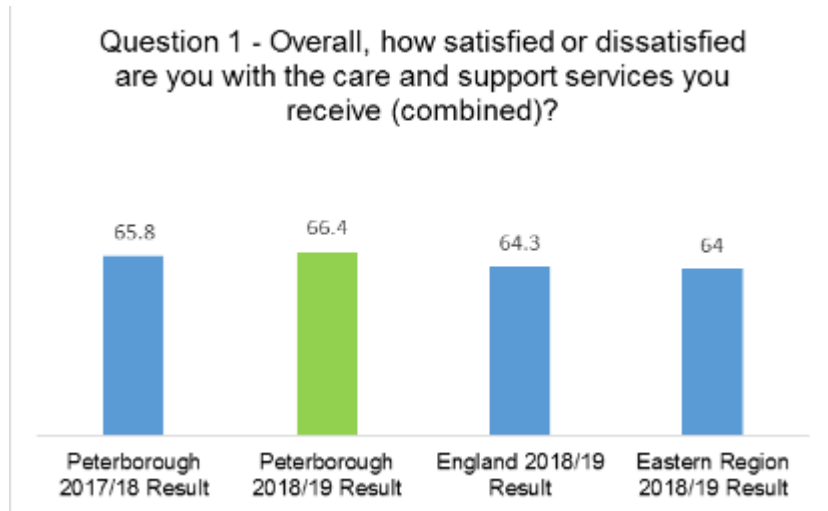
- Almost half (48%) of service users in England reported receiving regular practical help from someone living in another household. In Peterborough this was higher at **51.3%**.
- In England 40.8% (**40%** in Peterborough) reported receiving help from someone living in their household. Around a fifth of service users (20.5% nationally and **20%** in Peterborough) reported not receiving any regular practical help from a husband/wife, partner, friend, neighbour or family member.

Overall social care related Quality of Life Score

- The overall Social Care-related quality of life score takes the results from a number of different questions in the survey and calculates an overall score out of a maximum of 24. The all England level was 19.1 out of a maximum score of 24. In Peterborough the score was higher at 19.4 (although this is a drop from the last survey when it was 19.6)

4.3 Overall satisfaction with social care and support

66.4% of service users were 'extremely' or 'very' satisfied with the care and support services they received. This is higher than the figure in 2017/18 which was 65.8%, and also higher than the national and regional results.



Response measured: Extremely satisfied/very satisfied

Comments received included:

“The main reasons for satisfaction is that the team from Adult Social Care are easy to get hold of and they react quickly in emergency situations and most important they deliver on their promises”.

“I am at the current moment in time very satisfied with the care and support services I receive. My daughters visit me twice daily and also take me shopping and take me to my GP and Dental Appointments”.

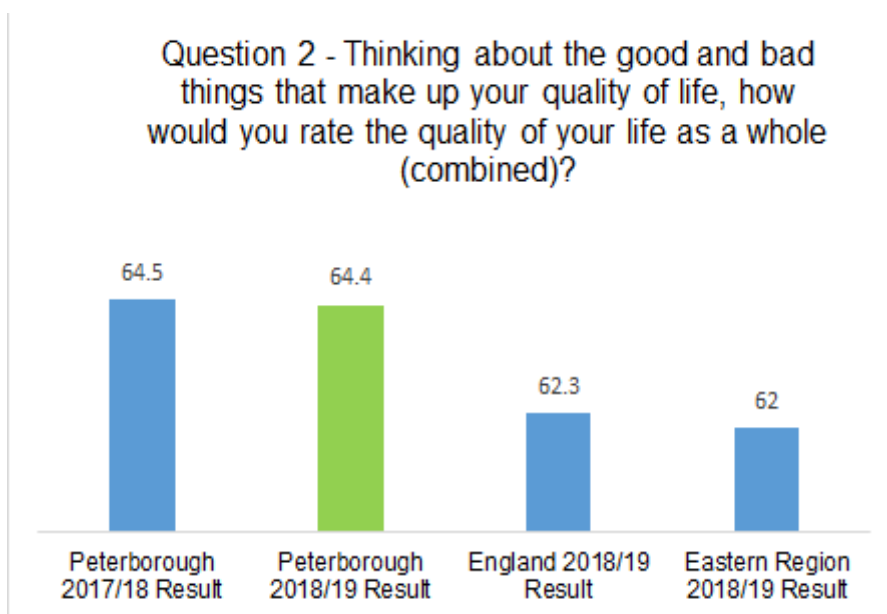
“Help I need is on hand when I need it and fills the gaps allowing me to live around my disabilities”.

“Mostly satisfied. On occasions carers late and am not informed, but I appreciate things happen and it is not always easy. Would prefer consistency with the carer, again I know this is not always possible. The plus side of having same carer is they get to know you and what your needs are, always a bonus. I appreciate all they do for me”.

“Not happy with few staff when support at home. Don't always talk or take time to talk with me. Not patient, feel unhappy. Two other staff brilliant at helping and supporting me, cooking, chatting, helping clean house etc. Live in area quiet, no one talk to me because do not know sign language”.

4.4 Quality of Life

64.4% of service users rate their quality of life as 'good' or better, similar to 64.5% last year. Peterborough's result is higher than the national and regional averages.



Response measured: So good, it could not be better/very good/good

Quality of Life Indicators

The survey asks a range of questions that can be seen as drivers for quality of life the results of these are summarised in the table below:

Question	2017/18 result	2018/19 result	Region result	England result	DOT
I have as much control over my daily life as I want	38.1%	35.1%	33.8%	34.6%	↓
I am clean and able to present myself the way I like	60.6%	62.9%	57.6%	57.6%	↑
I get all the food and drink I like when I want it	69%	68.8%	69.2%	63.2%	↓
My home is as clean and comfortable as I like	67.5%	69.2%	65.4%	66.5%	↑
I feel as safe as I want	68.4%	70%	70.3%	70%	↑
I have as much social contact as I want	49.3%	49%	47.2%	45.9%	↓
I am able to spend my time doing things I value or enjoy	38.7%	40.1%	39.7%	38%	↑

4.4 Impact of care and support services on Quality of Life

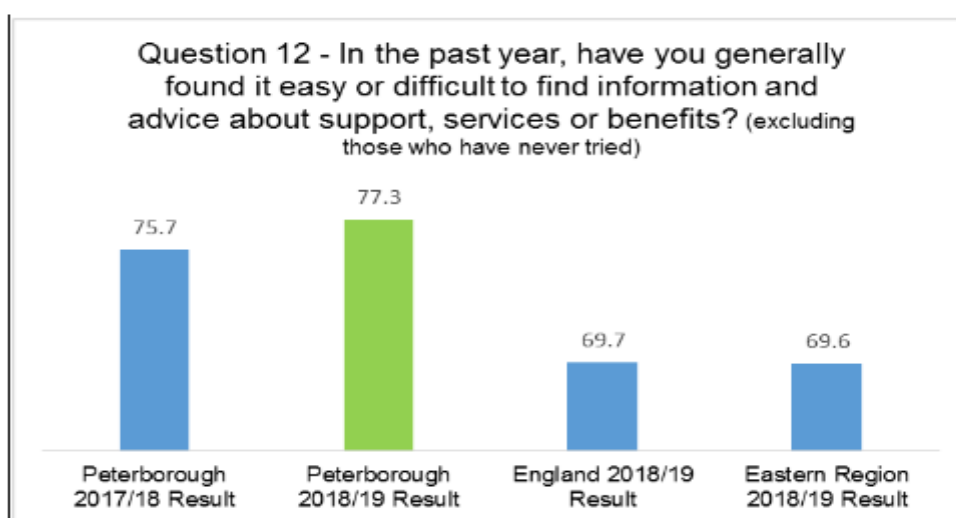
The survey also asks a range of questions to ascertain how care and support services impact on quality of life, these are summarised in the table below.

Question	2017/18 result	2018/19 result	Region result	England result	DOT
Care and support services help you have a better quality of life	90.7%	92%	93.2%	92.1%	↑
I do have enough choice over care and support services	70.1%	78.4%	68%	67.5%	↑

Care and support services help me in having control over my daily life	91%	89.9%	90.1%	89.1%	↓
Care and support services help in keeping clean and presentable in appearance	83.5%	83.4%	81.7%	80.4%	↓
Care and support services help you get food and drink	76.3%	77%	74.8%	74.9%	↑
Care and support services help you in keeping your home clean and comfortable	65.2%	67.1%	65.4%	66.7%	↑
Care and support services help you in feeling safe	85.6%	84.8%	85.2%	86.9%	↓
Care and support services help me in having social contact	66.8%	67.3%	67%	65%	↑
Care and support services help me in the way I spend my time	66.6%	66.5%	67%	64.4%	↓
Having help makes me think better about myself	61.2%	59%	61.5%	61.35	↓
The way I am helped and treated makes me feel better about myself	65.4%	63.7%	63.2%	62%	↓

4.5 Accessing Information and Advice

43.8% of survey respondents have never tried to find information or advice from care and support services. This is a big increase from 29.2% last year. **19.6%** found it very easy to find, a drop from the 2017/18 result of 20.8%, although still higher than both the England and Eastern Region averages. When the people who had not tried to find information and advice were removed from the sample, **77.3%** found it very or fairly easy to find information and advice. This is an improvement on last year's result of **75.7%** and is significantly higher than the England average of 69.7% and Eastern Region average of 69.6%. This may be evidence that people are starting to find what they are looking for on the Peterborough Information Network. The result is shown graphically below.



Response measured: Very easy to find/Fairly easy to find (excluding those who have never tried to find information or advice)

Comments received related to this question included:

“Nobody will take the responsibility to give you the correct information “you” want”.

“I didn’t know all the information that was available. I’m too old to use a computer, housebound and therefore unable to access the community for knowledge (even though I don’t know who I would ask). I would prefer an advocate to visit me and talk”.

“I have been trying to get help in funding for a wheelchair/scooter but it seems nobody wants to help or give information to help me”.

“I would like to know what help there is available from voluntary organisations etc”.

“I was diagnosed with mixed dementia early last year (2018) so rely on my daughters to source information that they feel I would benefit from. They are able to do this for me and have information to hand as and when I need the extra support. I need additional literature sent to me would be beneficial”.

“Difficult to understand information. Need it to be in British Sign Language with simple and easy signs. Cambridge Deaf Association help me with support, services and benefits”.





“Blind (cannot read Braille) and deaf (cannot access telephone). Need support worker or friend. This questionnaire is taking a long time. It would help if someone would come to explain to me when there are changes. I would need an interpreter”.

“The staff help me with advice and support”.

4.6 Service Users Health

43.2% of the respondents report their health to be ‘good’ or ‘very good’ (2017/18 figure was 41%). Only **32.8%** of service users reported that they feel no pain or discomfort and **52.8%** of service users feel ‘moderately’ or ‘extremely’ anxious or depressed.

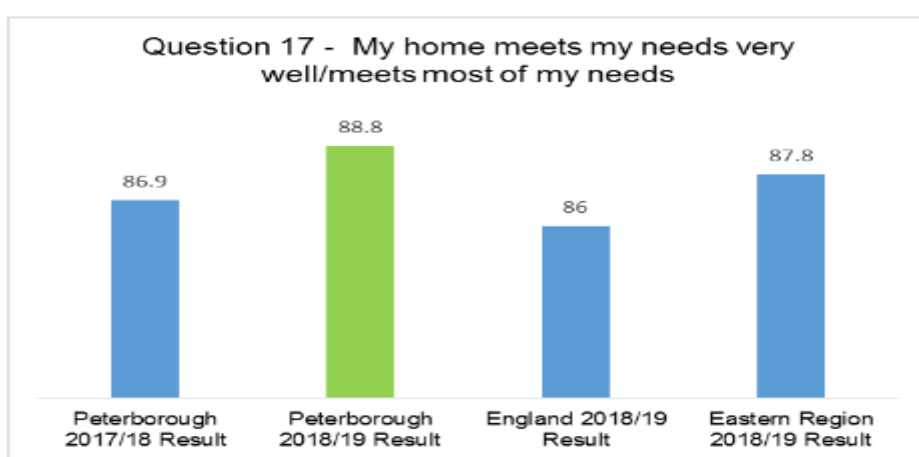
An overall depiction of the health results are shown below. Details of the questions can be found on the table below:

Question	Response	2017/18 Results	2018/19 Results	England	Eastern Region	DOT
Question 13 - How is your health in general?	Very good / Good	41	43.2	42.7	42.6	
Question 14a - Which statements best describe your own health state today - Pain or discomfort	I have no pain or discomfort	35.3	32.8	36.3	36.6	
Question 14b - Which statements best describe your own health state today - Anxiety or depression	I am not anxious or depressed	47	47.2	49.5	51.1	
Question 15a - Do you usually manage to get around indoors (except steps) by yourself?	I can do this easily by myself	52.4	54.7	51.3	51.9	

Question 15b - Do you usually manage to get in and out of a bed (or chair) by yourself?	I can do this easily by myself	51.5	53.2	53.8	53.7	↑
Question 15c - Do you usually manage to feed yourself?	I can do this easily by myself	76.7	78.5	75.3	76.7	↑
Question 15d - Do you usually deal with finances and paperwork - for example, paying bills, writing letters - by yourself?	I can do this easily by myself	19.6	16.6	17.6	18.3	↓
Question 16a - Do you usually manage to wash all over by yourself, using either a bath or shower?	I can do this easily by myself	27.1	30.1	29.2	28.5	↑
Question 16b - Do you usually manage to get dressed and undressed by yourself?	I can do this easily by myself	38.8	37.8	39.9	40.1	↓
Question 16c - Do you usually manage to use the WC/toilet by yourself?	I can do this easily by myself	59.8	60.2	57.5	58.2	↑
Question 16d - Do you usually manage to wash your face and hands by yourself?	I can do this easily by myself	69.9	72.5	67.5	69.3	↑

4.7 Surroundings and Housing

88.8% of service users reported that their homes are designed to meet most or all of their needs which is up from the 2017/18 result of 86.9%.



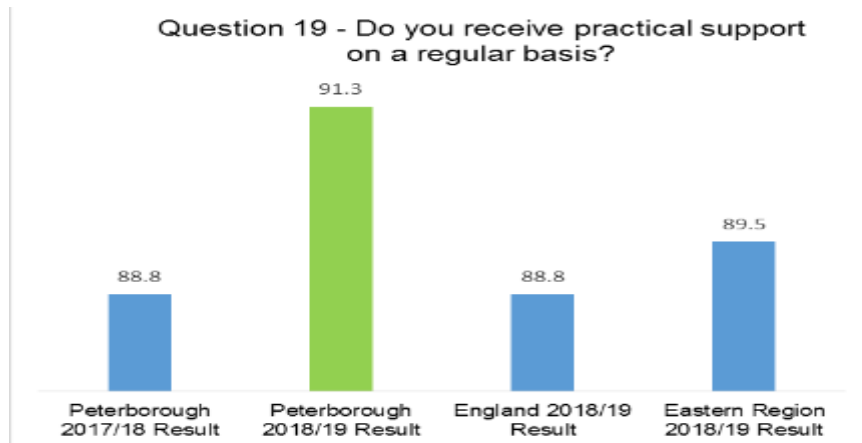
In respect of being able to get to all the places that they want to **36.2%** of service users reported that they are able to do this, which is up from 2017/18 and considerably better than the England and Eastern Region averages.



However **41.6%** of service users find it difficult or are unable to get to all the places in their local area that they want (although this is less than the national and regional averages of 43.7% and 43.3% respectively). **22.2%** of service users do not leave their homes, which lower than the national and regional averages of 26.5% and 26.9% respectively.

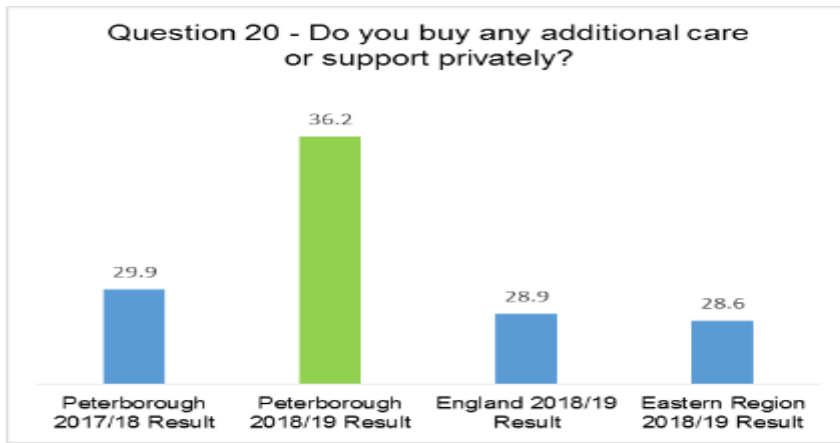
4.8 Support from others / self-funded support

The majority of service users (**91.3%**) receive regular practical help from their spouse, partner, family, friends or neighbours with **40%** receiving help from a member of their household and **51.3%** receiving help from someone living in another household. This is higher than the England and Eastern Region averages which are 88.8% and 89.5% respectively. **20%** of service users do not receive any such practical help on a regular basis, similar to the national average of 20.5%.



Response measured: Yes, from someone living in my household/ living in another household

36.2% of service users pay for additional or 'top-up' care themselves, which is higher than in 2017/18 when the result was 29.9%. It is also higher than the England average of 28.9% and the Eastern Region average of 28.6%. However, less families than the England and Eastern Region average pay for this additional care and support for a service user (**9.6%** in Peterborough against 10.8% nationally and 10.7% for the Eastern Region).



Response measured: Yes, I buy some more care and support with my own money

4.9 Adult Social Care Outcomes Framework

In addition to providing useful intelligence on our local service user experience, the survey also produces the Council's out-turn against seven of the national indicators in the Adult Social Care Outcomes Framework (ASCOF).

The Council improved on four of the indicators since the previous survey, deteriorated on two and maintained above England and Region rates on the other.

	Pboro 2017/18*	Pboro 2018/19	Direction of Travel	England Average	Eastern Region Average
1A - Social care related quality of life score	19.6	19.4		19.1	19.3
1B - Proportion of people who use services who have control over their daily life	82%	82.7%		77.6%	79.4%
1I Proportion of people who use services who reported that they have as much social contact as they would like	49%	49%		45.9%	47.2%
3A Percentage of adults using services who are satisfied with the care and support they receive	66%	66.4%		64.3%	64%
3D Proportion of people who use services who find it easy to find information about services	76%	77.3%		69.7%	69.7%
4A - Proportion of people who use services who feel safe	68%	70%		70%	70.4%
4B - Proportion of people who use services who say that those services have made them feel safe and secure	86%	84.8%		86.9%	85.2%

4.10

A sample of comments from the Service User Survey:

The following are just a sample of the comments we received from service users within the survey.

“The main reasons for satisfaction is that the team from Adult Social Care are easy to get hold of and they react quickly in emergency situations and most important they deliver on their promises”.

I am at the current moment in time very satisfied with the care and support services I receive. My daughters visit me twice daily and also take me shopping and take me to my GP and Dental Appointments”.

“It has given me my independence back. Reduced pressure on my husband and I, reduced stress and meant that I have more strength and energy to do some fun things rather than just existing”.

“Not happy with few staff when support at home. Don't always talk or take time to talk with me. Not patient, feel unhappy. Two other staff brilliant at helping and supporting me, cooking, chatting, helping clean house etc. Live in area quiet, no one talk to me because do not know sign language”.

“It is good that I can be supported on visits to the Doctors. They look after my medication and check to see if am doing well. They like to see that my flat is in good condition and I am on top of my day to day housework. They regularly chat and update any concerns problems I may have”.

4.11

Making Use of the Survey

The findings from the survey are used in a variety of ways. They will be fed into the various work streams of our Adult Positive Challenge Programme to help us to consider what changes might have the most positive impact for certain groups of service users.

The surveys are also compared regionally and used to inform the wider regional sector led improvement plan, in respect of determining where different models of delivery can impact on customer experience.

The results are shared with the public via our Local Account and also published in an accessible format as attached at Appendix 1.

5. CONSULTATION

5.1 The service user survey was undertaken with 940 service users, 335 of whom responded.

6. ANTICIPATED OUTCOMES OR IMPACT

- **Increase independence, confidence, and quality of life.**
The survey measures the service users self-reported quality of life and the finding of the survey have fed into our planning for the Adult Positive Challenge.
- **Increased quality of life and wellbeing for people with complex long term needs.**
The Adult Positive Challenge has at its foundation the objective of supporting people with long term conditions to maintain a quality of life within their own communities.
- **Help manage potential risks around the home.**
A key element of the Adult Positive Challenge programme is to support people feeling safe

in their own home via promotion and supply of technology to help to manage risks, such as monitors, alarms and medication dispensers.

- **Reduce the costs of traditional care and support**

Supporting service users to have choice and control, and quality of life can prevent early deterioration of health and hence delay the need for care and support.

7. REASON FOR THE RECOMMENDATION

7.1 Raise awareness of the outcome of the annual service user survey.

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 Not applicable

9. IMPLICATIONS

Financial Implications

9.1 None

Legal Implications

9.2 Support for Carers is a statutory duty of the Council under the Care Act 2014

Equalities Implications

9.3 The service user survey provides demographic information which can aid the understanding of differences in experiences of service users among specific demographic groups.

Rural Implications

9.4 None.

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

[The full NHS Digital report can be viewed here.](#)

11. APPENDICES

11.1 Appendix 1 – Public Facing Service User Survey Summary

Personal Social Services: Adult Social Care User Survey in England 2018-19

Summary of Results in Peterborough



Introduction

This report contains findings from the Adult Social Care Survey 2018-19. This national survey takes place every year. This report shows the results for Peterborough City Council and how they compare to national results.

The survey seeks the opinions of service users aged 18 and over who are receiving support services funded by Peterborough City Council. It helps the council to understand more about how services are affecting people's lives and where improvements need to be made.



This report comes from information published by NHS Digital on 22 October 2019.

How is the survey carried out?

In January 2019 we sent out surveys in the post. There were four versions of the survey, for people in residential and nursing care and for those in the community, with two versions in Easy Read. We also produced the survey in large print.

We received a **40%** response rate from the survey.



1


Overall Satisfaction

66.4% of service users were extremely or very satisfied with the care and support they received.

This is higher than the national average of 64.3% and better than our result last year which was 65.8%.

66.4%





“The main reason for satisfaction is that the team from Adult Social Care are easy to get hold of and they react quickly in emergencies and most important they deliver on their promises”.

Service user comment from the survey

2

Quality of Life

64.4% of service users rated their quality of life as 'good' or better.

64.4%

This is better than the England average of 62.3%. It is similar to our result last year which was 64.5%.



Adult Social Care Outcomes Framework (ASCOF) Social Care Related Quality of Life indicator

This indicator is calculated from a range of different aspects of people's lives. It includes:

- Nutrition
- Personal care
- Safety
- Social Contact
- How people are helped
- Control over daily life
- Whether people spend time doing what they want to do

In 2018/19 Peterborough City Council scored **19.4**.
The all England score was only 19.1.

ASCOF Social Care Related Quality of Life Indicator for Peterborough City Council	
2018/19	19.4
2017/18	19.6
2016/17	19.5
2015/16	19.1
2014/15	19.0

3

Choice over care and support

When asked about whether they had enough choice over care and support services they receive, **78.4%** of respondents said yes.

This is much better than the England average of 67.5%.

It is also better than our result last year which was 70.1%.

78.4%





“I am at the current time very satisfied with the care and support services I receive. My daughters visit me twice daily and take me shopping and also take me to my GP and dental appointments”.

Service user comment from the survey

4

Control over daily life

When asked about whether they had enough control over their daily life, **35.8%** of respondents said yes.

This is better than the England average of 33.8%.

However, it is down from our result last year which was 38.1%.

35.8%



5

How did Peterborough do compared to the national average?

Peterborough did better than the national average on the following questions:



- Overall satisfaction with care and support services
- Overall quality of life
- Choice over care and support services
- Control over daily life
- Care and support services helping you have control over your daily life
- Keeping clean and presentable in appearance
- Care and support services helping you in keeping clean and presentable
- Getting all the food and drink you want
- Care and support services supporting you to get food and drink
- Having a clean and comfortable home
- Care and support services helping you to have a clean and comfortable home
- Having enough social contact with people you like
- Spending time doing things you value and enjoy
- Care and support services helping you with how you spend your time

Peterborough did worse than the national average on the following question:

Care and support services help you to have a better quality of life



6

**How having help
makes people feel**

How having help makes people feel

59% of people said that having help to do things makes them feel better about themselves. This is lower than the national average which is 61.3%.

However, **63.7%** of people said that the way they are helped and treated makes them feel better about themselves. This is higher than the national average which is 62%.

7

Feeling Safe

How safe do you feel?

70%

70% of service users reported feeling as safe as they want. This was the same as the national average and an improvement on last year, when the result was 68.4%.

However when asked whether care and support services helped them in feeling safe, 84.8% said yes. This is lower than the England average of 86.9%.



8

Knowledge and information

Finding information and advice

77.3%

77.3% of service users said that they had found it very or fairly easy to find information and advice about support, services and benefits.

This is much better than the national average which was 69.7%. It is also an improvement on last year's result which was 75.7%.



Peterborough is ranked 16 out of 152 councils!



How helpful was the information and advice that you received?

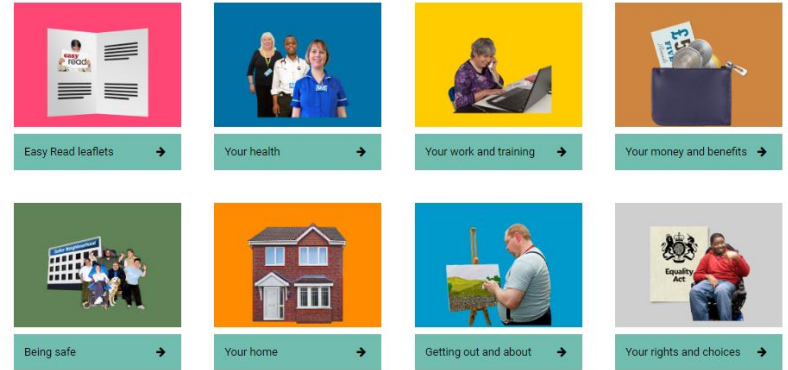
		Number	%
124 Q12a. In the last 12 months, how helpful has the information and advice you have received been? Please include information and advice from different organisations, such as voluntary organisations and private agencies as well as Social Services.	I've never tried to find information or advice	97	42%
	Very helpful	62	27%
	Fairly helpful	46	20%
	Fairly unhelpful	13	6%
	Very unhelpful	11	5%


How have we improved information?

In April 2019 the council introduced new Easy Read web pages for people with a learning disability.

You can find the pages by searching for Peterborough Information Network on Google and then clicking on the Easy Read pages.

Welcome to the Easy Read pages for Adults





“Difficult to understand information. Need it to be in British Sign Language with simple and easy signs”.

Service user comment from the survey

9

Home and Environment

Your home

88.8%

88.8% of people said that their home meets their needs very well or meets more of their needs.

This is better than the England average which was 86% and better than our result last year which was 86.9%.



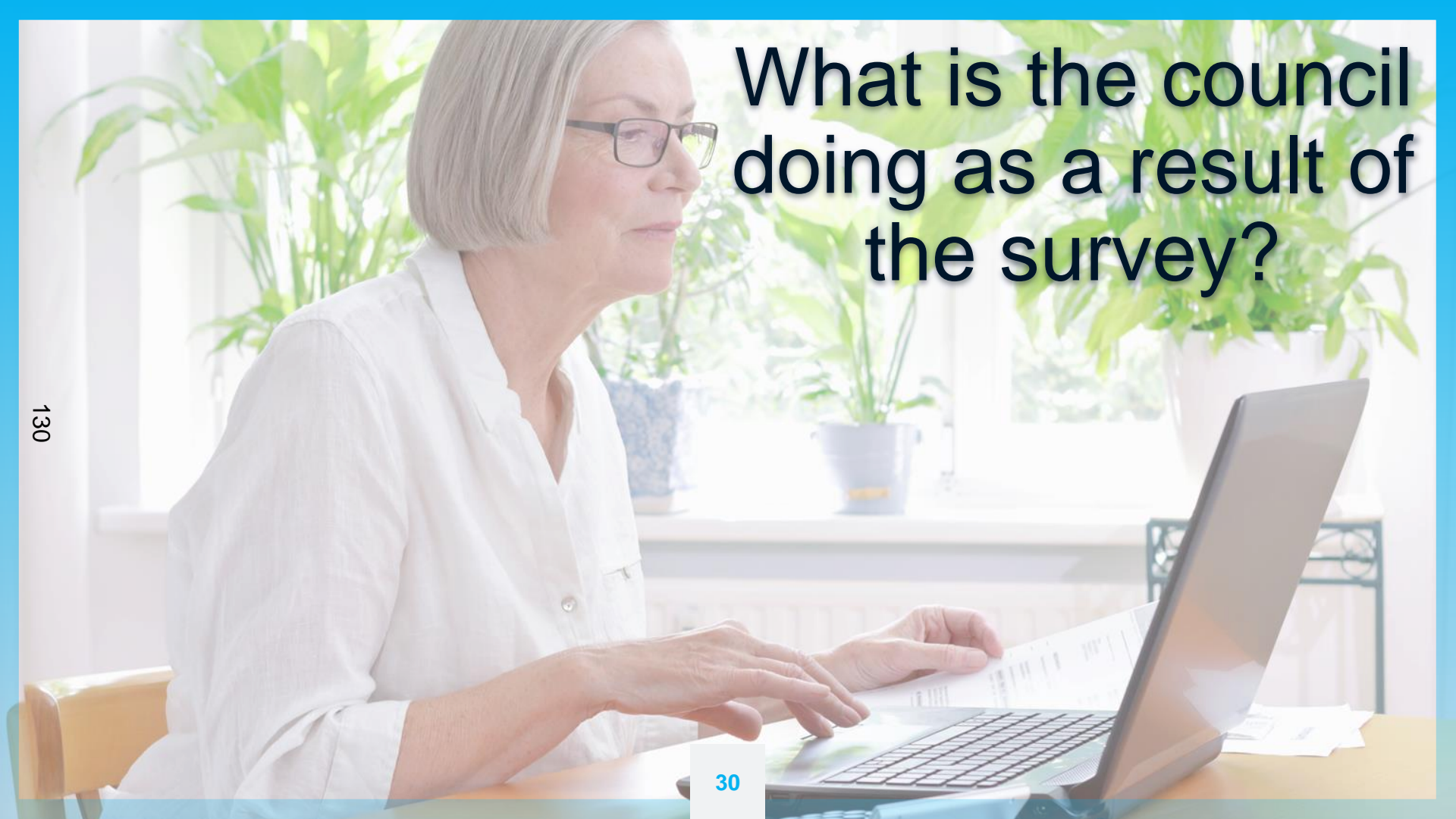
Getting to the places you want

36.2%

36.2% of people said that they could get to the places in their local area that they want to.

This is better than the national average which was 29.9%. It is also an improvement on last year's result which was 31.4%.





**What is the council
doing as a result of
the survey?**

Actions being taken in Adult Social Care

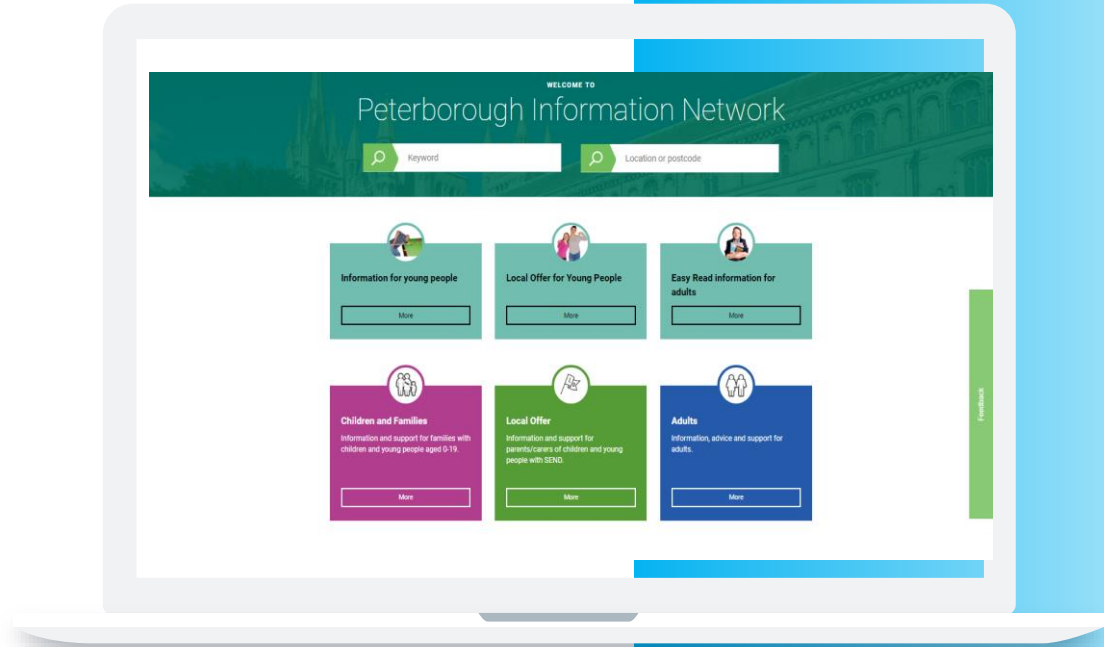
The council continues to look at ways to improve the delivery of information and advice. Over the course of the year we have made further improvements to our online information and our published information such as The Guide To Independent Living.

¹³¹We know that a key reason for people not feeling safe is a fear of falling. We are focussing on how technology, aids and equipment can help people to feel safe. We are also working with public health to develop our falls prevention service.

Our Adult Positive Challenge programme is focussed on improving the choice and control people have on their support arrangements, through consideration of a wider range of things impacting on quality of life - including social networks and informal carers.

You can find out lots of useful information on the Peterborough Information Network

- Information and advice
- Health
- Wellbeing
- Getting out and about
- Staying safe
- Staying independent
- Housing
- Caring for someone
- Learning, work and volunteering
- Money matters
- Finding a Personal Assistant
- Equipment and Living Aids



www.peterborough.gov.uk/PIN

ADULTS AND COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 9.
14 JANUARY 2019	PUBLIC REPORT

Report of:	Fiona McMillan, Director of Law and Governance	
Contact Officer(s):	David Beauchamp, Democratic Services Officer	Tel. 01733 384628

MONITORING SCRUTINY RECOMMENDATIONS

R E C O M M E N D A T I O N S	
FROM: Director of Governance	Deadline date: N/A
<p>It is recommended that the Adults and Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Considers the responses from Cabinet Members and Officers to recommendations made at previous meetings as attached in Appendix 1 to the report and provides feedback including whether further monitoring of each recommendation is required. 	

1. ORIGIN OF REPORT

1.1 The Adults and Communities Scrutiny Committee agreed at a meeting held on 21 June 2017 that a report be provided at each meeting to note the outcome of any recommendations made at the previous meeting held thereby providing an opportunity for the Committee to request further monitoring of the recommendation should this be required.

2. PURPOSE AND REASON FOR REPORT

2.1 The report enables the Scrutiny Committee to monitor and track progress on recommendations made to the Executive or Officers at previous meetings.

2.2 This report is for the Adults and Communities Scrutiny Committee to consider under its Terms of Reference No. *Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:*

The Scrutiny Committees will:

- (a) *Review and scrutinise the Executive, Committee and officer decisions and performance in connection with the discharge of any of the Council's functions;*
- (b) *Review and scrutinise the Council's performance in meeting the aims of its policies and performance targets and/or particular service areas;*
- (c) *Question Members of the Executive, Committees and senior officers about their decisions and performance of the Council, both generally and in relation to particular decisions or projects;*
- (d) *Make recommendations to the Executive and the Council as a result of the scrutiny process*

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. **BACKGROUND**

4.1 Appendix 1 of the report sets out the recommendations made to Cabinet Members or Officers at previous meetings of the Scrutiny Committee. It also contains summaries of any action taken by Cabinet Members or Officers in response to the recommendations.

4.2 The progress status for each recommendation is indicated and if the Scrutiny Committee confirms acceptance of the items marked as completed they will be removed from the list. In cases where action on the recommendation is outstanding or the Committee does not accept the matter has been adequately completed it will be kept on the list and reported back to the next meeting of the Committee. It will remain on the list until such time as the Committee accepts the recommendation as completed.

5. **ANTICIPATED OUTCOMES OR IMPACT**

5.1 Timelier monitoring of recommendations made will assist the Scrutiny Committee in assessing the impact and consequence of the recommendations.

6. **REASON FOR THE RECOMMENDATION**

6.1 To assist the Committee in assessing the impact and consequence of recommendations made at previous meetings.

7. **BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

7.1 Minutes of the Adults and Communities Scrutiny Committee meetings held on 12 March 2019, 1 July 2019, 19 September 2019 and 12 November 2019.

8. **APPENDICES**

8.1 Appendix 1 – Recommendation Monitoring Report

RECOMMENDATIONS MONITORING REPORT 2019 – 2020 and 2018-19

ADULTS AND COMMUNITIES SCRUTINY COMMITTEE

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
2019/20					
1 JULY 2019	Councillor Walsh, Cabinet Member for Communities	9. Prevent Strategy Refresh 2019/2020	The Adults and Communities Scrutiny Committee RESOLVED to endorse the strategy for approval by Cabinet and supported its relaunch via an internal and external engagement plan.	Recommendation sent to Councillor Walsh, Cabinet Member for Communities. Scheduled to go to Cabinet on 23 September 2019 but did not. Approved by Cabinet on 18 November 2019 as follows: Cabinet considered the report and RESOLVED to endorse the proposed combined Peterborough City Council and Cambridgeshire County Council Prevent Strategy 2019 – 2021.	Completed.
10 SEPTEMBER 2019	Councillor Wayne Fitzgerald – Deputy Leader and Cabinet	5. Peterborough Mental Health Section 75 Partnership Agreement:	The Adults and Communities RESOLVED to endorse the revised Mental Health Section	Recommendation sent to Cabinet member on 25/09/2019. No Cabinet	Ongoing

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
	Member for Adult Social Care, Health & Public Health	Annual Report 2018- 2019	75 Partnership Agreement for approval including the uplift of £221,000 on the 2014 investment which addresses under-funding in non-pay, learning and development, management costs inc. Approved Mental Health Practitioner service management and the Prison Social Worker.	date at present.	
10 SEPTEMBER 2019	Councillor Irene Walsh – Cabinet Member for Communities	7. Youth Justice Plan 2019-22	The Adults and Communities Scrutiny Committee RESOLVED to endorse the Joint Cambridgeshire and Peterborough Youth Justice Plan for adoption by Cabinet and Full Council.	Recommendation sent to Cabinet member on 25/09/2019. Originally scheduled for Cabinet and Council in 2019 but the plan has yet to be approved.	Ongoing
2018/19					
12 March 2019	Councillor Walsh, Cabinet Member for Communities	7. Selective Licensing – interim review and outcomes	RECOMMENDATION: The Adults and Communities Scrutiny Committee RESOLVED to recommend that Cabinet should consider extending Selective Licensing across the whole city after the current scheme expires in 2021.	Recommendation sent to Councillor Walsh, Cabinet Member for Communities and Jo Bezant, Manager, Housing Enforcement and Selective Licensing on 18/03/2019. Response received and	Ongoing.

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
				<p>sent to committee members on 03/04/2019. Please see below:</p> <p>Review of selective licensing schedule to go to Committee on 3 March 2020</p>	
<p>Selective Licensing schemes require local councils to demonstrate that certain conditions set by Government are met. In the case of our existing scheme we did this via an extensive analysis of data. To extend the scheme we would need to undertake a similar exercise using the same format as the previous scheme. This data would then identify the areas of the city that meet the government set criteria for a selective licensing scheme to be introduced. Following any decision on proposed areas for a new scheme, a full and comprehensive public consultation of at least 10 weeks would need to take place. In addition, if more than 20% of the city's private rented sector would be affected by any new scheme it would be necessary for approval to be sought from the Ministry for Housing, Communities and Local Government (MHCLG).</p> <p>However, MHCLG is currently undertaking a review of selective licensing across the country. The outcome of the review is expected some time this year. This review could affect any future schemes the council may want to introduce, and we have therefore agreed that it would be prudent to wait for this guidance, given the complexities of developing new schemes described above, before we commence any further work.</p>					

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ADULTS AND COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 10.
14 JANUARY 2020	PUBLIC REPORT

Report of:	Fiona McMillan, Director of Law and Governance		
Cabinet Member(s) responsible:	Cabinet Member for Resources		
Contact Officer(s):	David Beauchamp, Democratic Services Officer	Tel. 01733 384628	

FORWARD PLAN OF EXECUTIVE DECISIONS

R E C O M M E N D A T I O N S	
FROM: Director of Law and Governance	Deadline date: N/A
<p>It is recommended that the Adults and Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Considers the current Forward Plan of Executive Decisions and identifies any relevant items for inclusion within their work programme or request further information. 	

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee in accordance with the Terms of Reference as set out in section 2.2 of the report.

2. PURPOSE AND REASON FOR REPORT

2.1 This is a regular report to the Adults and Communities Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

2.2 This report is for the Adults and Communities Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:

The Scrutiny Committees will:

(f) Hold the Executive to account for the discharge of functions in the following ways:

ii) By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions;

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The Forward Plan contains those Executive Decisions which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken

after 3 February 2020.

4.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.

4.3 If the Committee wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.

4.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

5. CONSULTATION

5.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

6. ANTICIPATED OUTCOMES OR IMPACT

6.1 After consideration of the Forward Plan of Executive Decisions the Committee may request further information on any Executive Decision that falls within the remit of the Committee.

7. REASON FOR THE RECOMMENDATION

7.1 The report presented allows the Committee to fulfil the requirement to scrutinise Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions in accordance with their terms of reference as set out in Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3.

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 N/A

9. IMPLICATIONS

Financial Implications

9.1 N/A

Legal Implications

9.2 N/A

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

11. APPENDICES

11.1 Appendix 1 – Forward Plan of Executive Decisions

PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

PUBLISHED: 3 JANUARY 2020

FORWARD PLAN

PART 1 – KEY DECISIONS

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:
Cllr Holdich (Leader); Cllr Fitzgerald (Deputy Leader); Cllr Ayres; Cllr Cereste; Cllr Hiller; Cllr Seaton; Cllr Walsh; Cllr Allen and Cllr Farooq.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to philippa.turvey@peterborough.gov.uk or by telephone on 01733 452460.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedecisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

PART 1 – FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS FROM 3 FEBRUARY 2020

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	WARD	CONSULTATION	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
No new items.							

PREVIOUSLY ADVERTISED KEY DECISIONS

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>1. Affordable Warmth Strategy 2019 – 2021 - KEY/17APR17/03 Recommendation to approve the Affordable Warmth Strategy 2019 – 2021</p> <p>144</p>	<p>Councillor Walsh, Cabinet Member for Communities</p>	<p>January 2020</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p> <p>The draft strategy will be placed on PCC Consultation pages for 3 week consultation period</p>	<p>Sharon Malia, Housing Programmes Manager, Tel: 01733 863764 Email: sharon.malia@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>BRE Integrated Dwelling Level Housing Stock Modelling Report July 2016 Housing Renewals Policy 2017 – 2019</p>

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145	<p>2. ICT Infrastructure works for Fletton Quays – KEY/13NOV17/02 To agree to the procurement of ICT infrastructure works for Fletton Quays</p>	<p>Councillor Seaton, Cabinet Member for Finance</p>	<p>January 2020</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>N/A</p>	<p>Relevant internal and external stakeholders</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: Peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>
	<p>3. Expansion and Remodelling of Marshfields School – KEY/11DEC17/03 To approve the proposed expansion and remodelling of Marshfields school</p>	<p>Cabinet Member for Children’s Services and Education, Skills and University</p>	<p>January 2020</p>	<p>Children and Education Scrutiny Committee</p>	<p>Dogsthorpe Ward</p>	<p>Relevant internal and external stakeholders. Public Consultation Meeting</p>	<p>Sharon Bishop, Capital Projects & Assets Officer Tel: 01733 863997 Email: Sharon.bishop@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. School Organisational Plan</p>

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4.	<p>Extension to the Section 75 Agreement for Learning Disabilities Services - KEY/30APR18/01 Extension of the existing staff and commissioned arrangements for a period of 12 months</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Adult Social Care, Health & Public Health</p>	<p>January 2020</p>	<p>Health Scrutiny Committee</p>	<p>All wards</p>	<p>Consultation with key stakeholders to agree this interim approach</p>	<p>Cris Green Tel: 01733 207164 Email: cris.green@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
5. 146	<p>Disposal of freehold in Centre of the City - KEY/12JUN18/01 To delegate authority to the Corporate Director of Growth and Regeneration to sell the property</p>	<p>Councillor Seaton, Cabinet Member for Finance</p>	<p>January 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: Peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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<p>6. To approve the awarding of contracts to external providers following a competitive tender exercise led by Cambridgeshire County Council - KEY/25JUNE18/02 Cambridgeshire County has recently conducted a tendering exercise to establish a Dynamic Purchasing System for the provision Supported Living Services for Adults with a Learning Disability (Reference number: DN311905). Peterborough City Council is the named authority under this arrangement and would want to commission care and support packages (call-off).</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Adult Social Care, Health & Public Health</p>	<p>January 2020</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p> <p>Relevant consultations has been carried out with the service users, family carers, Health colleagues and care and support providers across Cambridgeshire and Peterborough.</p>	<p>Mubarak Darbar, Head of Integrated Commissioning,</p> <p>Tel: 07718654207, Email: mubarak.darbar@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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7.	<p>University Delivery Vehicle – KEY/3SEP18/02 Approval and setting up of an appropriate delivery vehicle with University project partners to move council assets to enable the delivery of the university.</p>	<p>Councillor Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>January 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: Peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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<p>8. Adoption of the “Dynamic Purchasing System” (DPS) procedure for Public Health contracts with Primary Care providers – KEY/10DEC18/01 To seek the approval to adopt the “Dynamic Purchasing System” (DPS) procedure for contracts with Primary Care providers for the duration of up to five years. The proposals have been approved by the Cambridgeshire and Peterborough Joint Commissioning Board.</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Adult Social Care, Health & Public Health</p>	<p>January 2020</p>	<p>Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Claire-Adele Mead Commissioning Team Manager- Primary care and Lifestyles Claire-Adele.Mead@cambridgeshire.gov.uk 07884 250909</p> <p>Val Thomas, Consultant in Public Health Val.Thomas@cambridgeshire.gov.uk 01223 703264/ 07884 183374</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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9.	<p>Clinical Waste Collections - KEY/18FEB19/01 Decision required to approve the new collection method for domestic sharps disposal.</p>	<p>Councillor Cereste, Cabinet Member for Waste, Street Scene and Environment</p>	<p>January 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Amy Nebel, Senior Waste and Recycling Officer amy.nebel@peterborough.gov.uk 01733 864727</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
10.	<p>Recommissioning of the Unpaid Carers Contract – KEY/01APR19/01 The procurement of the unpaid carers service in collaboration with Cambridgeshire County Council and Cambridgeshire and Peterborough Clinical Commissioning Group (CCG) for the unpaid carers service across Cambridgeshire and Peterborough.</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Adult Social Care, Health & Public Health</p>	<p>January 2020</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Lee McManus, Commissioner, Cambridgeshire County Council & Peterborough City Council. Tel: 07785 721092. Email: lee.mcmanus@cambridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 1, Information relating to any individual</p>

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11.	<p>Vehicle removal for Parking contravention – KEY/15APR19/02 To ask the Cabinet Member to approve the policy to implement a scheme to remove vehicles of persistent offenders in breach of parking restrictions in the City and to appoint the Local Authority Trading Company to act as the authorised agent of the policy.</p>	Councillor Walsh, Cabinet Member for Communities	January 2020	Growth, Environment and Resources Scrutiny Committee	All Wards	<p>Details of any consultation to be decided.</p> <p>Relevant internal and external stakeholders.</p>	Adam Payton, PES Senior Officer, Parking Lead, 01733 452314 adam.payton@peterborough.gov.uk	Prevention and Enforcement Service Vehicle Removal For Parking Contraventions Policy and Guidance
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12.	<p>Award of contract for the refurbishment of the Town Hall North - KEY/29APR19/04 - Award of construction design and build contract with regard to the refurbishment of the Peterborough Town Hall North</p>	Councillor Seaton, Cabinet Member for Finance	January 2020	Growth, Environment and Resources Scrutiny Committee	N/A	Relevant internal and external stakeholders.	Stuart Macdonald. Head of Property. Email: stuart.macdonald@peterborough.gov.uk Tel: 07715802489.	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>13. Approval for contract to be awarded to Skanska to deliver design of Eastern Industries Access Phase 1 scheme - KEY/10JUN19/01 Approval for contract to be awarded to Skanska to deliver design of Eastern Industries Access Phase 1 scheme. The council has received funding (£550k) from the Cambridgeshire and Peterborough Combined Authority to deliver the scheme.</p>	<p>Councillor Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>January 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>East Ward</p>	<p>Relevant internal and external stakeholders.</p> <p>Consultation will take place with residents and key stakeholders at the relevant stage of the scheme.</p>	<p>Lewis Banks, Principal Sustainable Transport Planning Officer, 01733 317465, lewis.banks@peterborough.gov.uk</p>	<p>Cambridgeshire and Peterborough Combined Authority meeting notes confirming grant funding allocation. Also CMDN for award of contract to Skanska for provision of Professional Services under Peterborough Highway Services partnership.</p>

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<p>14. Approval for contract to be awarded to Skanska to deliver design of A1260 Nene Parkway Junction 15 Improvement scheme – KEY/10JUN19/02 Approval for contract to be awarded to Skanska to deliver design of A1260 Nene Parkway Junction 15 Improvement scheme. The council has received funding (£500k) from the Cambridgeshire and Peterborough Combined Authority to deliver the scheme.</p>	<p>Councillor Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>January 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>West Ward</p>	<p>Relevant internal and external stakeholders</p> <p>Consultation will take place with residents and key stakeholders at the relevant stage of the scheme.</p>	<p>Lewis Banks, Principal Sustainable Transport Planning Officer, 01733 317465, lewis.banks@peterborough.gov.uk</p>	<p>Cambridgeshire and Peterborough Combined Authority meeting notes confirming grant funding allocation. Also CMDN for award of contract to Skanska for provision of Professional Services under Peterborough Highway Services partnership.</p>

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<p>15. Sign-off on Pseudo Framework - KEY/22JUL19/02 - It is required for the Cabinet member to sign off tender documents prior to Invitation To Tender being published (ITT). The ITT is for Better Care Fund and Hancock-funded services for better integration of health and social care, winter pressures and Prevention services.</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health</p>	<p>January 2020</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders. Equality Impact Assessment</p>	<p>Graeme Hodgson, Commissioner. Tel. 07448 379944 Email: graeme.hodgson@cambridgeshire.gov.uk"</p>	<p>Service Specifications, Terms and Conditions of Pseudo Framework ITT.</p>
<p>16. Approval of invest to save expenditure - KEY/22JUL19/03 - The decision required will enable the Council to purchase suitable homes within the local housing market for use as temporary accommodation for households at risk of homelessness. This proposal is predicated on an invest to save proposition based upon an attached business case.</p>	<p>Councillor Steve Allen, Cabinet Member for Housing, Culture and Recreation</p>	<p>January 2020</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders and Ministry of Housing Communities and Local Government</p>	<p>David Anderson Interim Development Director Tel: 01733 452468 Email: Dave.Anderson@eterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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17.	<p>Award of 9 Large Tail lift school transport routes to Aragon Direct Services - KEY/19AUG19/02 - Replacement routes due to current operator terminating contract to transport pupils with complex needs to Phoenix, Heltwate and Marshfields School</p>	<p>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and University</p>	<p>January 2020</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p> <p>Parents of those currently receiving transport advised there will be a change of operator due to current operator terminating routes.</p>	<p>Bryony Wolstenholme - Team Manager, Passenger Transport Operations, Tel: 01733 317453, Email: bryony.wolstenholme@peterborough.gov.uk</p>	<p>Other documentation to follow once final costs confirmed and decision made on external testing of market</p>

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156	<p>18. Contract for remedial works by PCC to the Stanground Bypass – KEY/2SEP19/02 To approve works to the Stanground bypass and authorise the associated package of work to be issued to Skanska Construction UK Limited under the Council's existing agreement with SKANSKA dated 18th September 2013 (the Highways Services Agreement).</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>January 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Stanground South and Hargate and Hempsted</p>	<p>Relevant internal and external stakeholders</p> <p>Standard consultation for highway schemes.</p>	<p>Charlotte Palmer, Group Manager – Transport and Environment, charlotte.palmer@peterborough.gov.uk</p>	<p>To be determined.</p>

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<p>19. Uncollectable Debts in Excess of £10,000 – KEY/16SEPT19/01 To authorise the write-off of uncollectable debts shown as outstanding in respect of non-domestic rates, council tax, housing benefit overpayments and accounts receivable (sundry debt) accounts. All cases requested for write-off follow a lengthy process to recover the outstanding money, sometimes dating back many years. Only once all avenues have been exhausted will the council consider writing off debt.</p> <p style="text-align: right;">157</p>	<p>Councillor Seaton, Cabinet Member for Finance</p>	<p>January 2020</p>	<p>Growth, Environment, & Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Peter Carpenter, Acting Corporate Director Of Resources, Tel: 01733 452520, Email: peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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159	<p>21. Sale of the freehold of the London Road Stadium and the Allia Business Centre - KEY/14OCT19/04 – Delegate the Authority to the Corporate Director of Growth and Regeneration to sell the property (this item is a resubmission of KEY/24JUN19/01).</p>	<p>Councillor Seaton, Cabinet Member for Finance</p>	<p>January 2020</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>Fletton and Stanground</p>	<p>Relevant internal and external stakeholders.</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: Peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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<p>22. Enforcement of householder duty of care – KEY/11NOV19/01</p> <p>To approve enforcement of householder duty of care by issue of Fixed Penalty Notice if an individual failed to comply with their duty of care under Section 34 (2A) of the Environmental Protection Action 1990 in England. To set the fixed penalty amount in line with current fine for environmental crime offences.</p>	<p>Councillor Irene Walsh, Cabinet Member for Communities</p>	<p>January 2020</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Clair George - Acting Head of Prevention and Enforcement Service Tel: 01733 453576 Email: clair.georgepes@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Government paper - Guidance for local authorities on household waste duty of care fixed penalty notices</p>

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23.	<p>Enforcement of the Minimum Levels of Energy Efficiency in Domestic Private Rented Properties - KEY/25NOV19/01 The Energy Performance of Buildings (England and Wales) Regulations 2012 introduced the prohibition on letting privately rented domestic properties that have an Energy Performance Rating of F or G from 1 April 2018. The decision required is to authorise the use of this legislation and the level of fines imposed.</p>	<p>Councillor Irene Walsh, Cabinet Member for Communities</p>	<p>January 2020</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards.</p>	<p>Relevant internal and external stakeholders.</p>	<p>Jo Bezant, PES Manager - Housing, 01733 863785, jo.bezant@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
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24.	<p>Decision required to approve changes to the current street lighting policy - KEY/09DEC19/01 Decision is required to approve a programme of dimming regimes to the Council's street lighting.</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>January 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal stakeholders. No formal consultation required, there will be liaison with key stakeholders such as the emergency services and disability groups.</p>	<p>Amy Petrie, Principal Programme and Project Officer Tel: 01733 452272 Email: amy.petrie@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>25. Introduction of Civil Enforcement of Bus Lane and Bus Gate contraventions pursuant to the Transport Act 2000 - KEY/09DEC19/02 To ask the Cabinet Member to authorise the council to exercise its powers as an approved local authority under The Bus Lane Contraventions (Approved Local Authorities)(England) Order 2005 to issue civil penalties for breaches of Traffic regulation orders in relation to Bus Lanes or Bus Gates in Peterborough. Set the level of penalty charge payable for such an offence at £60, reduced to £30 if paid within 14 days. Join the Bus Lane Adjudication Service Joint Committee so arrangements are in place for an individual to appeal against the issue of a penalty charge notice. Authorise the use of approved devices (cameras) to carry out enforcement at sites where it is deemed necessary and the required infrastructure has been put in place.</p>	<p>Councillor Irene Walsh, Cabinet Member for Communities</p>	<p>December 2019</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal stakeholders. Cabinet member for Strategic Planning and Commercial Strategy and Investments will be consulted, as will members from any ward where a bus lane or bus gate is to be enforced.</p>	<p>Adam Payton, Senior PES Officer - Parking Lead, Tel: 01733 452314, Email: adam.payton@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>26.</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">163</p>	<p>Acquisition of the former Silver Jubilee Public House, Heltwate, Bretton – KEY/09DEC19/04 This site has fallen into significant disrepair and the Council is seeking to purchase it in order to take control of the site. This will help to curtail any antisocial behaviour that has been happening on the site and will ultimately bring the site back into use so that it can be an asset rather than a liability for the community.</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>December 2019</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Bretton</p>	<p>Relevant internal and external stakeholders.</p>	<p>Sharon Bishop, Capital Projects & Assets Officer Tel: 01733 863997 Email: Sharon.bishop@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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<p>28. Council Tax Base 2020/21 and Collection Fund Declaration 2019/20 - KEY/09DEC19/06 To set the council tax base for 2020/21 and to determine the collection fund balance for council tax and business rates in line with regulations. These values are required by the council to set its budget and council tax for 2020/21 and must also be distributed to the relevant major preceptors and MHCLG as appropriate for the same purpose by 31st January 2020.</p>	Cabinet	13 January 2019	Growth, Environment and Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders.	Bruce Bainbridge Finance Manager Tel: 01733 384583 Email: bruce.bainbridge@peterborough.gov.uk,	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>29. To enter into a lease of 50 new houses to be used by PCC for temporary accommodation for the homeless – KEY/23DEC19/01 PCC have been investigating ways in which the numbers of leasehold properties used to accommodate the homeless could be increased due the significant costs of B & B which costs the Council £386 per room per week. There is a programme of finding property to lease on the basis of 5 year leases at local housing allowance rates which is ongoing, however the supply is relatively limited. An opportunity has arisen to ‘bulk lease’ fifty properties for a period of 20 years (subject to a break option after ten years) which would substantially increase the supply of accommodation in a relatively short timeframe.</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>January 2020</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>Dogsthorpe Ward and Gunthorpe Ward</p>	<p>Relevant internal and external stakeholders.</p>	<p>Tristram Hill, Strategic Asset Manager, Tel: 07849 079787 Email: tristram.hill@nps.co.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER
<p>30. Approval to award a contract for the refurbishment of the current school building and to build a single storey block with flexible spaces at Marshfields School – KEY/23DEC19/02 Authorise the construction of a single storey building comprising three flexible bays to replace an existing temporary mobile together with some refurbishment of the existing school buildings at Marshfields School. The contract for construction will be awarded to the successful contractor from Lot 2 of the Peterborough City Council Construction Framework following the mini competition process.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills and University</p>	<p>February 2019</p>	<p>Children and Education Scrutiny Committee</p>	<p>East Ward</p>	<p>Relevant internal and external stakeholders</p> <p>A public consultation for residents, staff, pupils and ward councillors was held in January 2018. An update to the proposals will be sent to out to all parties once designs are finalised following the reduction in budget and therefore scope of works.</p>	<p>Sharon Bishop, Capital Projects and Assets Officer, sharon.bishop.pet erborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

KEY DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER
168	<p>31. To approve the extension for the Peterborough City Council contract for Integrated Sexual and Reproductive Health (SRH) service that is due to end on 31st March 2020 for an additional six months to 30th September 2020 – KEY/23DEC19/03</p> <p>To approve the extension for the Peterborough City Council contract for Integrated Sexual and Reproductive Health (SRH) service that is due to end on 31st March 2020 for an additional six months to 30th September 2020.</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health and Public Health;</p>	<p>January 2020</p>	<p>Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Not applicable but there has been a full consultation as part of the procurement process for the new service</p>	<p>Charlene Elliott, Sexual Health Commissioner for Peterborough and Cambridgeshire, charlene.elliott@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

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169	<p>32. Award of Garden Waste Treatment Contract- KEY/23DEC19/04 Approval required for the award of the Garden Waste Treatment Contract to the successful bidder after an OJEU compliant procurement process.</p>	<p>Councillor Marco Cereste, Cabinet Member for Waste, Street Scene and Environment</p>	December 2019	Growth, Environment and Resources Scrutiny Committee	All wards	OJEU procurement process	Amy Nebel, Senior Waste and Recycling Officer 01733 864727 amy.nebel@peterborough.gov.uk	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person.</p>
	<p>33. Award of Food Waste Treatment Contract – KEY/23DEC19/05 Approval of award of food waste treatment contract which has been undertaken through an OJEU procurement process.</p>	<p>Councillor Marco Cereste, Cabinet Member for Waste, Street Scene and Environment;</p>	January 2019	Growth, Environment and Resources Scrutiny Committee	All wards	OJEU procurement process	Amy Nebel, Senior Waste and Recycling Officer. 01733864727, amy.nebel@peterborough.gov.uk	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
34. Disposal of land at 7-23 London Road, Peterborough - KEY/06JAN20/01 Approval to dispose of surplus land to a registered provider for redevelopment to social housing The disposal will be conditional on a successful planning consent; the application has yet to be made.	Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments	January 2020	Growth, Environment and Resources Scrutiny Committee	Central	Relevant internal and external stakeholders.	Tristram Hill, Strategic Asset Manager, Tel: 07956 929198 Email: tristram.hill@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. There will be an exempt annex with details of the commercial transaction.

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<p>36. Renewal of the Council's Amazon Web Services provision for 01/04/2020 to 31/03/2021 - KEY/06JAN20/03</p> <p>The council uses the services of Amazon to host a large number of servers in the cloud. This provides the council with an effective ICT service which is:</p> <ul style="list-style-type: none"> • Stable; • Flexible; • Adaptable; • Resilient; • Best value and • Appropriate to the needs of the Council in the medium to long term. <p>The decision required is to authorise the procurement of continued services with Amazon for the year 20/21.</p>	<p>Councillor Mohammed Farooq, Cabinet Member for Resources and Digital Peterborough</p>	<p>February 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal stakeholders.</p>	<p>Colin Arnold, ICT Manager Tel: 01733 317985 Email: colin.arnold@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>37. Street Light Dimming – KEY/06JAN20/04 Recommendation to approve a trial of street light dimming between the hours of 21:00 and 05:00. It is anticipated that the trial will commence upon approval of the CMDN and complete on the 31/03/2020. If the trial is successful there is further recommendation that the dimming is fully adopted and implemented on the 01/04/2020. The dimming regimes are detailed below Residential lights (columns 6 meters in height and below) to be dimmed by 20% between the hours of 21:00 and 05:00 Traffic routes (columns greater than 6 meters in height) to be dimmed by 20% between 21:00 and 00:00 and 40% between 00:00 and 05:00</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>January 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders during the trial.</p>	<p>Amy Petrie, Principal Programme and Project Officer Tel: 01733 452272 Email: amy.petrie@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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38.	<p>20 year Lease of 9 three bedroom properties in Walton - KEY/06JAN20/05 Agreement to lease 9 three bedroom properties to be used for temporary housing in Walton. These properties are yet to be built and subject to developer financing would be completed by January 2021</p>	<p>Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>December 2019</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>Paston and Walton Ward</p>	<p>Relevant internal and external stakeholders</p>	<p>James Price, Estate Surveyor, Tel: 07733003178 Email: james.price@nps.co.uk</p>	<p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER
<p>39. Proposal to open a voluntary aided Roman Catholic primary school - KEY/06JAN20/06 To decide whether or not to approve the proposal by the Roman Catholic Diocese of East Anglia (RCDEA) to open a voluntary aided Roman Catholic primary school at Hampton Water, on the Hamptons East development</p>	<p>Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills and University</p>	<p>19 February 2020</p>	<p>Children and Education Scrutiny Committee</p>	<p>Hargate and Hempsted</p>	<p>Relevant internal and external stakeholders</p> <p>The RCDEA carried out a 6 week local consultation in September/October. Over 1100 responses were received. Subsequently, via statutory notice on 21 November 2019, the RCDEA formally proposed to the Council that a voluntary aided Roman Catholic primary should be established at Hampton Water. This launched a 4 week representation period which closes on 19 December 2019</p>	<p>Clare Buckingham: Strategic Education Place Planning Manager (Cambridgeshire & Peterborough), Email: Clare.buckingham@cambridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>40. Contract Award for the Provision of Children and Family Centres in Cambridgeshire and Peterborough - KEY/20JAN19/01 - Approval to award a contract to the successful supplier following a compliant tender process</p>	<p>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and University</p>	<p>March 2020</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards.</p>	<p>Relevant internal and external stakeholders.</p>	<p>Pam Setterfield Children's, Commissioner 07920 160394</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>41. Northminster Car Park, Market and residential scheme – KEY/20JAN19/02 Proposed arrangements for delivery of planning consent for a redevelopment scheme at Northminster, Peterborough. It is proposed that Peterborough Investment Partnership are charged with obtaining a planning consent for this city centre regeneration scheme. This will use the same tried and tested model that was used to successfully deliver the Fletton Quays development.</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Adult Social Care, Health & Public Health</p>	<p>January 2020</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders.</p>	<p>Tristram Hill, Strategic Asset Manager, Tel: 07849 079787 Email: tristram.hill@nps.co.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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42.	<p>Heltwate Expansion – KEY20JAN19/03 Expansion of Heltwate Primary School</p>	<p>Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills and University</p>	<p>July 2020</p>	<p>Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills and University</p>	<p>Bretton</p>	<p>Public Consultation to be held March 2020 prior to planning submission in April 2020</p>	<p>Sharon Bishop, Capital Projects and Assets Officer, 01733 863997, sharon.bishop@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
43. 177	<p>Review of Fixed Penalty Notice Charging – KEY/20JAN19/04 Peterborough’s PSPO (Public Spaces Protection Order) areas have now been in place for two years. When PCC began levying FPN’s via Kingdom Ltd. it was decided to implement a limited discounted payment period. Currently via Kingdom Ltd. an offense incurs a financial penalty of £80.00. The proposal is to raise this to £100.00 which will end the discount period and align Peterborough with other local authorities. The financial aspect of the rationale agreed for bringing environmental enforcement in house has been predicated on fines of £100.00</p>	<p>Councillor Irene Walsh, Cabinet Member for Communities</p>	<p>January 2020</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Clair George, Head of Prevention and Enforcement Service, 07920 160733, clair.george@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

KEY DECISIONS TO BE TAKEN IN PRIVATE

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
None.							

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

NON-KEY DECISIONS

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
No new items.							

PREVIOUSLY ADVERTISED DECISIONS

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
180	<p>1. A Lengthmans to be deployed on Lincoln Road Millfield - There will be a daily presence along Lincoln Road, the operative will litter pick, empty bins as well as report fly-tips and other environmental issues.</p>	<p>Councillor Cereste, Cabinet Member for Waste, Street Scene and Environment</p>	<p>December 2019</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>Central Ward</p>	<p>Relevant internal and external stakeholders.</p> <p>Cross party task and finish group report which went to the Growth, Environment and Resources Scrutiny Committee and it was also approved at Full Council as part of the 2017-18 Budget.</p>	<p>James Collingridge, Head of Environmental Partnerships, Tel: 01733 864736 Email: james.collingridge@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
2.	Inclusion of Investment Acquisition Strategy in the Council's Medium Term Financial Strategy (MTFS) - To recommend to Council that the Investment Acquisition Strategy be included in the Medium Term Financial Strategy to enable the Council to acquire investment properties	Cabinet	13 January 2020	Growth, Environment and Resources	N/A	Relevant internal and external stakeholders	Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
181								
3.	Approval of Additional Powers to the Combined Authority (Transfer of Powers) - Approve additional powers for the Combined Authority via a Statutory Instrument for Adult Skills Commissioning.	Councillor Holdich, Leader of the Council and Deputy Mayor of the Cambridgeshire and Peterborough Combined Authority	December 2019	Growth, Environment and Resources Scrutiny Committee	All	All Councils in Peterborough and Cambridgeshire have to agree to the transfer	Peter Carpenter, Acting Corporate Director, Resources Tel: 07920160122 Email: Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. Combined Authority Statutory Instrument Request

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4.	<p>Disposal of former Barnack Primary School caretaker house - Delegate authority to the Corporate Director of Growth and Regeneration to dispose of the property.</p>	<p>Councillor Seaton, Cabinet Member for Finance</p>	<p>December 2019</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>NVA</p>	<p>Relevant internal and external stakeholders.</p>	<p>Stuart Macdonald, Property Manager. Tel: 07715 802 489. Email: stuart.macdonald@peterborough.gov.uk Bill Tilah (Bill.Tilah@nps.co.uk)</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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5.	Food and Feed Service Plan 2019/20 - Decision required to approve Food and Feed Service Plan 2019/20 in line with Government guidance	Councillor Walsh, Cabinet Member for Communities	December 2019	Growth, Environment and Resources Scrutiny Committee	N/A	Relevant internal and external stakeholders.	Stuart Brough, Business Compliance Manager, Tel: 07989 432151 Email: stuart.brough@pet erborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
193	Amendment to Environmental Enforcement Contract - Amendment is required to the current environmental enforcement contract	Councillor Irene Walsh, Cabinet Member for Communities	December 2019	Adults and Communities Scrutiny Committee	N/A	Relevant internal and external stakeholders	Clair George Acting Head of Service - Prevention and Enforcement Service Tel: 01733 453576 Email: clair.georgepes@p eterborough.gov.u k	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>7. Approval of the leasehold disposal of a brownfield site to a care provider – A site has been found for a care home and the Council are currently looking into a leasehold disposal to a care provider who will build a care facility and then contract to provide services to the Council.</p>	<p>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</p>	<p>December 2019</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Park Ward</p>	<p>Relevant internal and external stakeholders.</p> <p>A forum has been set up by the Combined Authority involving representatives from finance, legal, property and social care.</p>	<p>Tristram Hill - Strategic Asset Manager, 07849 079787, tristram.hill@nps.co.uk</p>	<p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>
<p>8. Approval of Funding for the BID project - To approve the provision of funding for the BID project</p>	<p>Councillor Seaton, Cabinet Member for Finance</p>	<p>December 2019</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central Ward</p>	<p>No formal consultation has been done, a programme of business consultation is planned to take place</p>	<p>Jay Wheeler, Economic Development Manger and Dave Anderson Interim Development Director Tel: 01733 452468 Email: dave.anderson@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
None.							

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Draft Adults and Communities Scrutiny Committee Work Programme 2019/2020

Updated: 6 January 2020

Meeting Date	Item	Indicative Timings	Comments
1 JULY 2019 <i>Draft Report 6 June</i> <i>Final Report 19 June</i>	Co-opted Member Report To agree to the appointment of co-opted members to the committee for the municipal year 2019/2020 Contact Officer: Paulina Ford, Senior Democratic Services Officer		
	Community Involvement in Neighbourhood Issues To invite Members to consider and approve the recommendations of the Task and Finish group which has reviewed Community Involvement in Neighbourhood Issues during 2017 - 2018, in the context of significant programmes of work which have emerged since June 2017. The report provides an opportunity for the Committee to be updated on progress against these wider programmes of work, and agree to specific recommendations arising from them. Contact Officer: Sarah Ferguson, Cate Harding		
	Review of Homelessness Reduction Strategy 2018-2020 and Safer Off the Streets To provide the committee with an update of progress in delivering the City Council's Homelessness Reduction Strategy 2018 - 2020 and to seek comments and agreements from members to the proposed process for		

	<p>review of the review of the strategy and development of a new strategy for 2020 - 2025.</p> <p>Contact Officer: Sarah Ferguson, Sean Evans</p>		
	<p>Prevent Strategy Refresh – 2019/2021 To outline to the Adults and Communities Scrutiny Committee the newly combined Cambridgeshire and Peterborough Prevent Strategy.</p> <p>Contact Officer: Rob Hill</p>		
	<p>Review Of 2018/2019 And Work Programme For 2019/2020 To review the work undertaken during 2018/19 and to consider the work programme of the Committee for 2019/2020</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
	<p>Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		

<p>10 SEPTEMBER 2019 <i>Draft Report 15 August</i> <i>Final Report 29 August</i></p>	<p>Cambridgeshire and Peterborough Foundation Trust (CPFT) Section 75 - Annual Report To receive an update on service and financial performance, activity and outcomes under the Mental Health (MH) Section 75 Partnership Agreement 2018-19 and endorse the revised Mental Health Section 75 Partnership Agreement.</p> <p>Contact Officer: Fiona Adley</p>		
	<p>Community Asset Transfer Interim Report To scrutinise the progress made to date regarding the properties in scope for community asset transfers, ensure that there are sufficient arrangements in place to support community groups, and comment on the final next steps required to enable the programme to be successfully concluded.</p> <p>Contact Officer: Cate Harding</p>		
	<p>Youth Justice Plan and Inspection Report To scrutinise the objectives and priorities set out within the Joint Cambridgeshire and Peterborough Youth Justice Plan 2019-22 and endorse it for approval by Cabinet and Full Council.</p> <p>Contact Officer: Sarah Ferguson</p>		
	<p>Monitoring Scrutiny Recommendations To monitor progress made on recommendations made at the previous meeting.</p>		

	Contact Officer: Paulina Ford, Senior Democratic Services Officer		
	<p>Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
	<p>Work Programme 2019/2020 To consider the Work Programme for 2019/2020</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
<p>12 NOVEMBER 2019 <i>Draft Report 18 October</i> <i>Final Report 31 October</i></p>	<p>Cambridgeshire and Peterborough Safeguarding Adult Board Annual Report 2018-19 To scrutinise the work and progress of the Cambridgeshire and Peterborough Safeguarding Adult Board.</p> <p>Contact Officer: Jo Proctor</p>		
	<p>Carers Update - Carers Survey and Adult Positive Challenge Programme To scrutinise the results of the Carers Survey and the actions being taken within the Adult Positive Challenge Programme to improve the experience of carers</p> <p>Contact Officer: Helen Duncan / Debbie McQuade</p>		

	<p>Adults Social Care Annual Complaints Report 2018-19 To scrutinise the summary of Adult Social Care complaints and compliments received between 1 April 2018 and 31 2019 and the learning and actions taken as a result.</p> <p>Contact Officer: Jacky Cozens</p>		
	<p>Adults and Communities Scrutiny Committee Meeting Start Time 2020-2021</p> <p>Contact Officer: David Beauchamp</p>		
	<p>Monitoring Scrutiny Recommendations To monitor progress made on recommendations made at the previous meeting.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
	<p>Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
	<p>Work Programme 2019/2020 To consider the Work Programme for 2019/2020</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		

14 JANUARY 2020 <i>Draft Report 12 December</i> <i>Final Report 2 January</i>	Developing a Cultural Strategy for Peterborough To scrutinise current arrangements within the Council and with Vivacity to develop and deliver future cultural and leisure opportunities within the City, note the direction of travel to develop a Cultural Strategy for Peterborough and provide commentson key aspects of the proposed strategy with a view to informing the next stage of its development. Contact Officer: Sarah Ferguson		
	Portfolio Progress Report: Housing, Culture and Recreation To consider and scrutinise the approach being taken under the portfolio of the Cabinet Member for Housing, Culture and Recreation. Contact Officer: Adrian Chapman		
	Peterborough Adult Social Care Annual Portfolio Holder Update and Self Assessment To consider and scrutinise the approach being taken under the portfolio of the Cabinet Member for Adult Social Care, Health and Public health and the service area of the Service Director for Adults and Safeguarding. Contact Officer: Debbie McQuade and Oliver Hayward		
	Adult Social Care User Survey 2019		

	<p>To scrutinise the results of the Service User Survey undertaken in February 2019 and published in October 2019</p> <p>Contact Officer: Tina Hornsby</p>		
	<p>Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
	<p>Work Programme 2019/2020 To consider the Work Programme for 2019/2020</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
<p>3 MARCH 2020 <i>Draft Report 7 February</i> <i>Final Report 20 February</i></p>	<p>Portfolio Progress Report for the Cabinet Member for Communities</p> <p>Contact Officer: Adrian Chapman</p>		
	<p>Targeted Youth Support Services - 12 month review report</p>		
	<p>Review of selective licensing scheme incorporating review of HMOs</p>		

	Contact Officer: Rob Hill		
	Homelessness Reduction and Rough Sleepers Strategy 2020 - 2025 - Final Draft Contact Officer: Sarah Ferguson		
	Integrated Communities Strategy – Programme Progress Report Contact Officer: Sarah Ferguson		
	Housing Register Allocations Policy Changes – Pre-decision Scrutiny. Contact Officer: Sean Evans		
	Monitoring Scrutiny Recommendations To monitor progress made on recommendations made at the previous meeting. Contact Officer: Paulina Ford, Senior Democratic Services Officer		
	Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.		

	Contact Officer: Paulina Ford, Senior Democratic Services Officer		
Pending Items for 2019/20	Draft Safer Peterborough Partnership Plan incorporating report on Safer Peterborough Partnership Focus areas inc. 'high harm' and knife crime. Contact Officer: Rob Hill		
	Domestic Abuse and Sexual Violence- Service Review Contact Officer: Rob Hill		
	Youth Offending Service (if inspection announced)		
	Affordable Warmth Strategy 2019 – 2021 Contact Officer: Sharon Malia		

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